



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	MAHATMA JYOTIBA FULE ARTS, COMMERCE AND SCIENCE COLLEGE
Name of the head of the Institution	Dr K. S. Jamdhade
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07212389010
Mobile no.	9921559789
Registered Email	principal.bhatkuli@gmail.com
Alternate Email	mkPhule27@rediffmail.com
Address	At Post. Tq. Bhatkuli , Dist Amravati (M.S)
City/Town	Amravati
State/UT	Maharashtra
Pincode	444602

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Sau. M. K. Phule			
Phone no/Alternate Phone no.		07212668292			
Mobile no.		9422871472			
Registered Email		mkPhule27@rediffmail.com			
Alternate Email		principal.bhatkuli@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.mjfbhatkuli.org/pdf/2018%20-%2019%20AOAR%20Report.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.mjfbhatkuli.org/pdf/Academic%20Calender%202019%20-%202020%20(1).pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	56	2006	21-May-2006	20-May-2011
2	B	2.36	2017	30-Oct-2017	29-Oct-2022
6. Date of Establishment of IQAC			08-Apr-2008		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Meetings of IQAC	01-Jul-2019 1	18
To conduct remedial coaching classes for students	24-Oct-2019 27	122
To conduct coaching classes for entry in services	19-Aug-2019 28	42
Felicitation of students achieving excellence in sports and cultural activities	26-Jan-2020 1	20
Institution has undertake a program giving awards in cash and memento's by the faculties of each subjects to the meritorious students in their respective subjects	26-Jan-2020 1	9
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

In IQAC meeting , academic and extension work of faculty members and work distributed accordingly.

To improve the research work, incentives are given to the faculties.

A seminar on semester pattern and examination reforms in B. A, B. Com. and B. Sc.

Extension of college building and facilities

Submission of AQAR 2018 - 19 to NAAC Bangalore.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To prepare academic calendar of current year	Academic activities of college are organize as per academic calendar
To review remedial coaching and entry in services	Remedial coaching and entry in service scheme are reviewed
To review extension activities of college	Tree plantation scheme implemented and programs in save girl child, blood donation activities are organized
Seminar on semester pattern and examination reforms B.A, B.com. and B. Sc.	The seminar pattern and examination reforms B.A, B.com. and B. Sc. has been conducted in second week of July.
To organize guest lecture by various department	Various departments in the institution has organized guest lectures on curricular , co-curricular and extra curricular events.
To organize celebration of national science day	inculcates science environment
To motivate students for participation in sports and cultural activities.	Students participated in games and sport at university level tournament and secure rank.
To organize various programs like,teacher day,science day,ozone day,birth and death anniversary of great leader and various competitions	Celebrated the various day programs and competitions by the various departments.
To organize inter collegiate tournaments	Organized inter collegiate tournament of Base ball at university level.
To arrange Educational Tour/ Institutional Visit / Excursion	Educational Tour/ Institutional Visit / Excursion were arranged by the departments.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	28-May-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has taken efforts to create healthy atmosphere by qualitative teaching and developing all the extracurricular activities of the students. Our mission is to provide the quality education to all sections of the rural society. In tune with the mandate provided by the UGC to all the HEI's, we as a unit have a tradition of conducting orientation programs for the newly admitted students every year. The orientation program familiarizes the students with their respective curriculum and prepare them for their future endeavors. The college has identified some goals and objectives are as follows, 1. To provide sports, games and physical training facilities for the physical development of the students. 2. To aim at overall personality development of the students apart from educational activity through curriculum, extra curriculum activities. 3. To promote intellectual and cultural development of the society. The motive of the college is to educate, encourage and empower students to face the challenges and mould them with human values to succeed in the competitive world. 4. The college has adopted the curriculum designed by the S. G. B. A. U. Amravati to develop competence in the students. The curriculum is designed by the university according to the guidelines given by the U.G.C. Only 20% changes can be made by the members of the Board of Studies (BOS). Five faculties of our college had completed their tenure as a member of BOS in the session 2018 - 19. In the session 2019 - 20, two faculties were elected as a BOS member. They have suggested changes in the curriculum of their respective subjects. As a part of the policy of BOS of S.G.B.A.U. Amravati which is constituted of the teachers of affiliated colleges designed and developed the curriculum and the college implements the curriculum provided by the University. 5. The institution has established a curricular committee for effective implementation of the curriculum. The curricular committee design yearly time table and academic calendar and is responsible to make required changes in it. It monitors and observes the smooth implementation of the time table throughout the year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	nil	Nil
BCom	nil	Nil
BSc	nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	nil	Nil
BCom	nil	Nil
BSc	nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	nil	Nil
BCom	nil	Nil
BSc	nil	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The Principal being the head of the institution collects feedback from the stakeholders through informal meetings and use it to enrich the curriculum. Feedback from the students in the form of questionnaire is taken annually. The analysis of the feedback forms is done by the IQAC committee. The strength and weaknesses highlighted by the students is taken into consideration for the betterment of the institution. It is used for evaluating the performance of the teachers. The principal discusses the feedback in the college staff meetings.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Nil	360	269	269
BCom	Nil	360	159	159
BA	Nil	360	196	196
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	624	Nil	28	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	28	4	4	Nil	8
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Nil

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
624	28	1 : 22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	28	10	10	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr P. V. Raut	Associate Professor	Sarvpalli Radhakrishnan Best Teacher Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	00	VI Semester	02/11/2020	25/11/2020
BCom	00	VI Semester	06/11/2020	26/11/2020
BSc	00	VI Semester	03/11/2020	21/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has tools for internal assessment such as terminal and test examination and class tests conducted by individual teacher from time to time, attendance, presentation, study tour, excursion, assignments, seminars, group discussion, work shop, research activities, projects, practical examination and viva voce. The institution insures transparency in internal assessment by using above mentioned tools and strictly follows the rules and regulation of the parent university for the assessment of the students and the outcomes are communicated to them. The faculty members give personal and academic counselling to the student. The due weight age given to behavioural aspects, independent learning and communication skill for evaluating the overall development and performance of the students with the above mention topics. The institution and individual teachers use assessments / evaluation as an indicator for evaluating students performance, achievement of learning objective and planning. The parent university has given its norms for the internal and the institution and teachers follow the norms. But at the same time, the performance of the students in co-curricular and extra curricular activities are also taken into consideration. The following methods of assessments / evaluation are used as indicators for student's performance. # Written examination - development of thought and expression. # Practical examination - students ability for creativity. # Group assessments - to analyse leadership quality. # Project assessments - to develop depth study of subjects and research skills. # Study tour and visit - understanding subjects practically.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Principal calls the meeting in the beginning of the session and forms the various committees for the smooth working of the institution. Academic calendar prepared by one of the committee and college follows for its entire academic processes. 1. The Academic calendar of the college is prepared in accordance with guidelines set by the affiliating university and is published in the college prospectus by prospectus committee. 2. The logistics of the annual calendar of events is strictly based on UGC and University guidelines on academic working days and accordingly teaching, learning and evaluation schedule is planned, organised and implemented. 3. Through the time bound academic calendar, students know the academic program (teaching days, learning days, examination period, academic events, important days) and also the components to be learnt. The information about class test, terminal examination and University theory and practical examination is conveyed to the students by the faculties. 4. Teachers know the time frame for teaching learning process, along with other events to be carried out and ensure the total attention for the completion of syllabus. The same is planned and noted in advance in teachers individual academic diary provided for the purpose.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.mjfbhatkuli.org/pdf/program_outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	16	16	100
Nill	BCom	Nill	36	36	100
Nill	BSc	Nill	70	69	98.57
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/forms/d/e/1FAIpOLSDp2g0DAzxeYAKnBZFvJlDxwyc6keFxrZF NfvBZjeZkDTV2A/viewform>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	01/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Sarvepalli Radhakrishnan Best Teacher Award	Dr. P. V. Raut	Madat Social Trust	15/12/2019	Education
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	01/05/2020
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	2	5.87
National	Commerce	2	7.15
International	Home Economics	4	7.34
International	Zoology	2	7.33
International	Physics	2	3.26
International	Political Science	1	6.39
National	Home Economics	2	7.15
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Home Economics	3
Political Science	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	5	6	Nill
Presented papers	5	7	Nill	1
Resource persons	Nill	1	1	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	P.D.M. Medical College, Amravati	15	39
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Tree	Self	Environmental	26	312

plantation		awareness		
Voters Awareness program	Tahsil office Bhatkuli	New voter awareness	10	190
AIDS Awareness program	Red Ribbon Club	Awareness Rally and counselling	6	157
Gender Equality	women study center SGB Amravati University Amravati	Save Girls save Nation	4	167
Swachh Bharat	Neharu Yuva Kendra	Disposal of plastic in River area	5	89
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	27/12/2020	30/12/2020	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	20/12/2020	0	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
250000	215026

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Dot soft	Partially	4.5	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4708	741259	304	68287	5012	809546
Reference Books	195	118399	3	959	198	119358
e-Books	199500	Nil	Nil	Nil	199500	Nil
Journals	14	9710	3	5920	17	15630
e-Journals	6000	5900	Nil	Nil	6000	5900
CD & Video	26	Nil	Nil	Nil	26	Nil
Others (specify)	542	91163	8	1669	550	92832
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Vivek R. Narkhedkar	University B.Sc. Botany Syllabus Units	Plant Science Forum - You Tube channel	09/04/2020
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	30	1	5	2	0	4	5	100	0
Added	3	0	0	0	0	2	1	0	0
Total	33	1	5	2	0	6	6	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
400000	381213	500000	483376

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute has following facilities for curricular and cocurricular activities. Principals chamber, Administrative office, Staff room, Girls Common room, Central Library, Reading room, Class rooms, One laboratory for Home Economics students, Laboratories for science subjects, English language lab, Over Head Projector, LCD projector, Television sets, Digital camera, scanners, printers etc. The college has computer laboratory. Also all the department has computers for their departmental as well as research work. . Extra Curricular Activities: Playground, sport's kits, chess board, carrom board, cricket, badminton, rackets and shuttle cocks, volley ball, basket ball, table tennis, kabaddi, kho - kho, NSS room. Parking facilities for students and staff. College has NSS unit of 150 students. The college regularly participated in youth festival. The available infra structure is in line with the academic growth of the institution and it is optimally utilized. The college is run in two shifts i.e., morning and noon. B. A. and B. Sc. Programs are conducted in noon shift whereas B. Com. and Junior College is conducted in morning shift. The institution has a big play ground and is open for the students from 7:00 am to 6:00 pm. The central library of the college has 5760 books on different subjects and 17 journals and e recourses. The library has subscribed 03 daily news papers. The library facility is also provided to the ex - students especially for reference paper and preparation for competitive exam. Access to the library is also given to research scholar on request. The college encourages the use of infrastructure for academic purposes by external agencies. On holidays, class rooms are made available to them on request for conducting examination. The college class rooms are also made available for the HSSC examination (Board examination) of the Gurukul Vidyalaya. If there are students with physical disabilities, the needs of these students are fulfilled by the support of staff. The students are given extra attention during the college terminal examination as well as university examination. They are helped by providing arrangement of a writer if required. Extra time of one hour is allotted to the students. The library facility is provided according to their

needs. Also the arrangement of ramp is made.

<https://www.mjfbhatkuli.org/pdf/4.4.2ssf.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	GOI	271	516540
b) International	o	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching Classes	24/10/2020	122	self
Yoga	03/02/2020	27	Siddha Samadhi Yog
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	coaching classes for entry services	40	28	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
00	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	B. Sc.	Chemistry	Bar. R. D. I. K. N. K. D. Badnera, Dist Amravati	M. Sc.
2020	1	B. Sc.	Botany	Shri Shivaji Science College, Amravati	M. Sc.
2020	1	B. Sc.	Mathematics	YCMOU	M. B. A.
2020	1	B. Sc.	Botany	S. S. K. R. Innani Mahavidyalaya, Karanja Lad	M. Sc.
2020	1	B. Sc.	Botany	Brijlal Biyani Science College, Amravati	M. Sc.
2020	3	B. A.	Political Science	Shri Shivaji Arts and Commerce College, Amravati	M. A.
2020	2	B. A.	Political Science	Govt Vidarbha Institute of Science and Humanities, Amravati	M. A.
2020	1	B. A.	Economics	Shri Shivaji Arts, Commerce and Science College, Akola	M. A.
2020	3	B. A.	Economics	Shri Shivaji Arts and Commerce College, Amravati	M. A.

2020	1	B. Sc.	Mathematics	G. S. Tompe Art's, Commerce and Science College, Chandur Bazar	M. Sc.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Speech Competition	Institution	27
Rangoli Competition	Institution	32
Poster Competition	Institution	12
Folk Dance (Group) Competition	Institution	9
Cricket Competition	Institution	110
Base Ball Competition	Institution	24
Fencing	Institution	6
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nil	Nil	00	Nil
2019	Nil	International	Nil	Nil	00	Nil
2020	Nil	National	Nil	Nil	00	Nil

2020	Nil	International	Nil	Nil	00	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has set up student's council as per university direction and Maharashtra state governments Act 1994 (section 4012). The student's council comprises the senior teacher nominated by the Principle as Chairman and students from various stream of the college. Representatives from NSS, sports department, cultural activities committees and women cell are included in this council. Student's representatives from every class are included on the basis of their academic performance. During the academic session the students council organizes various program including annual gathering and other activities. Teacher In-charge supervises it's all functioning It holds its meetings during the academic session to chalk out the plan for a particular program and to discuss various issues regarding to the students. The institution provides opportunities for the democratic involvement of the students in various academic, administrative and extra curricular activities by giving them representation on various committees such as student's council, NSS and extensions services, games and sports, cultural activities committees, college magazine, literally association and social sciences association. The members of student's council were also responsible for the maintenance of decorum and disciplined cheerful environment in the college campus. They also acts as a connecting link between the students and the college administration for addressing various issues which is faced by the students during the session.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has an alumni association. During the parents and Alumni meet, institutional, academic and infrastructure developments were discussed. At the same time, they were encouraged to provide suggestion, if any, for the betterment of the institution. After having thought upon their suggestions, best possible actions were taken. Activities of alumni association : 1. Giving suggestions and feedback for the development of the college. 2. Organize guest lectures and personality development session. 3. Donation of books from alumni to the library. 4. Employment guidance to the students. The alumni are regularly involved in conducting interactive sessions for Under Graduate students. Thus the alumni share with the students, their own on field experience. This helps the students to be abreast with current scenario of competitive world and boost their confidence and mould themselves. Apart from their visits and college Nostalgia meets, the alumni are largely connected with college through social media platform. The alumni give feedback on curriculum, the recent trends and the job opportunities in various sectors of employment and corporate requirements which are considered for continuous improvement and quality enhancement. Alumni are helping to develop quality standards that could be used for enhancing and raising high quality of delivery of educational system.

5.4.2 – No. of enrolled Alumni:

21

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Principle is head of all the section and departments but administration is decentralized. 1. Head of the department looks after the responsibility of their respective departments. 2. Head clerk takes care of all the work of office. 3. Librarian is in charge of library. 4. Director of physical education is responsible for all activities related to sports. 5. There are committees for several academic and administrative works and cultural events. They are independent. 6. The college has academic and administrative committees along with the various head of the departments the meeting of each committee is conducted regularly and the convener and the members of the committee have authority to take decision after concerning with the Principle. The society and the college promote participative managements through various committees. The College Development committee of the institution comprises of the members of various departments, sections and units of the institution. During the meetings of the College Development committee, their suggestions are discussed upon and whenever it is possible they are considered for the final decision. In this way the institution promotes a culture of participative managements. The institution has formally stated quality policy. It is reflected in the curricular as well as extracurricular activities of the college. IQAC is formed the college has appointed a coordinator. The IQAC serves the various activities like admission process, examination process etc. College Development committee is the major committee which gives and take care of the college. Besides there are internal committees which discharge their duties as per the work assigned to them.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college prospectus incorporates detailed information about the intake capacity and a range of courses, eligibility and the admission process. The prospectus of the new academic year is made available well in time. The transparency in admission process is ensured by constituting admission committee comprising responsible teachers of all faculties. Admission to various courses is given on the basis of previous academic record of the students. The care is taken to give equal opportunity to all students irrespective of his /her religion, caste, creed and sex. Admission procedure is directly supervised by the Principal of the college.

<p>Industry Interaction / Collaboration</p>	<p>For the students of commerce, there is an Indian Banking System and Fundamental of Insurance subject in B.Com. Part III through which students interact with various banks and insurance companies to gain practical knowledge. The Science Departments, Home Economics Department visits the textile industries and bakeries to study the working of the industries.</p>
<p>Human Resource Management</p>	<p>Human resource is an integral part of an organization and the college takes utmost care to manage this resource very efficiently and carefully. The roles and responsibilities, interests and rights of the staff are respected and protected within the purview of the rules Apart from following all rules of remuneration, leave and perquisites, emphasis is laid on the welfare and development of the staff. In addition to this following measures are adopted for managing human resource: • Confidential performance appraisals are regularly filled and used positively for future improvement. Personal files and data are well recorded and maintained. • The college has computerized account keeping and administrative system. • Each employee in the administrative office is given latest modular work area. • Bio-metric attendance system ensures regularity and fair assessment of non-teaching staff. • Salary, pay-scale and increments are given to staff members as per Government norms which lead to employee satisfaction. • As per the norms of University, Institute grants Medical, Casual, On Duty and Special Leave to its faculty members and non-teaching members. It also provides Maternity Leave according to norms to its female members. • The faculty and staff members are entitled to avail summer and winter vacations as per guidelines of the University.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college has spacious campus which is spread over 2 acres of area. Class rooms, laboratories, library and office are constructed in 21000 sq. ft. of area. Separate building is available for library. Library has partially computerized and adequate number of books, journals and e- resources are available in library. A separate reading room is available for faculty</p>

members. Library has a budget per year to acquiring the books, journals and other reading materials. College has computer laboratory with internet facility, printer, scanner is also available in the institute. The college monitors the adequacy and optimum use of infrastructural facilities available in the institution to maintain the quality of academic and other programs.

Research and Development

The college takes following steps for research and development: Motivating the faculty members to undertake minor and major research projects, encouraging the teachers without Ph.D. to get registered for Ph.D. and those registered to complete and submit their thesis to the university. Motivating the teachers with Ph.D. to get recognition from the university to work as research guide. The faculty members are working as research supervisors of their respective subjects. The college has three research centres in the subject of English, Commerce and Physics. Duty leave and study leave are sanctioned to the research scholars if required. All the infrastructural facilities including library, reading room, computers are provided to the research scholars. Books, magazines, journals and e - journals are provided to the research scholar.

Examination and Evaluation

The evaluation reforms are initiated by the college in accordance with the examination pattern of the affiliating university. The institution conducts unit tests, terminal and test examinations which confirm to the university examinations. Model questions based on the university level examination are prepared and distributed to facilitate students at UG level. University question papers of previous examination are made available to the students to maintain the pace of their study and to acquaint them with pattern of university question papers. In the COVID - 19 pandemic scenario, the University had decided to postpone the examination. Later University suggested to conduct the examination via Online / Offline mode as per the convenience of students and colleges. With the consent of students, the offline examination was conducted at college level and the students who were

	unable to appear for offline examination, online examination (via Google Suit) was conducted by the college.
Teaching and Learning	The college has various committees/bodies to monitor and evaluate the quality of teaching. The college prepares faculty wise time table of every department. Academic planning is done in the beginning of each academic session. All the teachers prepare the academic diary with a plan to complete the syllabus as per teaching schedule. Attendance record of the students is maintained. Home assignments are given to the students. Seminar/projects are given to the students. The CDC, IQAC evaluates and monitors the overall teaching learning process of the college.
Curriculum Development	The motive of the college is to educate and empower students to face the challenges and mould them with human values to succeed in the competitive world. The college has adopted the curriculum designed by the Sant Gadge Baba Amravati University, Amravati to develop competence in the students. The curriculum is designed by the Parent University according to the guidelines given by the UGC. Only 20 changes can be made by the Board of studies (BOS). BOS member has right to change the curriculum in his subject. The institution has established a curricular committee for effective implementation of the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	The information about admission process, college intake capacity and range of courses, eligibility is available with the college website. The admission is also available on the website. Students submit their admission form online. The generated merit list is published on the website of the college and then interested students will approach to the college to get the admission.
Examination	The odd semester examination is conducted by the affiliating university. All the information about examination time table and result is available on the university website.

For Even semester examination, University had instructed college to conduct the examination via online / offline mode due to COVID - 19 pandemic scenario. So, the offline examination was conducted at college level and the students who were unable to appear for offline examination, online examination (via Google Suit) was conducted by the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr.N. N Gedam	National conference on Innovative research in science technology	Nil	1000
2020	Dr. V. R. Narkhedkar	science writing workshop	current science association Bengaluru	10000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	nil	nil	11/06/2019	01/05/2020	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program	1	20/05/2020	31/05/2020	12
Faculty Development	1	11/05/2020	16/05/2020	6

Program				
Faculty Development Program	1	20/04/2020	06/05/2020	17
Short Term Course	1	11/05/2020	13/05/2020	3
Short Term Course	1	25/06/2020	01/07/2020	7
Short Term Course	1	25/01/2020	01/02/2020	7
Refresher Course	1	07/01/2020	20/01/2020	14
Refresher Course	2	24/02/2020	07/03/2020	13
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident fund, Reimbursement facility for medical expenditure, Financial assistance for attending conferences, workshop and seminars, Financial assistance towards membership fee of professional bodies (as per Govt. rules)	Provident fund, Reimbursement facility for medical expenditure (as per Govt. rules).	Scholarship (as per GoI), Student Insurance, University Student Welfare Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts are audited by a chartered accountant, which in turn is accessed and audited by administrative officer of regional joint director office and the government auditor of the finance department. Internal audit is done by IQAC.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Principal
Administrative	No	Null	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular parent -teacher meet to discuss about the educational progress of the students. 2. Suggestions regarding academic and administrative reforms are heartily welcomed and implemented. 3. Parents always extent their supportive hands.

6.5.3 – Development programmes for support staff (at least three)

1. Teaching and nonteaching staff are encourage to participates in workshops / training program organized by other institutions. 2. Granting duty leave for paper presentation and participation in workshop / seminar / conferences. 3. Faculty members are encourage to associate with state / national and international professional bodies. 4. The institution encourages staff for their academic enrichment by making them to participate in orientation and refresher courses.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal for extension of building. 2. To develop the science laboratories. 3. To recruit vacant post. 4. Applied for Post-Graduation courses to the University

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Remedial coaching classes for students	24/10/2019	24/10/2019	20/11/2019	122
2019	Coaching classes for entry in services	19/08/2019	19/08/2019	15/09/2019	42
2020	Felicitation of students achieving excellence in sports and cultural activities	26/01/2020	26/01/2020	26/01/2020	20

2020	Institution has undertake a program giving awards in cash and mementos by the faculties of some subjects to the meritorious students in their respective subjects	26/01/2020	26/01/2020	26/01/2020	9
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
save Girl save Nation	16/09/2019	16/09/2019	84	59

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Alternative option flour electric power supply generator is installed and backup batteries are in use for computer. Environmental education course is conducted at the second year of all graduation program. Students are encouraged to undertake the projects on various issues of environment studies. In order to save electricity, college has taken initiative for using LED Bulb. Solar Lamp is installed in college campus. For environmental consciousness various department of the college takes initiative to arrange environmental study tour. Planting of saplings in rainy season , and prevention of cutting of roadside trees program has been undertaken by the N.S.S. Volunteers and College Campus beautification committee assisted the program. The college has developed the practice of rain water harvesting. The college building having roof area 7000 sq. ft. used for the rain water trapping and the collected volume is harvested as per the established methods.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	Nil
Rest Rooms	Yes	106

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	09/08/2019	7	Swachhta Abhiyan	Cleanliness	150
2019	1	1	19/09/2019	1	New Voter Awareness	Constitutional rights	200
2019	1	1	16/09/2019	4	Savagirl Save nation	Gender equality	171
2020	1	1	13/01/2020	1	Blood donation	Social awareness	39
2019	1	1	11/09/2019	1	Leprosy awareness program	Health awareness	196
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	18/06/2019	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	18/06/2019	01/05/2020	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1} Tree Plantation Program 2} Waste Management 3} Water Harvesting 4} Efforts Carbon neutrality 5} Energy conservation 6} Check dam construction
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

INSTITUTIONAL BEST PRACTICES 1. Title of the practice: Sant Gadge Baba Assistance Scheme for the Students Goals / Objectives a) To help the economically backward class students. b) To attract the students for higher education. c) To inspire and felicitate them for their success. d) To motivate them for hard work in studies. Context The institution is located in rural area and is fed by the students from the economically backward families. Some are from the families of below poverty line out of which some students are talented and have ability to make progress in higher education. So he institution adopted above scheme for motivating them. Practice taking into consideration, the vision and mission of the institution is to help poor students of the college by giving them financial assistance. For this scheme, teaching and non-teaching staff of the college collects some amount of money per month. From

that amount, financial assistance is given to the students for submission of examination fee, bus pass, uniform or any other program. Evidence of success: Since this practice has been implemented, it is found that the students are improving their performance. Moreover, the attendance of the students in the classes is increased which consequently improves their performance in the university examination. Problems encountered and resources required. The institution does not encounter any problem for implementing this best practice.

2. Title of the practice: Savitribai Fule Girl's Protection Cell Goals / Objectives a) To look into the welfare of the girls students. b) To build confidence in the girls. c) To resolve issues pertaining to girls sexual harassment. d) To provide a platform for listening to complaints and redressal of grievances. e) To equip the female faculty and students with knowledge of their legal rights. Context The institution is located in rural area. And many of the girl's students are coming around 15 - 20 km away from Bhatkuli. Many times transportation is not available for them. Taking into consideration, Principal decided to form a protection cell for girl students. The cell is responsible for looking into any complaints filed by the students. Practice The function of the cell is to purely safe guard the rights of the female students and also to provide a platform for listening to complaints. The girl's protection cell of the college is generally constituted by selecting at least three women staff. The principal of the college as the chairperson of the cell and one woman staff is the convener of the cell. The girl's protection cell endeavours that every girl's student in particular lives with right attitude and act accordingly within and outside the campus. We invite every girl student to participate whole heartedly in the programs organized by the cell. Cell asks the students to share her concerns about issues gender related and otherwise. Evidence of success: Since this practice has been implemented to increase the awareness and reduced the accept ability of sexual harassment among general public. Problems encountered and resources required. The institution does not encounter any problem for implementing this best practice.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.mjfbhatkuli.org/pages/girls_protection.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Education is the supreme medicine for life. Keeping this view in a mind institution has taken initiative in this regard. This is a world competition and in this world here is not only competition but also a cut throat competition. In order to make a strong competitive foundation carrier counselling cell started. Coaching and guidance in centre in the institution for MPSC .Near about fifty students are enrolled in the cell. We invites newly appointed officer to interact with the students to boost the confidence level of the students. Especially college is setup in rural area to cater the need and enlighten the rural students. Since then large number of rural students are enrolling themselves in the institution. Department of commerce has undertaken the outsidess study tour named as Industrial Tour. In it student learnt some skill of making tiles from cement and other raw material. These help them to earning and learning. These environmental tours teach them to line with a nature and find to happiness of the world. Department of commerce is always takes utmost care of students carrier building. Banking visit is the Departments excellent achievements. State Bank of India is the leading and largest financial government recognized institution our students visits there. Bank official taught them to updating debit and credit system and transaction. This is practical based education the institution is catering through various

Departments. Raman science centre Nagpur is Vidarbha's leading scientific research centre. It has captivating many researchers towards it. Our students from science discipline visited the centre during the year. This inculcated the scientific outlook in the rural students of our institution. They believe since then on theory of relativity of Albert Einstein. It is a matter of proud that not a single incident of superstitious and black magic is reported in Bhatkuli area during the year. Likewise women are not lagging behind Home Economic department of our institution has visited to small scale industry where bakery product is prepared. In order to teach them making skill. Departments have under taken the study tour. Rural girls are now aware about the nutritious food, healthy food, hygienic food and all these is helping to take hygienic care of family.

Provide the weblink of the institution

http://www.mjfbhatkuli.org/pdf/Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. More number of faculties should be Ph. D. supervisor. 2. To increase the approved research laboratory. 3. To extend the college building. 4. To organize workshop on Intellectual Property Right (IPR). 5. To organize guest lectures/workshop with industrial experts. 6. Seminar competition will be organised. 7. To modify the computer laboratory. 8. Recruitment of vacant posts. 9. To continue coaching classes for competitive examination. 10. To organize the cultural programs. 11. To empower the faculties for using the ICT based pedagogy to cope-up with the changing trends in teaching and education. 12. To introduce the Post-Graduation course/s.