YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MAHATMA JYOTIBA FULE COMMERCE, SCIENCE AND VITTHALRAO RAUT ARTS COLLEGE, BHATKULI, DIST. AMRAVATI.
• Name of the Head of the institution	Dr. K. S. Jamdhade
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07212389010
• Mobile No:	9921559789
• Registered e-mail	principal.bhatkuli@gmail.com
• Alternate e-mail	viveknarkhedkar@rediffmail.com
• Address	At Post. Tq. Bhatkuli , Dist Amravati (M.S)
• City/Town	Amravati
• State/UT	Maharashtra
• Pin Code	444602
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid
• Name of the Affiliating University	Sant Gadge Baba Amravati University, Amravati (M.S.)
• Name of the IQAC Coordinator	Dr. Vivek R. Narkhedkar
• Phone No.	07212668292
• Alternate phone No.	9921559789
• Mobile	9766291728
• IQAC e-mail address	iqacmjfmv.bhatkuli@gmail.com
• Alternate e-mail address	principal.bhatkuli@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.mjfbhatkuli.org/pdf/AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://mjfbhatkuli.org/pdf/Academic%20Calendar%202020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	56	2006	21/05/2006	20/05/2011
Cycle 2	B	2.36	2017	30/10/2017	29/10/2022

6.Date of Establishment of IQAC	08/04/2008

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

In the first IQAC meeting of the academic session, academic plan and extension activities to be undertaken by the Departments was planned and successful implementation was monitored throughout the year.

Under the directions of the IQAC, all the teaching Departments were instructed to use ICT tools for the virtual teaching and learning during the pandemic in the session 2020-21. The difficulties aroused with respect to the ICT tools were solved by financial assistance.

Various teaching Departments under the directions of IQAC had organized online seminar/workshop/guest lecture/awareness program etc. for the students and faculty members.

As per the current strength of students and teachers, the IQAC had suggested Management for the extension of college building and implementation of required facilities.

Submission of AQAR 2019 - 20 to NAAC Bangalore.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare and ensure the compliance of the academic calendar for the session 2020-21	Academic activities of college were conducted as per the academic calendar
To plan and ensure the effective teaching during the COVID-19 pandemic	The teaching staff of the college had made sure the optimal utilization of ICT tools and available online platform for effective delivery of the curriculum
To organize online co-curricular and extra-curricular activities	The various teaching Departments had organized different online activities such as Webinar, Workshops, Guest lectures, etc.
To motivate students for participation in sports and cultural activities	Due to COVID-19 pandemic, the academic session 2020-21 was completed in online mode and thus, cultural and sports activities were not organized.
To organize various programs like, teacher day, science day, ozone day, birth and death anniversaries of great leader and various competitions	In view of ongoing COVID-19 pandemic, various events were commemorated and celebrated via online/offline mode as per the directions by parent University and State Government..
To arrange Educational Tour/ Institutional Visit / Excursion	Due to COVID-19 pandemic, the academic session 2020-21 was completed in online mode and thus, Educational Tour/ Institutional Visit / Excursion activities were not organized.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	**26/02/2022**

Extended Profile

1.Programme

1.1	**113**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**715**
Number of students during the year	

File Description	Documents
Data Template	[View File](#)

2.2	**540**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**196**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**28**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2

Number of Sanctioned posts during the year

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**09**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**7.81**
4.3 Total number of computers on campus for academic purposes	**30**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As per the motto of our institute, we have identified some goals and objectives as follows:

1. To promote intellectual and cultural development of the society. The motive of the college is to educate, encourage and empower students to face the challenges and mould them with human values to succeed in the competitive world.
2. To provide sports, games and physical training facilities for the physical development of the students.
3. To aim at overall personality development of the students apart from educational activity through curriculum, extra curriculum activities.

In the view of current ongoing COVID – 19 pandemic situations, the college has taken efforts to create healthy atmosphere by qualitative teaching and by engaging students in all the possible extracurricular activities via online mode. Our mission is to provide the quality education to all sections of the rural society.To keep the pace with the changing scenario and to ensure the effective delivery of the curriculum for all the faculties,an online meeting was held with all the teachers. As per the various issues discussed during the meeting, a well-planned delivery mechanism was chalked-out with the consent of all the stakeholders. To begin with the academic session, as per the mandate provided by the UGC to all the HEI's, we as a unit had organized induction programs for the newly admitted students. The orientation program familiarizes the students with their respective curriculum and prepares them for their future endeavors.

During the academic session, the college has taken efforts and delivered the curriculum effectively to fulfill the institute's objectives. The IQAC along with all Heads of the Departments has monitored the progress for effective implementation of the curriculum and timely delivery. Committee monitors and observes the smooth implementation of the time table throughout the year. The institution has a rich central library with open access system to various e-resources. The students as well as teachers were provided with the login details for accessing the e-resources to continue the learning. But, due to the ongoing pandemic, the objectives which need the offline / face-to-face efforts had limitations to fulfill.

The college has adopted the curriculum designed by the S. G. B. A. U. Amravati to develop competence in the students. The curriculum is designed by the university according to the guidelines given by the U.G.C. Only 20% changes can be made by the members of the Board of Studies (BOS). Two faculties of our college were elected and continuing their tenure as a member of BOS from the session 2018 – 19.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As a part of operational mechanism, every academic year begins with the meeting of all the faculty members under the chairmanship of the Principal.The purpose of the meeting is to prepare the academic calendar in tune with the Parent University's academic calendar for all the courses along with the formal announcement of the various committees for the smooth working of the institution. The utmost care is taken while preparing the academic calendar to adhere to the logistics of the institutional mechanism as per the UGC and University guidelines for the teaching and evaluation process. The proposed academic calendar is strictly followed by all the stakeholders for the academic integrity subject to the time-to-time instructions provided by the University. To make the public access of the proposed academic calendar, it is published in the college prospectus.

In view of the current pandemic situation, care was taken to smoothly conduct various curricular and extra-curricular activities via online mode for the students. The academic calendar helps the students to understand the operations of the semester pattern system, viz. teaching and learning days, examination period, academic events and other important days. The planned and well-organized academic calendar ensure the timely delivery of the teaching learning process along with other curricular and extra-curricular events to be carried out while keeping pace for the completion of syllabus.

The college operates on the well-developed mechanism developed by the experienced teachers to keep track of the various aspects of the evaluation such as internal assessment, class test and terminal examination. The final University theory and practical examination were conducted as per the mandate given by the University and the same was conveyed to the students' time-to-time.

The parameters for the conduct of continuous internal evaluation are class tests conducted by individual teacher from time to time, attendance, presentation, study tour, excursion, assignments, seminars, group discussion, workshop, research activities, projects, practical examination and viva voce. As this academic session is operated in virtual mode due to pandemic, the activities that require physical presence were not considered as a part of evaluation process. The institution insures transparency in internal assessment by using above mentioned tools and strictly follows the rules and regulation of the parent University for the assessment of the students and the outcomes are communicated to them.The faculty members give personal and academic counseling to the student. The

due weightage is given to behavioral aspects, independent learning and communication skill for evaluating the overall development and performance of the students with the above mention topics. But at the same time, the performance of the students in co-curricular and extra-curricular activities is also taken into consideration.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

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File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution is an affiliated college.In such case, the various aspects and design of the curriculum is a sole right of the parent

University. Whilst, some of the contents of these metrics are an integral part of the University's curriculum, the remaining parameters are addressed as a moral social responsibility of the institution that is supposed to be an inseparable part of the educational fraternity.

Professional Ethics and Human Values

As mentioned earlier, as per the mandate of UGC to all HEI's, the college organizes 7 days Induction program for the first year entry students to understand the values and ethics as an integral part of social responsibilities along with the prescribed curriculum of the concerned degree. Being a socially responsible rural institute, we have maintain the custom of celebrating days of National and International importance as Independence day, Republic day, Teacher`s day, Women's day, International Yoga Day, Human Right Day, National Constitution Day, etc. to integrate the ethics and moral values among the students. In view of the pandemic, the IQAC in collaboration with Department of Chemistry had organized COVID-19 Awareness Campaign in the form of online Quiz to spread consciousness among the students.

Gender Sensitization

The college had established a Women Grievance and RedressalCell to give counseling to students and promote gender equity.The cell also deals with related issues, such as safety and security of female students, faculty and staff members. To ensure the safety, the college campus is under the surveillance of CCTV cameras.

Environment and Sustainability (consider it as first point)

As a part of prescribed curriculum by the University, the course on "Environmental Studies" is an integral part of the regular curriculum for the second year students of all the faculties (Arts, Commerce and Science). Through this course, students are made aware about the importance of environment for survival and prospering life of each living organisms on the planet. The priority of this curriculum is to make the future generation aware about the significance of biotic and abiotic factors around us for the sustainable development. To bring theory into the practice, the college has developed a luxurious green campus. The waste production is very negligible from the campus to maintain the healthy surrounding. Along with the NSS unit, college has made plantation as an inevitable practice to cope up with the changing environmental conditions. The college has a tradition of celebrating the important

`days such as Earth day, Environment day, Ozone day, etc.`

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

`Nil`

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

`Nil`

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://mjfbhatkuli.org/pdf/1.4.2%20Stakeholders%20feedback%20report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

654

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our college being the higher education institute in the rural area always has students from backward class section of the society. College has made clear in the Vision and Mission statement that growth and development of the rural area will always be given a prime focus. At our college, emphasize is given on all round development of the student. The students once admitted are always under the keen observation. The students are provided with various opportunities in curricular as well as extra-curricular for their growth and development.

The college conducts an orientation program for the entry level students. This beginning of interaction with students helps to know the strength and weaknesses among them. Along with academics, students are assessed for presence of any skills related to the curricular and extra-curricular activities. Equal opportunities are given to all students irrespective of their gender, caste, creed, economic background, etc. for participation in various activities like sports, cultural events, seminar competition, etc. The advance learners, students who excel in their irrespective fields, are given opportunities to represent college in competitions. Other students, slow learners, are provided guidance and learning opportunities to polish their skills.

In academics, students are assessed by conducting Unit tests, seminars, peer teaching, group discussion, monitoring during regular classes, etc. Based on their performance in relation to class, they are grouped into slow learners and advance learners.

For Slow learners, college adopts following practices:

1. Remedial coaching
2. Group discussion

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3. Personal counseling
4. Seminar presentations and discussion
5. Extra book issuance policy for better learning

For advanced learners, college adopts following practices:

1. Experience learning via participation in various competitions
2. Group discussion among toppers related to subjects
3. Personal counseling for success in competition
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File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
715	**26**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

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At our college, we understand the significance of student centric
methods to enhance student involvement as a part of participative
learning and problem solving methodology. To augment the experience
of student via various means, we adopted following methodologies:

1. Experiential Learning

Project work: Project work is an integral part of B.Sc. curriculum
as prescribed by the parent University.

Participation in competition: Students are always encouraged to
participate in various co-curricular and extra-curricular
competitions.

Field Visits: Faculty identifies and proposes academically
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significant Field visits and Surveys.

Industrial Visits: Various departments plan and organize the industrial visits for students to provide exposure to industrial work culture.

Guest Lecture: Guest lecture by eminent experts from industry and academics was organised to supplement the teaching process and provide experiential learning.

2. Participated Learning

Team work: All Departments organize students activities to promote the spirit of Team work. The activities and Camp of NSS, institutional social responsibility through Red Ribbon Club, Village Adoption, Tree plantation, Swatchh Bharat and Health awareness camp to help the students to learn Art of living in a team for Social and community welfare.

Debates: Debates are followed in many of the subjects where students are required to come with different opinions, thought processes thus the learning process gets justified in the argue-mental way of learning.

Group work: Practical and workshops in all individual and group work under the guidance of teachers are also conducted.

3. Problem solving Methodology

Discussion: College follows the discussions methods in many of the subjects as it makes the students to think wide and participate in coming up with the opinions & suggestions to check their current knowledge.

Quizzes: Quiz competitions are conducted by subject teachers in all UG programs.

As the session 2020-21 is completed in the online/virtual mode due to COVID-19 pandemic situation, a few activities were not conducted during the period.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the teachers to adopt and learn and master the latest technologies to enhance the teaching-learning experience. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute as an ICT Tools:

Projectors: 4 projectors are available in different classrooms/labs.

Desktop computers: Computers are available at Computer Lab and all Departments in the campus.

Seminar Hall: The seminar hall is equipped with LCD projector.

Online Classes: Classes were conducted through Zoom, Google Meet and Google Classroom.

Digital Library resources: The college library has a subscription of N-List and it is available in remote access for the students and teachers.

Use of ICT by Faculty:

PowerPoint presentations: Faculties are encouraged to use power-point presentations in their teaching by using LCD projectors. They are also equipped by digital library and other resources to prepare effective presentations.

Online quiz: Faculties conducts online quiz for students after the completion of each unit with the help of GOOGLE suits. Also, various important days of national importance are also commemorated using the tools of Google suits.

Video Conferencing: Students are counseled with the help of Zoom / Google meet applications.

YouTube lecture: Recording of video lectures is made available to students by a faculty for long term learning and future referencing via YouTube channel.

Online competitions: Various events such as poster making and presentations, quiz, debates, etc. are organized with the help of various Information Communication Tools.

Workshops: Teachers used various ICT tools for conducting workshops and webinars on the various trends in the subject.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

360

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Due to the pandemic crises all the faculty members of the college adapted a new teaching/interactive method to evaluate the students

through online heads. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds online meetings of the faculties and directs them to ensure effective implementation of the evaluation process.

The individual teachers the student from time to time through online meeting such as Zoom meet and Google meet. The teachers organized online group discussion for the students. The students are divides in to the different groups. Teacher also organized online seminar of the students for the internal assessment, seminar presentation improves the communication skills of the students which is very essential to face the interviews and also accepted their project and assignment in goggle classroom. Teachers demonstrate the online practical's for the students to get detail knowledge about topic. The individual teacher took unit test and common test though Google form. The institution ensures the transparency in internal assessment by using above mentions online tools and strictly followed rule and regulation of Parent University for the assessment of students and outcome are communicate to them. Teachers also organizes online co-curricular and extracurricular activity for the students overall personality development.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is adopted by the college for dealing with internal examination related grievances. The internal examination of student is a continuous process throughout the semester. But still, the marking of internal examination is done on the assessment based on unit-test, assignments, lab continuous evaluation, project work, seminars, etc.

Internal Assessment:

In the COVID-19 pandemic, the tests and other criteria for internal assessment were carried out using online platform (using Google Form), the answer key of the test along with question wise marking

scheme is displayed on the students WhatsApp group within an hour after the test to maintain transparency and uniformity in the assessment of the internal tests. The students were given timeframe of 1 day to resolve grievances, is any. At the end of the semester, the average marks of the online unit-tests is calculated and displayed for the information of students. If any discrepancies are reported by the students, then they are resolved by the concerned Head of the Department and faculty immediately.

Due to COVID-19 pandemic situation, students were also given opportunity to submit the assignments and project work in an online mode. It was ensured that the given task doesn't require the laboratory facilities for completion as it was not allowed by the Government's and parent University guidelines to attend the college in physical mode.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The teachers and students are aware of the stated program and course outcomes of the programs offered by the institution. The students are made aware about the stated outcomes of course and programs during the initial days of the academic session by the respective teachers. Please find the stated outcomes as attached / uploaded pdf file.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute follows the pre-defined criteria for the assessment of the attainment of program outcomes and course outcomes. The

explanation pertaining to pre-defined criteria for the evaluation of attainment of COs and POsfor the academic session 2020-21 is attached herewith.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

192

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://mjfbhatkuli.org/pdf/6.5.3%20Annual_Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mjfbhatkuli.org/pdf/2.7.1%20SSS%20report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

As the session 2020-21 is completed in the online/virtual mode due to COVID-19 pandemic situation, extension activities were not conducted during the period.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This institution has 2 acres campus area. We have appropriate number of classrooms. Some classrooms are with LCD facility. We have Chemistry, Physics, Botany, Zoology, Electronics, Computer and Home Economicslaboratories. All laboratories are well equipped and fulfill the student's need. Computer laboratory has 16 computers. Some laboratories also have LCD facility. We have impressive a seminar hall. It has LCD Projector and sound system. This hall has seating capacity of approximately 140-150 students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In our institution, Department of Physical Education has various sports kits for Cricket, Badminton, Volley ball, Basketball, Ball Badminton. The institution has large playground for the students. Students can play Cricket, Volley ball, Kho-Kho, Kabaddi, Ball Badminton, High jump, Long jump, Baseball, Soft ball and other games. The Department of Physical Education has indoor facilities also for students for playing such as Chess, Fencing, Yoga, Power lifting and Weight lifting, Carom etc.

In our institution, the cultural activities also play major role in the exploring the hidden talents of the student by providing chance to participate in the various cultural activities such as solo dance, group dance, mimicry, one act play, group play, playing musical instruments like guitar, tabla, harmonium etc. For this, we have a cultural activity room with all facilities such as musical equipment, sound system, mikes. Through NSS, various cultural activities perform by students.

In our institution, Yoga Centre is having good facilities for yoga. Institution has spacious ground for yoga, the yoga mat, yoga videos, yoga instruments, etc.

In our institution, the National Service Scheme (NSS) play vital role in student personal development. NSS has special room for

monitoring their activities.

Parking facilities are available for staff and students separately.

The available infrastructure is in the line with the academic growth of the institution and it is optimally utilized.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.31

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library operations are partially computerized using "Dot Soft" Library management software and provide access to the collection through OPAC. This software has modules such as membership, catalog, circulation, OPAC and report generation. There are 6964 books entries in software. It produces a report like Accession register, Issue and return register (Date-wise), Statistical reports. Bookreservation facilities is available for staff and students. All the admitted students are added in a member list.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.94594

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The growth and development is inevitable aspect of any academic institutions. In this context to tune-up with the changing academic trends in higher education, college always makes efforts to provide necessary facilities for the students and staff.

The institution has internet and computer facilties for administrative as well as academic staff. The office is well equiped with required IT infrastructure such as Computers, Scanner, Printers and Wi-Fi facility. All the teaching Departments and Library are provided with Computer facilities for the staff access. As matter of policy, annually college look after the maintenance of all the computers and wi-fi. Computers are formated whenever required and are made equipped with the anti-virus. The necessary softwares are purchased for the administrative purpose. The Computer science laboratory is consists of 16 computers. The configurations of the computers is updated as per the requirement of the subject.

Annually, the college has some prescribed amount for the maintainance of the available facilities including software's annual maintainance fees provided for the purpose of library and administration.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.73976

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has following facilities for curricular and cocurricular activities. Principals chamber, Administrative office, Staff room, Girls Common room, Central Library, Reading room, Class rooms, One laboratory for Home Economics students, Laboratories for science subjects, English language lab, Over Head Projector, LCD projector, Television sets, Digital camera, scanners, printers etc. The college has computer laboratory. Also all the department has computers for their departmental as well as research work. . Extra Curricular Activities: Playground, sport's kits, chess board, carrom board, cricket, badminton, rackets and shuttle cocks, volley ball, basket ball, table tennis, kabaddi, kho – kho, NSS room. Parking facilities for students and staff. College has NSS unit of 150 students. The college regularly participated in youth festival. The college runsin two shifts, morning and afternoon shift. The institution has a big play ground is open for the students from 07:00 am to 06:00 pm. The central library of the college has 6046 books on different subjects & 17 journals and e-resources. The library has subscribed three daily newspapers. The library facility is also provided to the ex-students,especially for the references and preparation for the competitive examinations. Access to the library is also given to the research scholars on request. For the students with physical disabilities, the needs of the students are fullfilled by the support of staff. The students are given extra attention during the college terminal exam as well as University exam. The arrangment of ramp is made for such students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

324

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The insititute used to facilitates the students representation and engagement in activity such as Student's Council till 2017. But later, since 2017, the institutes doesn't receive dany directions pertaining to the implementation of this activity, so in this conetxt, the activity is discontinued.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association since 2017. The members of alumni are from all three faculties i.e. Art, Commerce and Science. Alumni plays significant role in the development of the institution. Feedback received from them help to find lacunas and loopholes, if any, in the college operation. Once in a year college conducts an alumni meet to share their experience with the current students along with any support that could be obtained from them.

But, as the session 2020-21 was completed in online/virtual mode due to COVID-19 pandemic, as per the instructions provided by the Government and parent University, alumni meet was not organized by the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The prime focus of the college governance body is always to adhere to the vision and mission of the institute.

Vision

To provide the higher education opportunities to the students from rural area to enhance the skills for quality life and emancipate the ignorance for the betterment of the society and nation.

Mission

To develop a sustainable environment for catering the educational needs of all the sections of rural society by widening the scientific temper among the youth by strengthening the curious learning.

To encourage the learning along with spiritual, cultural, physical and human values for developing an inclusive healthy society.

The Governance of the institute focuses to build an environment for curricular and extra-curricular activities and execute it as a short-term, long-term plan by integrating the various departments, performing SWOC analysis and other received recommendations in feedback from the stakeholders. Every year institute organizes such activities in tune with the proposed academic calendar. The

management along with teaching and administrative committees formulates policy and incorporates the same in the strategic plan.

During this session, institute has attempted to complete all the possible activities in an online mode wherever possible for continuing learning in this pandemic. The Governing body coordinated all the stakeholders to keep pace with the changing scenario of the academics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute operates on the principle of decentralization of power. The administration of the College allows various academic and non-academic units to operate on standard instructions set-up by the management. The Departmental Heads along with subsidiary committees manages day-to-day affairs and maintains pace with the proposed academic calendar by the College and University. The Principle being an academic head supervises all the activities throughout the session.

The key features of the decentralization and participative management of the institute are as follows:

1. Head of the Department looks after the responsibilities of their respective Departments.
2. Head clerk takes care of all the work of office.
3. Librarian is in-charge of library.
4. Director of Physical Education is responsible for all activities related to sports.
5. There are committees for several academic and administrative works and cultural events. They work independently.
6. The college has academic and administrative committees along with the various head of the departments the meeting of each committee is conducted regularly and the convener and the members of the committee have authority to take decision after concerning with the Principle.

The society and the college promote participative managements

through various committees. The College Development committee of the institution comprises of the members of various Departments, sections and units of the institution. During the meetings of the College Development committee, their suggestions are discussed and whenever it is possible they are considered for the final decision. In this way, the institution promotes a culture of participative managements. It is reflected in the curricular as well as extracurricular activities of the college. The IQAC serves the various activities like admission process, examination process etc. College Development committee is the major committee which monitors and take care of the college. Besides there are internal committees which discharge their duties as per the work assigned to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is grant-in-aid institution affiliated to the Sant Gadge Baba Amravati University, Amravati (MS); hence it follows the Government policies laid down by Department of Higher Education, Maharashtra and the parent University. The strategic deployment and execution is carried out under the supervision of the college development committee. The Principal along with the various Department and committees lead the progress of the institution.

The college runs on the following perspective plan:

1. Annual Academic Plan for the various activities during the year
2. Regular meetings of the staff, IQAC and Principal
3. Collection and analysis of feedback from all the stakeholders
4. Periodic visit of the Principal to all the Departments and interaction with Head, Faculty and students of the Departments.
5. Propose future plan for the next academic session.

The administrative body of the college is supervising the necessary steps for the effective deployment of the perspective plan. The proposed academic calendar is strictly followed for the teaching, evaluation and related activities. The IQAC and Principal take

frequent report on the execution of various events that are organized in the institute for the growth and development of the students. The regular meetings conducted in the beginning, middle and at the end of session. In the meeting, Principal look after the raised issued during the academic session. The issues raised in the Department were sorted out by the Principal during the periodic visits to the Departments. The various academic, curricular and extra-curricular aspects raised during the session were reviewed in the meeting conducted at the end of session. The fruitful discussion and analysis done in the meeting helped for proposing the future plan for the next academic session.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

President of the society is the Chairman of the management body. The management along with the Principal is the policy and decision makers for the institutions. Principal coordinates the institutional activities status with the management body. Decision make-up at the apex body is based on the thorough analysis and feedback received from each category of stakeholders. The college functions in tune with the operational mandates from the various bodies such as IQAC, Examination Cell, NSS unit, Anti-ragging, Woman's grievance cell, etc. These bodies are formed and functions as per the guidelines from parent University and Department of Higher Education, Maharashtra. Along with these bodies the organization structural setup also includes various Departments, their Heads, faculty members, non-teaching and administrative staff. The committees formed are responsible for the planning, implementation and evaluation of the process concerned. The institution operates on the principle of decentralization of the power and thus, involvement of everyone in the process.

Service Rules:

The institutions strictly adheres to the service rules given and updated time-to-time by the UGC, Dept. of Higher Education,

Maharashtra and parent University. The prescribed service rules are made available on the college website for the staff members. The daily working of the institute is 8 hours, which include 5 direct contact hours and 3 hours for the curricular and extra-curricular activities. The teaching and non-teaching staff members can avail the benefits of the PF, DCPS, Earned Leave, Casual Leave, Maternity leave, Medical Leave, etc. as per the given norms.

Appointments:

The staff recruitment is according to the norms and policies framed for the higher education institutes by the UGC and Dept. of Higher Education, Maharashtra. The recruitment panel is confidential and selection is based on the pure merit and performance in the interviews as per the prescribed metrics.

Promotional policies:

As mentioned in the vision and mission statement of the college, the institution organizes the various activities for the promotion of the talent for the rural students. The college maintains good academic standards and promotes the talent in various sectors such as academics, sports, etc. Every year, the subject wise merit students are awarded cash prizes who excel at University examination. In sports, the merit students are presented mementos for selection in University, State, National and International level. These awards are presented by the faculties from their personal expenses on every republic day in the college. Also, the college acts as a mediator for the receipt and forwarding the scholarship documents for the various schemes by Government bodies.

Grievance Redressal Mechanism:

The institute has strict and punctual regulations for the grievance and redressal mechanism. The mechanism operates via different committees for the students and staff members. For students, the committees like Woman's grievance and redressal cell is operational and in general, students may address their issues via Head of the Department concerned.

The staff members of the college have hierarchical system of grievance redressal.

- The teaching and non-teaching staff may reach concerned Heads of Department for their issues.
- The matter relating with the Heads may be address directly to

- the Principal.
- The Principal acts as a Chairperson for all the grievance committees, whose discretion in the matter is treated as final and the same is conveyed to the complainer.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://www.mjfbhatkuli.org/pdf/6.2.2.%20website.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The President of our institute Dr. Aakash A. Varhade (ENT Surgeon) and Dr. Sarika A. Varhade (MD Gynecologist) owns a multi-specialty hospital in Amravati. All the staff members of the institute are offered free of charge consultation and medical facilities for the welfare of family.

Also, the institute is a grant-in-aid affiliating college to parent state University which is benefitted by the various norms by the

state government. The college is connected with the state government schemes via Joint Director, Higher Education, Amravati. The employees of college are benefitted by the medical expenses reimbursement, paternity and maternity leave, etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2018" (Gazette of India, Extra-Ordinary dated July 18, 2018) for teachers.

The annual performance of each teaching staff member is evaluated at the end of academic session. It helps to assess and identify the potential of teachers for further progress and development.

The performance appraisal system is as follows:

Teaching Staff

1. The performance of each teacher is evaluated by the Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS) that is based on the Academic Performance Indicator (API) score.
2. The institute undertakes a various curricular and extra-curricular activities and gives appropriate marking for their involvement and contributions.
3. The IQAC and Principal check and verify the PBAS proforma filled by the Faculty Member.

Non-Teaching Staff

The performance of non-teaching staff members is also evaluated by the institute. The college operates mechanism of getting confidential reports from the respective higher administrative authorities of the non-teaching. On the basis of various parameters of evaluation, the non-teaching staff members are recommendate for the promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, institution conducts internal and external audits. For conducting the yearly financial internal audits of the college, the institute maintains the cash book, ledger book, stock book, voucher book, bank receipt, bank statement, and daily fee collection register. These books include the accounts of income and expenditure for the financial year. Later, on the basis of verification of income and expenditure statements, the balance sheet is certified by

the Chartered Accountant.

Then, for the external audit, the balance sheet for the concerned financial year is certified by the State Government (Joint Director, Higher Education, Amravati Division and Sr. Auditor, Finance Department, Amravati Division).

If the Government authority seeks any clarifications regarding the conducted audit and balance sheet, such issues are addressed by the college office to the concerned authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<u>View File</u>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

1. Fees: Fees charged as per the university and government norms from students of various courses.

2. Salary Grant: The College receives salary grant from the State Government. For this, we prepare and send a monthly budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and non-

teaching staff as well as part-time teachers working on granted posts.

3. UGC Grants: Our College is under UGC's 2F and 12B norms (Except Faculty of Science and Technology). So, we had received grants from the UGC for the development and maintenance of infrastructure, upgrade of the Learning Resources and Research (including grants for research Projects).

4. Library: We received funds from the special annual membership of Library.

Resource mobilization policy and procedures are as follows:

1. Before the financial year begins, CDC along with IQAC prepares the college budget.

2. The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.

3. It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses.

4. The CDC along with the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.

5. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.

6. The CDC and IQAC takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

7. Regular internal audits from the Charted Accountant make sure that the mobilization of the resources is being done properly.

Utilization of Funds

1. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.

2. The quotations are scrutinized by the purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.

3. The Principal and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Mahatma Jyotiba Fule College along with its IQAC team has taken numerous steps for the growth and development of faculty members and students. The IQAC was established on 8th April, 2008. The primary aim of the IQAC is to build up a system for the overall performance of college. IQAC is monitored by the College Development Committee for its optimal functions.

The prime focus of IQAC is:

- **To allow the affordable equitable access of various academic program for the various sections of the rural society.**
- **To optimize and integrate the modern methods of teaching and learning.**
- **To synchronize the proficient execution and timely of the decisions of IQAC committee.**
- **To promote the research environment for quality enhancement of the faculties and students.**
- **To design process for optimal institutional functioning for the enhancement of quality culture and best practices.**

Significant contribution by IQAC for quality assurance strategies and processes:

In view of COVID-19 pandemic since March 2020, IQAC directed the teaching Departments for adoption of ICT tools. In response to the provided directions from IQAC, the faculties had completed the prescribed curriculum in the online/virtual mode. This opportunity has also helped the faculties to enhance their skills for the

utilization of modern techniques.

Along with the curriculum development, the teaching Departments were also informed to organize the online seminar/workshop/guest lecture/awareness program etc. for the quality enhancement of the students.

As per the direction received from the parent University, IQAC informed the examination section in-charge for the conduction of online exams and evaluation process accordingly.

IQAC ensures the quality improvement of the faculty members to pace up with the standards of higher education. In this context, as per the directions of UGC for CAS, four faculties were placed to higher grade from academic level 10 to 11 during the session.

The IQAC had also performed its duty by submitting AQAR for the session 2019-20.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the quality assurance cell regularly monitors the teaching, learning and evaluation process. Due to pandemic during the session 2020-21, IQAC conducts online meeting before the end of each semester to ensure the progress in learning process, methods of instructions and learning outcomes. The purpose of the meetings was to analyze the result outcomes and provide suggestions, if any.

- Principal along with IQAC, HoDs and all staff member conducted an online meeting at the beginning of session 2020-21. The meeting aims to plan the execution of teaching, learning and evaluation process.
- In each meeting, Principal, IQAC along with staff members, plan out the necessary improvement to be done for the growth and development of the students.
- IQAC collected report on the various activities conducted by the Departments, such as workshops, seminars and guest

lectures.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mjfbhatkuli.org/pdf/6.5.3%20Annual_Report.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College promotes the concept of gender equity by promoting a fair and equal treatment for both, boys and girls. This treatment is given in terms of rights, benefits and facilities, wherever applicable. The college provides equal opportunities to female and male stakeholders in various aspects of academic life. The institute is determined to provide equal opportunities in terms of education, social, curricular and extra-curricular and cultural developments.

a. Safety and Security

Utmost priority is given to the girl's safety at college campus. The college campus provides a safe and supportive community to all female stakeholders. The institute has a functional women's grievance and redressal cell. The majority of the admitted students in the college are from rural background; therefore college emphasizes on comfortable and friendly environment for the students.

The college is under the CCTV surveillance and is continuously monitored. All the scheduled activities of the day are recorded for the ongoing and future reference and correspondence. Till now, it is a matter of pleasure that there are no issues from the campus.

b. Counselling

The college campus is also continuously monitored by the anti-ragging and women's grievance cell. The members of the committee are always in contact with female stakeholders to get the whereabouts of the female students for their safety. The local Police complaint and suggestion box is also installed in the campus.

Students are given lessons about sexual harassment and its prevention at the college. All the staff members of the college are equally involved in maintaining the decorum of the institute.

c. Common room

The college building has a separate girl's common room with an area of 100 sq. ft. The girl students can relax and take care of themselves in their private space at common room. The common room is also equipped with the sanitary pad dispenser and primary aid box, wherever required.

The college has a tradition of organizing events for the female students to get acquainted with the hygiene and related issues from the medical experts and the counselor. But as the session 2020-21 is completed in online mode, offline programs were not organized for direct interaction with the students.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mjfbhatkuli.org/pdf/7.1.1%20gender%20equity%20and%20women%20safety.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

The college campus has a separate location for the solid waste management. As far our institute is concerned, the solid waste includes papers, vegetable waste, leaf litter and other organic bio-degradable waste produced from the campus. In view of the clean campus, various degradable materials is collected and disposed in the solid waste management tank. This has not only reduced the waste but also created a healthy campus. The other sort of inorganic waste which cannot be processed in the campus solid waste management tank is given to the routine waste collection vehicle operated by the local Nagar Panchayat.

Liquid Waste Management

College offers Home Economics subject as a part of Arts faculty. The practical procedure performed in the subject produces a considerable amount of organic liquid waste. The Department has a practice of

separation of solid and liquid waste at their primary level. The liquid waste from the Department is carried by the pipeline to a separate tank for disposal. Such isolation and degradation practice allows to maintain healthy and clean campus.

Biomedical Waste Management

There is no biomedical waste management system in the college.

E-waste Management

There is no considerable e-waste generation from the campus, therefore no e-waste management system in the college.

Waste recycling system

The college campus only produces considerable amount of organic waste, in this context solid-liquid waste management is operation in the campus. Other than this, there is no other waste recycling in the college.

Hazardous chemicals and radioactive waste management

The meager amount of chemical waste produce is given to the routine waste collection vehicle operated by the local Nagar Panchayat. College doesn't produce any radioactive waste, therefore no such waste management system in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://mjfbhatkuli.org/pdf/7.1.3%20Solid%20and%20Liquid%20waste%20management.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly,	D. Any 1 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The session 2020-21 was completed in an online mode due to COVID-19 pandemic. In this session, the college has not undertaken administrative and academic activity in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The session 2020-21 was completed in an online mode due to COVID-19

pandemic. In this session, the college has not undertaken activities for the Sensitization of students and employees of the Institution to the constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has a tradition of celebrating all the national and international commemorative days, events and festivals as per the directions from the parent University. The days of national importance such as Independence Day, Republic Day and Maharashtra Day are the inevitable part of the duties and responsibilities. On the eve of celebration of Republic Day, college admires and awards the students for their achievements in different aspects of curricular and extra-curricular activities, such as class toppers,

achievements in sports and cultural events.

Other than this, various commemorative Days, events and festivals are also celebrated in the college as per the given academic calendar by the parent University. Also, college organizes other programs such as activities under NSS. As the session 2020-21 is completed in online mode due to pandemic, the physical organization of the above mentioned events with the student participation was not possible.

But, some of the activities that were organized in online mode were World Ozone day, 2020; Wildlife Week, 2020 and National Science Day, 2021. In physical presence, a blood donation camp was organized on the occasion of memorization day of Late Bhausaheb Varhade, Founder President of the Society on 21st December 2020.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college operates below mentioned two best practices viz. Sant Gadge Baba Assistance Scheme for the Students and Savitribai Fule Girl's Protection Cell. But, as the session 2020-21 is completed in the online mode due to COVID-19 pandemic, the college was unable to provide benefits under these schemes to the students.

1. Title of the Practice: Sant Gadge Baba Assistance Scheme for the Students

2. Objectives of the Practice:

a) To help the economically backward class students.

b) To attract the students for higher education.

c) To inspire and felicitate them for their success.

d) To motivate them for hard work to achieve success in their career.

3. The Context: The institution is located in rural area and is fed by the students from the economically backward families. Some families are below poverty line. Although, the students are from rural background, but they have ability to progress in higher education. So, the institution adopted above scheme for motivating and helping them to pursue their goals via higher education.

4. The Practice: Taking this scenario into consideration, as per the vision and mission of the institution, the college implemented this scheme to help poor students of the college by providing them financial assistance. For this scheme, teaching and non-teaching staff of the college started collection of some amount as per the requirements. From that amount, financial assistance is provided to the students for submission of the examination fees, bus pass, college uniform and for any other aspects of their academic life.

5. Evidence of Success: Since this practice has been implemented, the punctuality and attendance of the students in the classes has increased which consequently resulted in the improvement in their performance in the University examination.

6. Problems Encountered and Resources Required: The institution does not encounter any problem for implementing this best practice.

7. Notes (Optional): Beneficiary Nil

1. Title of the Practice: Savitribai Fule Girl's Protection Cell

2. Objectives of the Practice:

a) To look into the welfare of the girls students.

b) To build confidence in the girls.

c) To resolve issues pertaining to girls sexual harassment.

d) To provide a platform for listening to complaints and redressal

of grievances.

e) To equip the female faculty and students with knowledge of their legal rights.

3. The Context: The institution is located in rural area. And many of the girl's students are coming around 15 – 20 km away from Bhatkuli. Many times transportation is not available for them. Taking into consideration, Principal decided to form a protection cell for girl students. The cell is responsible for looking into any complaints filed by the students.

4. The Practice: The function of the cell is to purely safe guard the rights of the female students and also to provide a platform for listening to complaints. The girl's protection cell of the college is generally constituted by selecting at least three women staff. The principal of the college as the chairperson of the cell and one woman staff is the convener of the cell. The girl's protection cell endeavours that every girl's student in particular lives with right attitude and act accordingly within and outside the campus. We invite every girl student to participate whole heartedly in the programs organized by the cell. Cell asks the students to share her concerns about issues gender related and otherwise.

5. Evidence of Success: Since this practice has been implemented to increase the awareness and reduced the accept ability of sexual harassment among general public.

6. Problems Encountered and Resources Required: The institution does not encounter any problem for implementing this best practice.

7. Notes (Optional): Beneficiary Nil

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is a single higher education institute from Bhatkuli tahsil, Dist. Amravati. Tahsil Bhatkuli has its roots into the rural area. The student background is generally from backward classes. In this scenario, our college is all in one place for studying higher education in Arts, Commerce and Science faculties in the tahsil. The college is well equipped with necessary facilities for teaching and learning. For teaching, along with traditional methodology teaching staff also employs ICT mediated pedagogy.

As the students are from backward class, they usually face economic constraints to fulfil their academic needs. In this context, college teaching and non-teaching staff contributes economically to fulfil their academic needs. Such, facilitation motivate the students to sincerely pursue higher education. Along with academics, students are also motivated and have achieved distinctiveness in sports. Many of our students have represented University in various sport events. But, as the session 2020-21 is completed in online due to COVID-19 pandemic, the sports related events and participation was not possible in the session.

Other than these curricular activities, the Commerce Departments has a tradition to organize industrial visit for the entrepreneurship and skill development among the students. Again, because of pandemic, the physical visit to industries was not possible.

So, in this context by keeping a broad view, an e-Workshop was organized on the Mushroom, Medicinal and Aromatic plant cultivation for students and general public. Where, distinguished experts in the respective field guided the students about the entrepreneurial opportunities in this sector. Below are the details and link for this organized event in 2020-21.

Brochure link: https://drive.google.com/file/d/1nL4mTK0Ov3M7xp_HMiFxOy62bBudi16b/view?usp=sharing

Program portal link: https://sites.google.com/view/e-workshop-bhatkuli/home

Experts talk link:

1. Mushroom expert: https://youtu.be/q-dTwRNm1lI
2. Mushroom demonstration: https://youtu.be/ZqKRfLdRCbE
3. Aromatic plant cultivation expert: https://youtu.be/MZmU67On38s

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To extend the college infrastructure.
2. Recruitment of vacant posts.
3. To proceed for permanent affiliation of Science faculty to the Sant Gadge Baba Amravati University, Amravati.
4. To introduce the Post-Graduation course/s.
5. To strengthen the research output of the college by increasing the number of research supervisor and research center. Also, enhancement in the research facilities.
6. To organize workshop on Intellectual Property Right (IPR).
7. To empower the faculties for using the ICT based pedagogy to cope up with the changing trends in teaching and education.
8. To organize guest lectures/workshop with various experts.
9. Seminar competition will be organized.
10. To continue coaching classes for competitive examination.
11. To develop landscape in the college premises.
12. To organize COVID-19 vaccination drive for the college staff and students.