



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**MAHATMA JYOTIBA FULE COMMERCE, SCIENCE AND  
VITTHALRAO RAUT ART'S COLLEGE, BHATKULI,  
DIST. AMRAVATI**

**AT. POST. TA. BHATKULI, DIST. AMRAVATI  
444602**

**[www.mjfbhatkuli.org](http://www.mjfbhatkuli.org)**

**SSR SUBMITTED DATE: 22-05-2023**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**May 2023**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

Mahatma Jyotiba Fule Commerce, Science and Vitthalrao Raut Art's College, Bhatkuli was established in 1993-94 in co-education mode. The Hon'ble Founder President Late Dr. Anil alias Bhausaheb Varhade was Education Minister of Maharashtra state. He laid down the founding stones of only Higher Educational Institute (HEI) in this rural area. Later from 2006, the current President Hon'ble Dr. Akash A. Varhade took over the responsibility bestowed upon him. He continued the journey started by his father along with guidance from his mother Dr. Smt. Anuradhatai Varhade. The college faced first A&A process and got accredited in 2006. Currently, the college is accredited by NAAC with 'B' grade (2016). The total campus area of the college is 5 Acres; wherein 2 acres of donated by Late Shri. Vitthalrao Raut while 3 acres is acquired on lease. As quoted in the Mission and Vision statement, the prime focus of the college is to impart education and knowledge into the young minds of the rural area.

The college offered only two programs at inception (1993-94) like Bachelor of Arts and Bachelor of Commerce. Later, Science faculty was introduced into the college (2009-10). Meanwhile, the college was recognized under 2(f) and 12(b) of the UGC Act 1956. Currently, the college runs in two shift and offers U.G. programs in B.A., B.Com., B.Sc. and P.G. programs in M.A. (Marathi), M.Com. and M.Sc. in Chemistry and Mathematics (2022-23) along with recognized research labs in English, Commerce and Physics. The college runs from its own campus with sufficient infrastructural facilities for teaching-learning, research, seminar hall, library (with sufficient number of resources and e-resources), diesel generator, CCTV, internet, and ICT facilities. Also, first aid box, fire extinguisher, play ground, girl's common room with pad dispenser, parking facilities, etc. is provided by the college. The college is having well qualified teaching staff and efficient non-teaching staff. Students of the college have acquired color coats in various sports activities. The college has also conducted various curricular and extra-curricular activities. Some of the faculties of the college are member of board of studies and academic council of the affiliating University.

### Vision

To provide higher education opportunities to students from rural areas to enhance their skills for a quality life and emancipate ignorance for the betterment of society and nation.

The governing body, administration of the college and all other stakeholders are devoted and always work hard to fulfill the vision of Hon'ble Founder President Dr. Anil alias Bhausaheb Varhade. He dreamed the development and prosperity of this rural area of the district. In view of this, he chose education as a tool to transform the life of the local people. As a part of long tradition of rural part of India, the girl students were not encouraged to pursue education. Unlikely, he encouraged and guided locals to commence girl's education. To foster and nurture a sense of competitiveness and compatibility among the students, he accepted the mode of co-education. Since then the college has come along in this voyage of education. The students of our college have pursued not only education but also excelled in many extra-curricular activities. All these changes brought by the hard-working administration of the college have ensured that working is in tune with the vision of the college.

## Mission

To develop a sustainable environment for catering the educational needs of all the sections of rural society by widening the scientific temper among the youth by strengthening curious learning.

The administration of the college believes in sustainable development wherein the growth and development achieved by the stakeholders must percolate to the future generation for the upliftment of their life. The students of our college are from the economically backward section of the society. Usually, they face many constraints to fulfill their needs to pursue education. In this view, to strengthen the learning aptitude among young minds, the college provides a platform and guides the students to get various scholarships from the government. Also, the teachers of the college offer prizes and medals to meritorious students on 26th January. Noteworthy, the Hon'ble President of the Society has also announced the Rs. 5000/- cash prize to the students pursuing distinction in the subject English. Again to address some of the economic needs of the poor students, the college has started the best practice 'Sant Gadge Baba Assistance Scheme for the Students', where economic help is provided from the monthly collection of staff salary. Likewise, the college is always ready and attentive to student's issues to cater to their educational needs.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

The college has a running history of approximately 30 years. During this long journey, we have identified our Strengths, Weakness, Opportunities, and Challenges. The SWOC analysis is given below:

### STRENGTH

1. To provide sufficient infrastructure and address the needs, the college has a total of five acres of land.
2. The college runs from its own campus having sufficient infrastructural facilities for teaching-learning viz. classrooms, well-equipped laboratories, research laboratories, seminar hall, library (with a sufficient number of books/ Journals and e-resources), diesel generator, CCTV cameras, Internet, ICT facilities, first aid box, big playground, common room for girl students, parking facilities, etc.
3. Some of the classrooms, laboratories and seminar hall are with ICT facilities.
4. Some of the faculties developed have their own e-contents pertaining to the syllabus of the parent University.
5. All faculties are well-qualified; out of which 22 faculties are Ph.D. holders and others are NET/SET qualified and pursuing Ph.D. degrees. Some of the faculty members are recognized supervisors for the Doctoral program.
6. A good number of color coats in sports every year.
7. The college has an N.S.S. unit of 150 students.
8. Significantly, the faculty of the college are members of the Board of Studies and the Academic Council of Affiliating University.
9. The college conducted / organized workshops for competitive examinations and career counseling.
10. Facility for differently able students.
11. The college campus is under CCTV surveillance.
12. The college has also provided fire extinguisher facilities to overcome any unforeseen situation.

### **Institutional Weakness**

The college has a running history of approximately 30 years. During this long journey, we have identified our Strengths, Weakness, Opportunities, and Challenges. The SWOC analysis is given below:

#### **WEAKNESSES**

1. The college is situated in a rural area.
2. Students are enrolled from economically backward classes.
3. Transport facilities are not adequate for the students.
4. Marriages of girl students while pursuing the degree.
5. Most of our students had completed their schooling in rural areas. Where the numbers of opportunities to present themselves are minimal. Such students are shy and generally introverted. This affects the performance of students and thereby college.
6. Another main constraint is improper internet/network connectivity.

### **Institutional Opportunity**

The college has a running history of approximately 30 years. During this long journey, we have identified our Strengths, Weakness, Opportunities, and Challenges. The SWOC analysis is given below:

#### **OPPORTUNITIES**

1. To improve the overall results.
2. To improve the drop-out rate of the students.
3. To motivate the students for taking admission into P.G. courses.
4. To motivate the students by employing schemes like 'earn and learn' where students will be counseled to develop entrepreneurial skills.
5. As is evident from the long journey and progress of the college, the everlasting moral support of the management and administration of the college is always boosting to face any challenge.

### **Institutional Challenge**

The college has a running history of approximately 30 years. During this long journey, we have identified our Strengths, Weakness, Opportunities, and Challenges. The SWOC analysis is given below:

#### **CHALLENGES**

1. Students are enrolled in economically backward classes.
2. As the students are from rural backgrounds, they face many issues in their academic careers due to which the drop-out rate is more.
3. Internet coverage is also the main challenge in rural areas.
4. Although many girl students are enrolled in various programs but still to accomplish our vision and mission we are expecting more enrollment of girl students.

5. Some of our students have got married while pursuing their degrees and are moving to other cities. This has increased the dropout rate of girls and also reduced the number of female students pursuing PG courses.
6. One of the major challenges faced by the faculties of the college is the engagement of students during the COVID-19 pandemic. Being from an economically backward section, during a pandemic, it was not possible for all our students to afford smartphones and also network connectivity was a major issue. During that period, our dedicated team of faculty members sorted the issues and managed to engage the students via online mode.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The institution strictly follows the academic calendar of the parent University. The academic calendar serves as a tool to plan the academic activities for students, faculty and staff of the institution. The calendar includes important dates such as dates for admission, the commencement of classes, common tests and University exams. In tune with that, the institution also ensures effective curriculum delivery through a well-planned and documented process. This includes the tests, projects, assignments, viva-voce, etc. as per the prescribed curriculum. The college is offering U.G. programs in Art, Commerce & Science; Doctoral degree programs in English, Commerce & Physics and from session 2022-23 P.G. programs in M.A. (Marathi), M.Com., M.Sc. (Chemistry and Mathematics).

The institution functions within the curricular parameters set by Sant Gadge Baba Amravati University, Amravati. The various courses offered by the college contain syllabi enriched with the issues like gender sensitivity/equality, environment and sustainability, human values and professional ethics. The syllabus of Science, Humanities, Home Economics and Commerce covers most of the topics in its curriculum. The gender Equity issue is covered in the subject of Humanities. Human Values are taught in the subject of Humanities and Social Science. In the fourth semester of all faculties, Environmental Studies is a compulsory subject, in which the students get detailed information on the issue of Environment and Sustainability.

In tune with the syllabi of the parent University, the students are required to undertake project work/fieldwork as a part of their internal assessment. Likewise, a total of 136 i.e. 20.03% of students have submitted the projects and attended field visits as per the requirements of the curriculum during the latest completed academic year.

The feedback from stakeholders always serves as a tool for self-assessment. In this view, the institution uses to collect feedback from the students on various aspects of their academic life. Later, the feedback was also collected from other stakeholders for evaluation and assessment of the various facets of institutional operations and transactions.

### Teaching-learning and Evaluation

During the assessment period from 2017-18 to 2021-22, the college has offered U.G. programs in Art, Commerce and Science with sanctioned intake of 120 seats for entry class admissions. Considering this, the first year admissions only, the enrolment percentage during the last five years was 85.89%. In students admitted in the college belongs to various caste and categories as notified by the government. Being the affiliated college

to the state public university, the state government policy on reservations in admission is applicable. But, the prescribed data template provided by NAAC has included broadly only five categories viz. SC, ST, OBC, GEN and Other. Here, the remaining categories as per the state government reservation policy are included in Other category. In this context, the total percentage of seat filled against the reserved categories is 86.77 during the last five years.

The college offers various courses and programs and has recruited well-qualified teaching staff. The percentage of full-time teachers filled against sanctioned post is 66.06%. Out of which, percentage of full time teachers with NET/SET/Ph.D. qualifications during the last five years was 96.33%. Considering the total admissions and the number of teachers in the latest completed academic session 2021-22, the student–full time teacher ratio is 27.16.

Our institution is very much aware of the importance of student-centric methods for learning in the current scenario of higher education. The institution knows that students should be at the center to make the growth of the institution as well as the nation. The teachers of the institution ensure the use of student-centric methodologies such as experimental learning, participative learning and problem-solving methodologies and ICT-enabled tools in the teaching-learning process.

The institute has conveyed the POs, PSOs and COs to students and teachers stakeholders. Also, we have developed criteria for evaluation of attainment of the outcomes. The outcomes are evaluated on the basis of student's score obtained in the University examination. The college has transparent mechanism for addressing the internal/external assessment grievances related. Internal assessment is an integral part of the college level assessment process while the parent University is responsible for external assessment.

### **Research, Innovations and Extension**

The college is trying its level best to share its part in research, innovations and extension practices. During the assessment period from 2017-18 to 2021-22, no grant was received from government and non-governmental agencies for research projects / endowments in the institution. But still, the College has developed an ecosystem for innovations and initiatives for creating and transferring knowledge. The college administration has taken the initiative to develop and nurture the innovative minds of the students and teachers. The college has recognized research laboratories in three subjects' viz. English, Commerce, and Physics. Also, have a Research Advisory Committee (RAC) to monitor the research activities. The research labs belong to English, Commerce and Physics subjects that were recognized in 2017, 2019 and 2019 respectively. Currently, out of 26 faculty members (including Librarian and Director, Physical Education), 22 faculty members of the college are with Ph. D. as their highest qualification.

During the last five years, the college teachers published 94 research papers and articles in various (UGC notified/Scopus/WOS and reputed peer-reviewed) journals. The faculty members published 33 book chapters/books. The various departments under the supervision of IQAC had organized seminars and workshops on IPR and entrepreneurship opportunities for students. The journals of published research papers are UGC care listed as well as peer reviewed journals.

The various teaching departments along with NSS unit of the college had organized extension activities in the neighborhood community and sensitized the students to social issues for their holistic development during the last five years. The numbers of extension and outreach programs conducted by the institution through NSS are 24. Though the NSS unit & other Department are conducting many extension activities, but we have never

applied for any recognition and awards. So we did not receive any award until now.

Moreover, the numbers of functional MoUs/linkages with academic institutions during the last five years are 7. Various activities including research paper publications, book publications, guest lectures and field visit were organized under the MoUs.

### **Infrastructure and Learning Resources**

The college was established in June 1993 as Mahatma Jyotiba Fule Art's, Commerce and Science College Bhatkuli while the science faculty was introduced in 2009. The infrastructure is adequate and shared by all the programs in two shifts for optimum use. This institution has approximately 5 acres of total campus area; out of which 2 acres are owned by the institution and 3 acres area is acquired on lease. The college has adequate infrastructure and physical facilities for teaching and learning. Taking into consideration present needs and future perspectives, the campus infrastructure is continuously increasing and updated. We have an appropriate number of classrooms, laboratories, a library, a seminar hall, a garden, a playground, ICT facilities, and adequate parking facilities.

The college has done 35.48% of expenditure for infrastructure development and augmentation and 47.78% expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years of assessment period from 2017-18 to 2021-22.

The library is partially automated with the "LIBSOFT" software version 4.5 from 2014. There are 6239 books entered into the software. The students have access through OPAC (online public access catalog). For effective implementation of an integrated library management system library has one server and other two computers for OPAC and internet facilities. In addition, to provide access to its various resources such as books, the library subscribed to E-resources of INFLINBET under the N-List program. Every year subscription to N-List is renewed. Remote access facilities for E-resources are provided to users. Web link to E-resources of the N-List program and OER (Open Educational Resources) is provided on our college website.

To cope-up with the changing trend in technology and adopt the changes in the system, the institute has 40 computers allocated at different places as per the need. The configuration of the computers is upgraded as per the requirement. During the assessment period, the college bought 12 computer systems to upgrade the infrastructure of learning resources. As per the data for the latest completed academic year 2021-22, Student-Computer ratio was 25.15.

### **Student Support and Progression**

The college has provided the platform to the seekers of higher education. As most of the students are from backward sections, the college functions as forwarding authority to their scholarship applications. The percentage of students benefited by scholarships provided by the government during the last five years of assessment period is 39.46%.

The college also functions to empower and strengthen the students via capacity and skills enhancement activities for improving students' capability. During the assessment period, the college has organized activities for soft skills, language and communication skill and life skills. Along with that the college also tries to prepare students for their future by guiding them for competitive examinations. Here, the percentage of students

benefitted by guidance for competitive examinations and career counseling offered by the institution during the last five years of assessment period are 14.52%.

At our college, safety and security of the stakeholders is given utmost importance. For that various cell and committees are functional. Importantly, the college has anti-ragging committee, student grievance cell and Girls protection and Women grievance cell. It is appreciatory to note that till now no issues pertaining to the safety and security of the stakeholders had been raised. The college has developed a mechanism for receiving and addressing such issues, if any.

Every year, the students from Art, Commerce and Science faculties are passing and entering into new phase of their life. As per the available data, the percentage of placement of outgoing students and students progressing to higher education during the last five years is 3.03%.

While, our students have excelled in sports, here the number of awards/medals for outstanding performance in sports at University/state/national/international level during the last five years are 25 and average number of sports and cultural programs in which students of the institution participated during last five years are 7.2.

The alumni association of the college was formed on 06/10/2017 and it has been duly registered as a society with registration no. 1477/14/Amravati.

### **Governance, Leadership and Management**

The institution follows a democratic and participial mode of governance. The college is governed by the Late Baba Saheb Varhade Education Society, Amravati. The CDC approves the academic, administrative, and infrastructural development plan of the college in tune with the vision and mission of the institution. The IQAC, Heads of Departments, Committees, and Coordinators of various cells play an important role in policy decisions and implementing the same.

The Departments conducted programs to impart skills that are very useful especially in terms of women empowerment. The students are taught some handicrafts, preparation of pickles, jams, jellies, cakes etc. It had also organized workshops regarding Beauty-Parlor techniques and methods. In another case, the activities made aware students about opportunities in the field of Mushroom and aromatic plant cultivation.

Although the college is located in the rural backward area, but the efforts are taken to match-up with the changing trends in governance. The institution had implemented e-governance in its operations in the area of Administration, Finance & Accounts, Student Admission & Support and Examination.

The institution has adopted performance appraisal system for teachers in tune with the directions of University. Also, the college and management have offered various welfare measures for teaching and non-teaching staff members. As the college does not receive any grant, other than salary, it is unable to support financially to the staff members for participating in professional development activities. But, the staff members are encouraged to participate in such programs and they were given duty leave to attend the same. The percentage of teaching and non-teaching staff participating in professional development programs during the last five years are 17.07%.

The college has an internal financial audit mechanism for audit of all financial matters. The institution had appointed a Chartered Accountant for internal financial audit. Later, in external mechanism, the college submits the audited statement various government authorities for validation of the same.



The College along with its IQAC team has taken numerous steps for the growth, development and quality assurance of faculty members and students, in general college.

### **Institutional Values and Best Practices**

The college provides equal opportunities to girls in every aspect of their academic life that includes curricular, co-curricular and extra-curricular activities. In our institute, girls' teams have bagged prizes in various games and sports.

The institute has adopted practices of energy conservation and has installed solar panels as energy sources and replaced all the previous mercury and CFL lamps with new LED bulbs and tube lights. Wherever possible, the electronic devices used in the institute have higher-power saver ratings for energy conservation. The facilities to manage degradable organic waste and non-degradable liquid waste are developed on the campus. The college has introduced green campus initiatives and created ramps and washrooms for differently able persons.

To assess the efficacy of adoption of such practices, the college has also conducted green/environmental audit from external sources. Also, beyond the campus environmental promotional activities were engaged by NSS and teaching departments.

At our institute, students from different religious and cultural identities study together harmoniously. The prescribed curriculums are designed in such a way that it needs an understanding of community living, and communication approaches to deal with the population from different sectors. This has sensitized the stakeholders towards cooperation and living in harmony. Likewise, the college has adopted two best practices viz. Sant Gadge Baba Assistance Scheme for the Students and Savitribai Fule Girl's Protection Cell. Both the practices are operational and students have benefitted from it.

Mahatma Jyotiba Fule Commerce, Science, and Vitthalrao Raut Art's College is the only higher education institute in Bhatkuli taluka. Being one of the most economically and socially backward taluka of the district, the college is taking efforts to amalgamate maximum facilities and programs under one roof for providing higher education opportunities and scope to improve life. Within these 30 years of establishment, the college is well equipped with the necessary facilities for teaching-learning. To meet the present-day requirement, the teaching staff employs ICT-mediated pedagogy. The college has introduced four PG programs (from 2022-23) in Chemistry, Mathematics, Marathi, and Commerce. In order to foster a research environment, the institute has three Research laboratories for Ph.D. programs.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	Mahatma Jyotiba Fule Commerce, Science and Vitthalrao Raut Art's College, Bhatkuli, Dist. Amravati
Address	At. Post. Ta. Bhatkuli, Dist. Amravati
City	Bhatkuli
State	Maharashtra
Pin	444602
Website	<a href="http://www.mjfbhatkuli.org">www.mjfbhatkuli.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	K. S. Jamdhade	0721-2710688	9921559789	-	principal.bhatkuli@gmail.com
IQAC / CIQA coordinator	V. R. Narkhedkar	-	8329082342	-	viveknarkhedkar@rediffmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	24-12-2009	<a href="#">View Document</a>
12B of UGC	24-12-2009	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At. Post. Ta. Bhatkuli, Dist. Amravati	Rural	5	2910.18

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,History Sociology Home Economics Political Science Economics English Marathi	36	HSSC	English + Marathi	360	229
UG	BCom,Commerce	36	HSSC	English + Marathi	360	161
UG	BSc,Botany Chemistry Zoology Physics Mathematics Electronics Computer Science	36	HSSC	English + Marathi	360	258
PG	MCom,Commerce	24	B.Com.	English + Marathi	40	40
PG	MA,Marathi	24	B.A. with Marathi Literature	Marathi	40	9
PG	MSc,Chemistry	24	B.Sc. with Chemistry	English + Marathi	20	20
PG	MSc,Mathematics	24	B.Sc. with Mathematics	English + Marathi	20	15
Doctoral (Ph.D)	PhD or DPhil,Commerce	36	P.G. in relevant subject with MPET or M.Phil. or NETJRF	English + Marathi	8	7
Doctoral (Ph.D)	PhD or DPhil,English	36	M.A. in English with MPET or	English	4	0

			M.Phil. or NETJRF			
Doctoral (Ph.D)	PhD or DPhil,Physic s	36	M.Sc. in Physics with MPET or M.Phil. or NETJRF	English	4	2

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				6				26			
Recruited	0	1	0	1	4	2	0	6	14	3	0	17
Yet to Recruit	0				0				9			
Sanctioned by the Management/Soci ety or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	2	3	0	5
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				20
Recruited	10	1	0	11
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	4	2	0	11	3	0	21
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	3	0	5
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	0		0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	403	0	0	0	403
	Female	245	0	0	0	245
	Others	0	0	0	0	0
PG	Male	45	0	0	0	45
	Female	39	0	0	0	39
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	6	0	0	0	6
	Female	3	0	0	0	3
	Others	0	0	0	0	0



**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	85	85	101	104
	Female	93	77	92	73
	Others	0	0	0	0
ST	Male	12	19	18	13
	Female	3	7	4	4
	Others	0	0	0	0
OBC	Male	159	119	149	144
	Female	144	112	118	103
	Others	0	0	0	0
General	Male	62	62	63	79
	Female	27	23	21	16
	Others	0	0	0	0
Others	Male	78	58	81	69
	Female	69	62	68	74
	Others	0	0	0	0
Total		732	624	715	679

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Our college is a multi-faculty institute having faculty of Arts & Humanities, Commerce & Management, and Science & Technology with a number of courses for the UG and PG programs. The institute has been offering major Science courses (Physical, Chemical, Life, Mathematical, and Computer Sciences) in UG programs. Inherently, we are operating as a multidisciplinary institute. The various activities conducted by the college are merger outputs of the efforts of the teaching and non-teaching members of all three faculties. But, being the affiliated college, the curriculum is designed by the parent University and we are following the prescribed curriculum with all due processes. In view of the NEP 2020, the
---	---

	required interdisciplinary approach may be effectively fulfilled by the institute if directed and implemented by the Parent University.
2. Academic bank of credits (ABC):	Being affiliated with Sant Gadge Baba Amravati University, Amravati, our college is bound to follow the courses, syllabi, and other rules & regulations of the affiliating University. In continuation to the multidisciplinary/interdisciplinary approach and in tune with the NEP 2020, the affiliating University has already taken initiatives to introduce a Credit Based System from the academic session 2022 – 23 in a phase-wise manner at the Undergraduate level. As per the directions received from the Parent University, the institute has encouraged the students for enrolling in online courses from where the students may earn credits from renowned HEIs. The Academic Bank of Credits (ABC) would provide a digital platform for students for credit recognition, credit accumulation, credit transfers, and credit redemption. The initiative undertaken by the affiliating University is in the preparatory phase. The institute would register for the ABC in the near future.
3. Skill development:	The affiliating university initiated the implementation of a learning outcome-based curriculum framework for the UG program which is consistent with the objectives of NEP for fostering quality education. The University has announced the adoption of the CBCS pattern from the academic session 2022-23. In this context, as a part of the CBCS curriculum, the University has introduced an Ability Enhancement Compulsory Course (AEC) in English and a Second language for strengthening communication skills in the languages. Along with that University has also introduced a Generic Open Elective Course (GOEC), wherein, the college has accepted the Personality Development & Soft Skill as an elective course for imparting life skills to the students. Also, the CBCS has introduced the Skill Enhancement Module (SEM) as a compulsory part of the discipline-specific courses. Such courses will impart the required skills in the specific subject to increase the employability of the students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	As expected from the higher educational institution, the medium of instruction at the degree level should be English. On the other hand, the maximum number

	<p>of students admitted to the college belongs to rural areas, so the use of the vernacular languages proves as a supporting tool for the students to grab an understanding of the subject. Therefore, a teaching-learning process in bilingual mode is already in practice at the college.</p>
5. Focus on Outcome based education (OBE):	<p>Outcome-based education focuses on results. Being the affiliated college, all the programs offered by the college will adhere to the outcomes-based education (OBE) pattern as declared by the parent University from the academic session 2022-23. The University has given clearly defined POs, PSOs, and COs in the published new syllabus from 2022-23. Previously, the institute had framed its own outcome for each course and program. In the beginning of each session, during the induction program, the students are made aware of the concerned POs, PSOs, and COs. The teaching staff of the college is also instructed to begin the lectures with clearly defined outcomes in tune with the syllabus. As the newly introduced syllabus and NEP focuses on experiential and application-based learning, students will be required to undertake an internship with local industries, businesses or academic institutes to bring about holistic development and improve their employability which will reflect the achievements of the outcome.</p>
6. Distance education/online education:	<p>NEP has emphasized on distance education / online education to expand student access to high-quality education and training. The flexible scheduling of Distance Education courses allows the students to learn at their own pace and time. To understand current online teaching trends and to incorporate modern teaching skills in their classrooms, teachers are encouraged to participate in advanced pedagogy training programs. The institute also encourages the students to enrol on the SWAYAM platform for various available courses to earn credits. Converting the challenge of the Covid-19 pandemic into an opportunity, the college has managed to break geographical barriers in teaching-learning, allowing the students of our college to interact with the teachers and renowned experts. Some of the faculties have developed their own e-contents.</p>

## Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The college has not set up an Electoral Literacy Club (ELC). But, the college has an active Political Science Department that functions as expected from the ELC in the context of making awareness among the stakeholders about the right to vote and constitutional rights and responsibilities.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	As mentioned earlier, the college has not set up an ELC, so consequently, students' coordinators and coordinating faculty members are not appointed by the college. But instead, the Department of Political Science is proactive in its duties of making awareness about constitutional rights and responsibilities.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	At our institute, the expected functional role of the ELC is played by the Department of Political Science. The department organizes various programs for the students, teachers, and locals to create awareness about the electoral process, the right to vote, and constitutional responsibilities. Such programs are the celebration of Constitution Day, Voters Day, and voting awareness campaign during the election period. Poster making and rangoli making were also organized to celebrate Voter's Day. The teachers of the college have also participated and assisted election administration in the conduction of polls during the Grampanchayat elections, Vidhan Sabha, and Lok Sabha elections. During the assessment period, a demonstration was also given on how to operate an EVM machine for voting. During the same period, many students from the college were encouraged and registered for the first time as voters. Bhatkuli is one of the most economically backward and rural taluka of the district, where awareness programs like this are always beneficial to increase voting.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The Department of Political Science of the college is always enthusiastic about promoting constitutional values and celebrating Voter's Day. The college organized Poster and Rangoli-making events at the college level along with a Voters Day awareness rally in the local area. Other than this, no events on a large scale were hosted or conducted by the college.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by	The college has not established ELC but, as mentioned earlier, once the college conducted a

ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

workshop-like event wherein the students were given demonstrations on how to vote using the EVM machine, and some students of the college filled out application forms for first-time registration as voters.

## Extended Profile

### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
679	715	624	732	851

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 26

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	26	26	16	16

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
22.6	10.2	14.5	13.2	18.2

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

###### Response:

The institution strictly follows the academic calendar prepared in tune with the parent University. The academic calendar serves as a tool to plan the academic activities for students, faculty and staff of the institution. The academic calendars are displayed on the college website. The calendar includes important dates such as dates for admission, the commencement of classes, common tests and University exams. In tune with that, the institution also ensures effective curriculum delivery through a well-planned and documented process.

###### Academic Planning

1. At the beginning of the academic year, the Principal with all heads of the Departments finalizes the academic calendar.
2. The timetable is framed by the respective committee according to the workload of each subject as per prescribed University guidelines.
3. Heads of Departments conduct meetings with faculty members to finalize departmental time table, curricular and extra-curricular activities and distribution of workload.
4. An induction program is conducted for the new batch of students to bridge the gap.
5. Each faculty member strictly follows the timetable and also maintains the academic record in the academic diary.
6. In the pandemic period, colleges switched over to the online mode for the conduction of curricular and co-curricular activities.
7. Teachers are appointed as in-charge of various committees for effective execution.
8. Continuous monitoring of the students is a part of internal assessment.
9. Faculty members are available after class hours to clear the students' doubts.
10. Program outcomes and course outcomes are well-defined and made available through websites. Progress of the syllabus and curriculum delivery is reviewed from time to time.
11. Guest lectures of eminent academicians are organized.
12. Institute encouraged teachers to attend orientation and refresher programs in respective subjects to acquaint themselves with the depth of theory, practical and reference material. It is further supplemented by various workshops, teachers' training programs, and short-term courses conducted by Academic Staff Colleges and other institutes.
13. ICT facilities and resource material support from Library i.e., e-resources subscribed under N-List program helped in the effective delivery of the curriculum.

###### Continuous Internal Evaluation Process:

The continuous internal evaluation of students is carried out as prescribed by the parent University through the common test, home assignment, seminar, group discussion, field projects and excursion and visit to the



educational institution.

To conduct the common tests, timetables are displayed one week in advance on the notice boards. The syllabus for Internal Assessment is announced a week in advance by the concerned subject teachers. Faculty set the question paper by considering the university syllabus and university examination pattern. The answer papers are evaluated. The evaluated answer sheets are returned to the students to analyze their mistakes and improve upon their performances.

Apart from written tests, students are also given opportunities to deliver seminars, writing assignments, group discussions, and projects to broaden their skills. Departments also inspired the students to participate in seminars and other academic activities organized like Avishkar, project competitions, seminar competitions, Quiz competitions, etc. by University and institutions to raise their academic performance and skills.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

**Response:** 0

**1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### **1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum**

##### **Response:**

Being an affiliated College the Institution functions within the curricular parameters set by Sant Gadge Baba Amravati University, Amravati. However, this constraint has not hampered the dissemination of gender sensitivity/equality, environment and sustainability, human values, and professional ethics. The syllabus of Science, Humanities, Home Economics, and Commerce covers most of the topics in its curriculum. The gender Equity issue is covered in the subject of Humanities. Human Values are taught in the subject of Humanities and Social Science. In the fourth semester of all faculties, Environmental Studies is a compulsory subject, in which the students get detailed information on the issue of Environment and Sustainability.

**Environment and Sustainability:** All faculty students learned Environmental studies subject as an integral part of their curriculum. Students learn & understand Environmental suitability aspects. It is an interdisciplinary topic, also included in the syllabus of life sciences. The students are taught these issues with equal vigor along with other content. Apart from the regular teaching on these issues, the college has other mechanisms to address them which support the teaching of the content of the syllabi. To give a participatory learning experience, the department conducted special programs on occasions such as Ozone Day and Wildlife Conservation Week to sensitize students and the local community about the degradation of the environment. Ozone Day is celebrated by Science Association. Zoology Department conducted "Wildlife Conservation Week" to make students aware of the conservation and protection of forests and its ecological importance. At the same time, the college follows it practically and has a "Green Campus".

**Gender Equality:** Gender issues are addressed through some lessons from the Arts and Humanities Program. A Guidance Workshop for Adolescent Girls was organized by the NSS Unit and the Home Economics Department of the college.

**Human Values:** As a part of inculcating human values among the students, the students are given information through various platforms and programs. N.S.S. unit helps the students to understand the importance of the need of the community. This unit help students to develop character, discipline, leadership and secular outlook.

Most of the literature prescribed for the course aims at refining the human senses and broaden the students' overall attitude towards life instilling among them Human Values like love, courage, honesty, truthfulness, sincerity, compassion, etc. On the Birth Anniversaries of great people like Chatrapati Shivaji Maharaj, Sant Gadge baba, guest lectures was organized for the students, which motivate them to propagate the phenomenal work done by these great personalities and also their thoughts and philosophy of life. The various days like Marathi Bhasha Diwas, Savidhan Din is also celebrated. Various pprograms such as Leprosy Eradication, Voting awareness campaign, Blood Donation Camp, AID'S Awareness

program, Cyber ??Crime Awareness workshop, Legal Guidance Awareness Camp, COVID - 19 Vaccination Camp was conducted by NSS unit of the college.

**Professional Ethics:** Program related to professional ethics viz. “National Level Workshop on Prospects and Utilities of Intellectual Property Rights (IPR)” was conducted by department of Chemistry, Physics and IQAC in collaboration with IQAC, Sant Gadge Baba Amravati University, Amravati.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 20.03

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 136

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website**

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 85.89

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
258	301	318	309	360

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
360	360	360	360	360

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list as published by the HEI and endorsed by the competent authority	<a href="#">View Document</a>
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

**Response:** 86.77

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
133	168	173	171	175

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
189	189	189	189	189

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 27.16

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

#### Response:

Our institution is very much aware of the importance of student-centric methods for learning in the current scenario of higher education. The institution knows that students should be at the center to make the growth of the institution as well as the nation. The institution ensures the use of student-centric methodologies such as experimental learning, participative learning and problem-solving methodologies in the teaching-learning process. The following activities are conducted by the institution to make the

teaching-learning process more students centric.

### Experimental Learning

Our institution has well-equipped laboratories for Science faculty. The college provides experimental learning through the activities such as projects, seminars, study tours, NSS, and sports activities. Also, learning is explored through the use of computers and the internet.

### Participative Learning

The college adopts participatory methods of learning. Group discussions, seminar competitions, field visits, and peer teaching are organized for the students. The institution ensures the maximum participation of the students. Guest lectures, study tours, quiz competitions, and debates are also organized. Projects and assignments are given to the students to enhance their participative learning. The students participate in various sports, cultural, social, NSS activities for their all-round development.

### Problem-Solving Methodology

The problem-solving method is based on the use of question and answer method in the classroom. The faculty provides personal counseling to the students. Unit tests and common tests are conducted. The students have free access to the principal for any kind of problem they face regarding the teaching-learning process. The feedback mechanism is available for the students to provide feedback of the teacher and his/her methodology in the teaching-learning process.

### Teachers use ICT-enabled tools for effective teaching-learning process

The teachers are encouraged to adopt new techniques and methods in a swiftly changing educational atmosphere. The following innovations and creativity are being adopted in the teaching-learning process. Information Communication Technological (ICT) tools are being used in the teaching-learning process by the faculties. The tools like internet, projector, Google Classroom, YouTube, email and WhatsApp groups are being effectively used to enhance their learning experience and to establish proper communication. The information regarding the available educational websites is provided to the students to enhance their skills and knowledge. The computer lab is provided to the subject of Computer Science. An auditorium hall is equipped to conduct various activities under NSS and other academic-related activities like workshops, seminars, PowerPoint presentations, guest lectures, and social and cultural activities. The institution has its website which contains available courses, curriculum, academic facilities, academic calendar, examination-related information, faculty profiles, etc. The college library has a subscription to N-LIST to give free access to stakeholders to explore the educational materials.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

#### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 66.06

##### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	33	33	33	33

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

**Response:** 96.33

##### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	26	26	14	14

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>



## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

#### Response:

At our institute, we follow the curriculum prescribed by the parent University, Sant Gadge Baba Amravati University, Amravati. The University has already stated the mechanism of internal and external assessment. Also, the University's directions to deal with grievances related to the examination (external assessment) are predefined (provided in supporting document).

#### Internal Assessment:

The parent University in its curriculum has incorporated the internal assessment as an integral part of the evaluation process for the students of all the faculties. The mechanism of internal assessment is based on the student's participation in various activities. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. A transparent, time-bound, and efficient method is adopted by the college for dealing with internal examination-related grievances. The internal examination of students is a continuous process throughout the semester. But still, there are various faculty-wise prescribed parameters for the internal assessment of the students such as Unit tests, Common test/Term-end examinations, Assignments, projects, Reports, Viva-Voce, etc.

The process of internal assessment is transparent. In this, at the end of teaching days and prior to the University examinations of each semester, students are made aware/informed about the internal assessment score awarded to them. Later, they are given about 1 week for any grievances related to the awarded score. They may reach out to the concerned subject teacher and discuss the raised issue with proper justification. The students are again given the opportunity to take the unsatisfied matter to the Head of the concerned Department. If further dissatisfaction persists, the final authority in such cases is the Principal.

#### External Assessment:

The external assessment of the students is done by the semester examinations conducted by the University itself. University declares the timetable of the examination about a month prior to the commencement. The college operates as a center for University examinations. The question papers and answer sheets are provided by the University confidentially. The University appoints an external member as an examination officer during the exam schedule. This provides an extra layer of fairness and transparency in the assessment process.

As soon as the examination is over, the answer sheets are submitted to the University for Central Evaluation process that is controlled by the University. The University is bound to declare results within 40 days. After the declaration of results, the students get the results from online portal of the University and later can collect the marks sheet from college office. The parent University has provided directions for redressal, revaluation, rechecking, etc. In the declared results, some students had faced some issues. At first, such issues are communicated by the students to examination section or student grievance redressal cell of the college. On the basis of type of grievance, the college communicates the related issues to the University's respective sections. Such communications of the grievances are attached in the supporting

documents. If the issue is not resolved, then college takes the follow-up of the issue and communicates with the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website**

**Response:**

The college endeavor to implement and impart outcome-based education to the students to instill knowledge, understanding, presentation and communication skills, technical skills, and experience among the students. In this view, the college has set up a committee to draft out the COs, POs, and PSOs of the various courses and programs operating in the college during the session 2017-18. Later, the drafted outcomes were presented and finalized with the consent of the subject teachers. Also, the criteria for the evaluation of the attainment of the outcomes were decided. In the meeting, the Principal instructed all the faculty members to go through it and convey it to the students. Subsequently, the stated COs, POs, and PSOs are displayed on the college website. Since then, the subject teachers convey COs, POs, and PSOs to the students at the beginning of each session.

The College evaluated the attainment levels of the stated outcomes through the marks obtained in University theory, practical and internal assessment. The methodology of internal assessment is prescribed in the University syllabus. In our method of attainment measurement, we established a correlation between stated COs / POs and their attainment on a scale of 0 to 3. In this method, the student's score in the semester examination results is processed as per the decided criteria/parameters of measurement of attainment (please find in the supporting document).

The college is evaluating the attainment of the outcomes on a regular basis as per the defined criteria. Exceptionally, during the session 2020-21, the criteria for evaluation of the attainment of stated outcomes were revised for that session only (please find in the supporting document). Again, from the next academic session, the previous criteria were reinstilled.

The complete details pertaining to the marks obtained by the students and the criteria of evaluation are provided in the supporting documents of the metrics 2.6.1 and 2.6.2.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

#### Response:

The College evaluated the attainment levels through the marks obtained in University theory, practical and internal assessment. The methodology of internal assessment is prescribed in the University syllabus. In our method of attainment measurement, we established a correlation between COs and POs within scale 0 to 3.

Correlation	Assigned Value
No Correlation	0
No Correlation	1
Medium Correlation	2
High Correlation	3

The nature of COs, its basis of assessment and the target attainment percentage are given below:

Course Outcome	Definition/Title	Evaluation on the basis of Marks obtained in	Th
CO1	Knowledge and Understanding	Theory Examination	
CO2	Presentation and Communication Skills	Internal Assessment	
CO3	Technical skills and Experience	Practical Examination	

Target attainment level for each CO is set on basis of student's score. Exceptionally for pandemic (2020-21), college revised the threshold values to evaluate the attainment of POs and COs as given below. Later, again from session 2021-22, attainment threshold values are restored.

Attainment level	Explanation	Target/Threshold score	Ta
		Target Score (2017-18, 2018-19, 2019-20, 2021-22)	Ta
0	If less than 25% of the students score threshold percentage	Theory 40%	Th
1	If 26-50% of the students score above threshold percentage	Practical 60%	Pr
2	If 51-75% of the students score above threshold percentage	Internal 75%	Int
3	If more than 75% students score above threshold percentage		

#### Year-wise attainment correlation of POs, PSOs and COs

Year	Program / Course		Attainment level and its correlation	
2017-18	B.A. III		The achieved attainment levels have <b>medium correlation</b> with stated POs and COs.	
	B.A. II		No	
	B.A. I		Medium	
	B.Com. III		Medium	
	B.Com. II		Medium	
	B.Com. I		Medium	
	B.Sc. III	CBZ	Medium	
		PCM	Medium	
		ECsM	Medium	
		ECsP	Medium	
	B.Sc. II	CBZ	Medium	
		PCM	Medium	
		ECsM	Medium	
		ECsP	Medium	
	B.Sc. I	CBZ	Medium	
		PCM	Medium	
		ECsM	Medium	
		ECsP	Medium	
2018-19	B.A. III		No	
	B.A. II		Medium	
	B.A. I		High	
	B.Com. III		High	
	B.Com. II		High	
	B.Com. I		High	
	B.Sc. III	CBZ	Medium	
		PCM	Medium	
		ECsM	Medium	
		ECsP	Medium	
	B.Sc. II	CBZ	Medium	
		PCM	Medium	
		ECsM	Medium	
		ECsP	Medium	
	B.Sc. I		Medium	

		PCM	Medium	
		ECsM	Medium	
		ECsP	Medium	
2019-20	B.A. III		High	
	B.A. II		High	
	B.A. I		High	
	B.Com. III		High	
	B.Com. II		High	
	B.Com. I		High	
	B.Sc. III	CBZ	High	
		PCM	High	
		ECsM	High	
		ECsP	High	
	B.Sc. II	CBZ	High	
		PCM	High	
		ECsM	High	
		ECsP	High	
	B.Sc. I	CBZ	High	
		PCM	High	
		ECsM	High	
		ECsP	High	
2020-21	B.A. III		High	
	B.A. II		High	
	B.A. I		High	
	B.Com. III		High	
	B.Com. II		High	
	B.Com. I		High	
	B.Sc. III	CBZ	High	
		PCM	High	
		ECsM	High	
		ECsP	High	
	B.Sc. II	CBZ	High	
		PCM	High	
		ECsM	High	

	B.Sc. I	ECsP	High	
		CBZ	High	
		PCM	High	
		ECsM	High	
		ECsP	High	
2021-22	B.A. III		High	
	B.A. II		High	
	B.A. I		Medium	
	B.Com. III		High	
	B.Com. II		Medium	
	B.Com. I		Medium	
	B.Sc. III	CBZ	Medium	
		PCM	High	
		ECsM	Medium	
		ECsP	Medium	
	B.Sc. II	CBZ	Medium	
		PCM	No	
		ECsM	Medium	
		ECsP	Medium	
	B.Sc. I	CBZ	Medium	
		PCM	Medium	
		ECsM	Medium	
		ECsP	Medium	

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3 Pass percentage of Students during last five years (excluding backlog students)

**Response:** 62.64

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
127	124	121	192	63

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
171	204	170	226	230

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

#### Response:

File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

The college has an ecosystem for innovations and initiatives for creating and transferring knowledge. The college administration has taken the initiative to develop and nurture the innovative minds of the students and teachers. The college has recognized research laboratories in three subjects' viz. English, Commerce, and Physics. Also, have a Research Advisory Committee (RAC) to monitor the research activities.

Dr. Madhuri Phule, Head of the English Department got the recognition as a Ph. D supervisor in the year 2014. Later, a total of 8 students registered under her supervisor in the academic session 2014-15 and 2015-16. The English research center was recognized in the session 2017-2018. While, in the case of the Commerce Department, Dr. M.M. Pimple and Dr. L.D. Bodile got the recognition as a Ph. D Supervisor in 2014 and 2019 respectively. The Commerce research center was recognized in the academic session 2019-20. Currently, 1 student is registered, 1 student submitted a synopsis under Dr. M. M. Pimple's supervision, and 4 are registered under Dr. L. D. Bodile's supervision. In another case, the Physics research center was sanctioned in the academic Session 2019-20. Dr. R. B. Pedhekar, Head of the Physics Department got the recognition as a Ph. D Supervisor in the year 2019. 2 students registered under his supervision in the academic session 2020-21 and 2021-22, and 1 student submitted a synopsis under his supervision in the academic session 2022-23. Currently, out of 26 faculty members (including Librarian and Director, Physical Education), 22 faculty members of the college are with Ph. D. as their highest qualification.



During the last five years, the college teachers published 94 research papers and articles in various (UGC notified/Scopus/WOS and reputed peer-reviewed) journals. The faculty members published 33 book chapters/books. The various departments under the supervision of IQAC had organized seminars and workshops on IPR and entrepreneurship opportunities for students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**Response:** 40

#### **3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
16	3	9	6	6

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## **3.3 Research Publications and Awards**

### **3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 3.62

#### **3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
17	8	28	23	18

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 1.27

#### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	4	2	3

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

## Response:

The college organizes extension activities with the active participation of students and teachers to instill consciousness and responsibilities among the students concerning social issues. These activities are conducted by various departments individually. Other than these most of the activities are conducted by the NSS unit of the college, given separately in metrics 3.4.3.

### Workshop "Importance of Cleanliness for Good Health"

On 19/04/2022, a workshop was organized by the Department of Home Economics at the residential Ashram School located in Bhatkuli. The schoolchildren were guided on the Importance of cleanliness for good health. Also, the Head of the Home Economics Department Dr. Kiran Belurkar convinced the students about the importance of cleanliness in various ways and guided them about the importance of cleanliness in society and how it is related to health. The information about the program was given by Prof. Dr. Suvarna Tayde.

### Workshop on Skill Development

Dr. K. S. Jamhadade, Principal of Mahatma Phule College presided over the program of preparing organic fertilizer and its marketing. Mr. Suminder Singh Gil and Smt. Prititai Deshmukh was present as Chief Guests. Wherein, Mr. Gill addressed the issue of degrading soil quality by the use of chemical fertilizers and how farmers can become prosperous by preparing organic fertilizers at home.

### Program on "Importance of Nutritious Food for Children in Early Childhood System"

A program was organized on 06/09/2019 at the residential Ashram School, Bhatkuli by the Department of Home Economics. Ms. Borkar, a teacher at Ashram School was the President of the program, and Dr. Belurkar, Head of the Department of Home Economics was the program's speaker. The program created awareness among the children about maintaining cleanliness while eating, cleanliness of health, wastage of food, and removal of nutrients from food.

### e-Workshop and Entrepreneurship Opportunities in Mushroom, Medicinal and Aromatic Plant Cultivation

Department of Botany organized a two-day E-Workshop and Entrepreneurship opportunities program on "Mushroom, Aromatic and Medicinal plant cultivation" on dated June 29 to June 30, 2020. This e-Workshop was organized by online mode, especially for the students, faculties, and young upcoming generation who are interested in entrepreneurship in this field.

Also, during the assessment period, the Department of Sociology organized blood donation camps. Rallies were organized by the college in Bhatkuli City for sensitizing locals about social issues.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

Since its establishment, out of many, the college organized a blood donation camp many times. Also, blood group check-up was done during the camp, so as to make the non-donors aware of their blood group. The students, teaching and non-teaching staff of the college, and local people from Bhatkuli participated in this activity. For this, the teams of Sant Gadge Baba Rakta Pedhi (Badnera) and Dr. Panjabrao Deshmukh Medical College, Amravati called upon for this blood donation camp. Their co-operation and support are worth appreciating.

Though the NSS unit & Sociology Department is doing this work for many years, but we have never applied for any recognition and awards. So we did not receive any award until now.

### 3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 24

#### 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	1	5	4	9

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response: 7**

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and other facilities for,**

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

**Response:**

The college was established in June 1993 as Mahatma Jyotiba Fule Art's, Commerce and Science College Bhatkuli while the science faculty was introduced in 2009. The infrastructure is adequate and shared by all the programs in two shifts for optimum use. This institution has approximately 5 acres of total campus area; out of which 2 acres are owned by the institution and 3 acres area is acquired on lease. The college has adequate infrastructure and physical facilities for teaching and learning. Taking into consideration present needs and future perspectives, the campus infrastructure is continuously increasing and updated. We have an appropriate number of classrooms, laboratories, a library, a seminar hall, a garden, a playground, ICT facilities, and adequate parking facilities.

**Classrooms facilities:** The College has 01 Seminar hall equipped with a projector and sound system, 03 ICT-enabled classrooms, 10 spacious and well-ventilated classrooms, 08 well equipped laboratories, and one Physics research laboratory. Our campus is under CCTV surveillance.

**Laboratory facilities:** College has 09 laboratories for UG, PG, and research with sophisticated equipment.

**Computer facilities:** College has 01 computer laboratory and has a total of 40 computers. Out of which 27 computers are for student use and the remaining is for office, IQAC, examination, research laboratory, library, and departmental use.

**Cultural Activities:** The college provides a platform for the students to develop inner potentialities in various events including drama, skits, dance, singing, and a sense of social service. The college has a seminar hall with a seating capacity of 150 students that is also used for cultural activities. For the annual gathering, we use a playground also.

**Facilities for Sports and Games:** The institute has adequate infrastructure facilities for indoor and outdoor sports and games.

**Area of sports office = 300 Sq. fit,**

**Area of store room = 100 Sq. fit**

**Play Ground area = 400 Sq. Meter**

**Institute use Chhogalal Rathischool's play ground for cricket and running track.**

**Indoor Games: Carom, Weight lifting, Chess, Fencing**

**Outdoor Games: Kabaddi, Volleyball, baseball, soft ball, ball badminton, athletic, shot put, Discuss, Javelin throw, long jump, running, and wrestling.**

**Sports equipment: Base-ball kit, softball kit, ball badminton rackets, Cricket kit, fencing electronic and manually, Solvate, Carom board, chess, Volleyball, weightlifting plates, bench press, Short put, discuss, Javelin throw and net.**

**Color Coat Holder**

Year	17-18	18-19	19-20	20-21	21-22
Number of students	-	43	20	Nil(Lockdown)	Nil

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### **4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

**Response: 35.48**

##### **4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
7.51	3.31	3.81	3.72	9.57

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students**

### Response:

The library is partially automated with the “LIBSOFT” software version 4.5 from 2014. There are 6239 books entered into the software. It produces a report like an accession register, issue and return register (date-wise), and statistical reports. Book reservation facilities are available for staff and students. All the admitted students are added to a member list. The process of cataloging and circulation is done through software. Total books acquired are entered in the software (ILMS). The students have access through OPAC (online public access catalog). The books are classified according to the Dewey Decimal classification system. For effective implementation of an integrated library management system library has one server and other two computers for OPAC and internet facilities. In addition, to provide access to its various resources such as books, the library subscribed to E-resources of INFLINBET under the N-List program. Every year subscription to N-List is renewed. Remote access facilities for E-resources are provided to users. Web link to E-resources of the N-List program and OER (Open Educational Resources) is provided on our college website. The newly enrolled students are given orientation about facilities and services. Personal help is provided to the students and staff for accessing E-resources through the N-list program if required.

The library has maintained the accession Register manually. One book is issued at a time to the students for fifteen days and students can renew it if they needed. Library services like reference service, book issue/ return, OPAC, reading room facility, and periodical section are rendered to the users. Personalized help is given to the students when he/she if required.

The annual expenditure of books and journals and subscriptions of E-resources during the last five years is given below.

Year	2017-18	2018-19	2019-20	2020-21	2021-
Expenditure (INR)	1,13,176	83,383	75,382	94,594	1,00,2



Usage of Library: Usage of the library per day (footfalls) is manually calculated from the entry register for the students. Photocopies of the entry register are provided in supporting documents.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection** *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The institution frequently updates its IT facilities: The basis for any IT facility is the computer system. To cope-up with the changing trend in technology and adopt the changes in the system, the institute has 40 computers allocated at different places as per the need. The configuration of the computers is upgraded as per the requirement. During the assessment period, the college bought 12 computer systems to upgrade the infrastructure of learning resources. Computers are allotted to different Departments like the Computer laboratory, administrative office, IQAC office, Department of Physical Education, Library, and Department of Science and Commerce. Computers are connected with LAN facilities in the administrative office and library.

Along with that for teaching and learning, the Science Departments frequently use LCD projectors and adopt interactive methods via PowerPoint presentation. Also, the seminar hall of the college is equipped with an LCD projector and necessary facilities for the engagement of teaching-learning activities.

**Wi-Fi facility on the college campus:** Although the institute doesn't have an integrated Wi-Fi facility on the college campus, in separation, different routers are provided to various Departments, such as the administrative office, IQAC Office, and library. The college had kept one router as a movable component of IT infrastructure to be utilized in time of need, one such example is the organization of programs and other academic events in the seminar hall.

For continuous power backup, the institute has inverters, UPS, and diesel generator.

**Softwares are available in college:** The institute has legally licensed software of LibSoft 4.5 (Library), Campus ERP (office), and biometry. Other useful software utilized in the college is Windows OS such as Windows XP, 7,8, 10 and Microsoft Office 2007-2010.

**E-Resources library:** E-resources are available in the library under the N-list program.

Every higher educational institution is meant to serve as a public asset and it is considered to be

the moral and social responsibility of the college. The college has a functional website that holds public data required to be made available for all stakeholders. Progress is continuing part of life and thus progressive data of college is frequently updated on the college website for common information.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 25.15

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 27

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

**Response:** 47.78

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
12.33	4.46	8.25	6.36	6.20

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 39.46

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
330	327	269	310	185

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	<a href="#">View Document</a>
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 14.52

#### 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
264	0	220	39	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies
- 2.Organisation wide awareness and undertakings on policies with zero tolerance
- 3.Mechanisms for submission of online/offline students' grievances
- 4.Timely redressal of the grievances through appropriate committees

**Response:** C. 2 of the above

File Description	Document
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 3.03

#### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	9	2	3	0

#### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
63	192	121	124	127

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

**Response: 0**

#### 5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

**Response: 25**

#### 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	14	4	5

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 7.2

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	0	12	6	5

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The Alumni of Mahatma Jyotiba Fule Commerce, Science, and Vitthalrao Raut Art's College, Bhatkuli, Dist. Amravati has distinguished itself. Alumni Association endeavors to impart, collaborate and share a collective experience. Alumni associations also play a crucial role in building and maintaining the



college's reputation. Mahatma Jyotiba Fule Commerce, Science, and Vitthalrao Raut Art's College, Bhatkuli has always considered its alumni as a source of strength, support, and sustenance in the voyage of higher education. Alumni Association was formed on 06/10/2017 in order to fulfill the long-felt need for a forum. It has been duly registered as a society with registration no. 1477/14/Amravati to activate its functioning. A committee has been constituted to provide vision, guidance and coordinate the all-round activities of the Alumni Association. We envisage the Alumni Association as a partner in the progress of the college. Alumni Association unfolds before us a series of opportunities to serve and lend our cooperation in full measure in its success and sustenance. Alumni Association has the ability to provide mentorship and development opportunities for current students. Alumni Association has always been a source of support services to the College. This helps current students gain insights into various industries, make connections with potential employers, and learn about career paths they may not have considered. The College takes care of its alumni association and maintains strong relationships with its past graduates. By staying involved with the college community, alumni can help to promote the institution's reputation, foster a sense of community among alumni, and provide valuable support to current and future students. By connecting alumni with each other, the association can help facilitate mentorship and other valuable connections.

Alumni associations provide a sense of community and belonging among alumni. By staying involved with the college community, alumni can reconnect with old friends, professors, and administrators. They also provide support and guidance to current and future students, serving as mentors and role models. Representatives of Alumni are nominated on administrative and academic committees. We have alumni in the field of levels as academicians, administrators, scholars, and entrepreneurs.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1** *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

#### **Governance**

The institution follows a democratic and participial mode of governance. All have participated actively in administration. The college is governed by the Late Baba Saheb Varhade Education Society, Amravati. As per Maharashtra Public University Act 2016, it constitutes College Development Committee (CDC). The CDC approves the academic, administrative, and infrastructural development plan of the college in tune with the vision and mission of the institution. The Principal of the college is the executive authority and shares the power of governance with the different levels of functionaries in the college. The IQAC, Heads of Departments, Committees, and Coordinators of various cells plays an important role in policy decisions and implementing the same.

To fulfill the Vision and Mission of the college, executive council of the society, CDC, Principal along with IQAC, and other committees prepare a perspective plan for systematic and phase-wise development. The planning of the governing bodies to provide better opportunities for rural students includes an extension of the infrastructure of the institution.

#### **Participation of Teachers in Decision-making Bodies**

Teachers discharge an important role in implementing the vision and mission of the college and play a proactive part in the decision-making process. Head of the Departments exercise considerable administrative and academic autonomy.

Teachers influence institutional policies through the various assigned duties under-representation on CDC, administrative staff, and various committees of the college constituted for smooth functioning of the academic and administrative work of the college.

#### **Decentralization**

Governing body of the institute exercises general supervision and controls the affairs of college. It formulates the strategic policy decision in the interest of faculty and students. For proper deployment and execution purposes, a core committee named CDC is formed in which representatives of the Head of Departments, teachers, and non-teaching staff are the members; it acts as link between management and college administration. Meetings of the CDC are held regularly to discuss matters related to development of students, faculty, and college. The college constituted different committees to look after different academic, curricular, and co-curricular activities.

**Case Study:** The College has a purchase committee, it looks after the decision of purchases and upgrading

of infrastructure; it includes management and teachers' representatives. The Principal, purchase committee, and Senior Clerk are authorized to deal with purchasing process. In this process, they take quotations from the respective vendors and then it is finalized in the meeting of the purchase committee.

### Participative Management

The culture of participative management is achieved through the committees operating at strategic level by governing bodies like CDC, Principal, and IQAC. Stakeholders at all levels have an opportunity to contribute his/her innovative ideas leading to words achievement of excellence. Departments and the various committees coordinate with the IQAC and finalize the annual plan with the consent of the Principal. Through the interaction with the Principal and other stakeholders, the academic calendar is implemented effectively though out the year.

### NEP Implementation

The institutional vision and possible practices pertaining to the implementation of NEP are already given in the section 'Profile of the college'.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

**6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc**

### Response:

#### The institutional Strategic/ perspective plan is effectively deployed

Mahatma Jyotiba Fule Commerce, Science and Vitthalrao Raut Art's College, Bhatkuli was established in 1993. The foundation stone was laid down by the Ex-Founder President, Hon'ble Late Dr. Anil alias Bhausaheb Varhade in the house of late Shri. Vitthalrao Raut. The mission was to impart higher education to the economically backward students of rural areas. Shri. Vitthalrao Raut donated 02 acres of land to the institution. Thus, in the year 2000 the management of the society build-up the infrastructure and the college was shifted in this new campus. Now, the CDC and IQAC plans for the overall development of college.

#### Paradigm of efficiency and effectiveness

The CDC and IQAC a governing and policy-making body of institute always try to adhere to the mission and vision of the college i.e. the development of the rural society by imparting education and

thereby empowering the students.

Another example of deployment of planning and strategies in tune with the vision of the college is the activities pertaining to the career counseling and job opportunities. The Department of Home Economics imparted skills that are very useful especially in terms of women empowerment. The students are taught some handicrafts, preparation of pickles, jams, jellies, cakes etc. It had also organized workshops regarding Beauty-Parlor techniques and methods so as to help them to get ready for self-employment.

In another case, the activities made aware students about opportunities in the field of Mushroom and aromatic plant cultivation. In another event, students were introduced to the opportunities in medicinal plant cultivation and contract farming.

### **The functioning of the institutional bodies is effective**

The college adheres to the rules and regulations laid down by the UGC, Government of Maharashtra, and the affiliating University. CDC is the apex managing body and the IQAC is backbone of the college for quality education.

**Service Rules:** The College follows the rules and regulation pertaining to the service conditions laid down by the affiliated university – Sant Gadge Baba Amravati University, UGC and the Government of Maharashtra From time to time.

**Appointments:** The recruitments of posts, permanent posts (grant-in-aid) and temporary posts (non-grant) done by the parent management as per the norms and procedure laid down by the UGC and Government of Maharashtra and affiliating University.

**Procedure for Promotion:** Promotion to the faculty is given according to the directions given in Performance Based Appraisal System (PBAS) Academic Performance Indicator (API) under the CAS scheme of the parent University as per the guidelines of Government of Maharashtra and UGC.

**Grievance Redressal Mechanism:** The College has anti-raging committee, Girls protection and women grievance cell, and Student grievance cell for the redressal of the grievances, if any.

The effective functioning of the institutes and deployment of perspective plan is based on the proper hierarchical set-up for governance as evident from organogram of the college. Also, the involvement of various stakeholders in different councils, cells and committees has made the function of institutes more reliable, effective, and efficient.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

**Response:**

#### Welfare Measure for Teaching and Non-Teaching Staff

1. The institution through IQAC promotes and inspires the faculty members to attend and participate in various academic events such as national and international conferences/ seminars/ workshops, etc. They are sanctioned on duty leave for the same.
2. The President of our society Dr. Aakash A. Varhade (ENT Surgeon) and Dr. Sarika A. Varhade (MD Gynecologist) owns a multi-specialty hospital in Amravati. All the staff members of the institute are offered free of charge consultation and medical facilities for the welfare of the family.
3. The institute also offers various basic facilities for the welfare of the staff. The staff is provided with comfortable tables and chairs; cupboards are also allotted in the staff room and in Departmental laboratories. The administrative staff of the college has also been given Personal Computers (Desktop) for academic and related administrative work. The washrooms are made available for teaching and non-teaching staff members.
4. Also, the institute is a grant-in-aid affiliating college to the parent state universities which is

benefitted from the various norms of the state government. The college is connected with the state government schemes via Joint Director, Higher Education, Amravati. The employees of the college are benefitted from the medical expenses reimbursement that is first permitted at the college level and then forwarded to the Joint Director, Higher Education, Amravati for necessary action.

5. The college and particularly, the Department of Commerce had organized the Bank of Maharashtra and State Bank of India's Team visit cum awareness seminar on the various schemes and facilities available for the staff members.

### **Institution Performs Appraisal System for Teaching and Non-Teaching Staff:**

The Prime motto of the college is to provide quality education to students. To achieve this college has a performance appraisal system to assess its human resources on a regular basis. The college encourages each faculty member to take up activities related to teaching-learning and evaluation, co-curricular research and extension, professional development, etc. The college follows a Performance Based Appraisal System as prescribed by the parent University. Every member of the teaching faculty needs to maintain his/her performance record. These records are duly verified by the Principal annually. At the time of promotion, the faculty members have to produce his/her yearly prescribed academic appraisal form with the documents to the scrutiny committee for verification. Then the appraisal forms are signed by the Principal. Thus, the college has implemented a faultless assessment mechanism based on Academic Performance Indicator (API).

In the case of non-teaching staff, at the end of the academic session, confidential reports of the non-teaching staff are prepared and duly assessed by the Principal of the institution. On the basis of confidential reports, non-teaching staff are recommended for their promotion.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

#### **6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**Response:** 17.07

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	10	7	4	1

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	11

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

#### Response:

#### 1. Internal and External Financial Audit:

Our college is grant-in-aid basis and self-financing (since the introduction of PG courses from 2022-23), so we receive salary grants but we do not get non-salary or any other grants. The management supports financially for the infrastructural developments. The college utilizes and maintains the accounts as per account norms. An internal and external financial audit is carried out every financial year.

#### Internal Audit

The college has an internal financial audit mechanism for audit of all financial matters. The cash book and ledger books are regularly checked by the accountant and the vouchers are properly placed in the files for verification. The institution had appointed a Chartered Accountant for internal financial audit. The CA verifies all the financial documents i.e. vouchers, ledgers, cash books, bank details, opening and closing balance of all the accounts. After verification of the financial entries i.e. receipt and payment of income and expenditure statements of all the accounts and balance sheet of the college, an audited statement is prepared.

#### External Audit

The college submits the audited statement to the Joint Director, Higher Education, Amravati before 31st July annually. State Government (Joint Director, Higher Education, Amravati Division and Sr. Auditor, Finance Department, Amravati Division) checks all the accounts of the college. Scholarship accounts are also audited by the Social Welfare Office of the Government.

#### 2. Institutional Strategies for the mobilization of funds



The fees from the students are collected as per University directions and utilized under the proper heads. Departmental budgetary provisions are communicated to the Head of the Departments.

**In general, sources of funds are as follows:**

1. **Fees:** Fees charged as per University and government norms from students of various courses.
2. **Salary Grant:** The college receives a salary grant from State Government. For this, the monthly budget of the estimated salary grant is prepared and sent to the state government.
3. **UGC Grants:** Our College is under UGC's 2F and 12B norms (Faculty of Arts & Humanities and Faculty of Commerce & Management).

**Mobilization and Utilization of Funds:**

The institutional budget includes recurring expenses such as salary, electricity, and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development expenses. The CDC along with the IQAC monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated. The Purchase Committee ensures that purchases are done properly. As per the institutional requirement, the management provides financial support for infrastructural, as well as academic development.

**3. Optimal Utilization of Resources:**

- The infrastructural facilities like the seminar hall and college ground are given to government and non-government organizations to conduct various events like sports competitions, elections, etc.
- During the pandemic, the college completed social responsibility by conducting a vaccination drive for students, staff, and local residents.
- The college also provided infrastructure and a playground for organizing sports events of Zilla Parishad Schools.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### **Response:**

The College along with its IQAC team has taken numerous steps for the growth and development of faculty members and students.

### **Significant contributions and initiatives by IQAC for quality assurance strategies and processes:**

1.As per the developmental visionary plan of IQAC:

1.Four new PG courses (Chemistry, Mathematics, Marathi & Commerce) are introduced from session 2022-23.

2.Several books are purchased as per requirements of various Departments.

3.Library software LIB SOFT 4.5 is updated and N-LIST is subscribed for books and e-Journals.

4.Laboratories of Chemistry, Physics, Zoology, Botany, Computer Science, Electronics and Home Economics are upgraded.

5.Seminar Hall is renovated with the required facilities.

6.More physical facilities like classrooms with furniture are created to meet the growing strength of students.

1.As per the time-to-time direction received from the parent University, IQAC informed the examination section in-charge for the smooth conduction of examinations and the evaluation process accordingly.

2.IQAC ensures the quality improvement of the faculty members to pace up with the standards of higher education. In this context, as per the directions of UGC for CAS, faculties were placed to higher grades from the existing academic level.

3.Career counseling and entrepreneurship programs were conducted.

4.The IQAC had also performed its duty by regularly submitting AQAR for the assessment period.

5.ICT facilities are strengthened for better teaching-learning processes.

6.The IQAC collected feedback from all the stakeholders and prepared a report for further processing.

### **Increased Use of ICT for Teaching Learning**

The IQAC initiated to improve the ICT facilities in the college for teaching-learning. The institute purchased equipment such as LCD projectors, scanners, computers, printers, etc.

- The teaching faculty of the college has developed e-contents pertaining to the syllabus of the parent University.
- Separate computer systems are allotted in teaching Departments, administrative offices, and libraries. In Computers Science Department, the computers are equipped with an internet facility.
- There are 37 computers available in the institution.
- N-LIST consortia are available for availing the e-resources in the library.
- LCD projectors, printers, and photocopy machines are purchased as per the growing needs of the Departments.
- Google Classrooms, Google Meet, ZOOM, YouTube including live streaming, and WhatsApp platforms are used as a part of the teaching-learning process.

### **The IQAC Reviews Teaching Learning Process**

The IQAC monitors and channelized the efforts taken by the institution for academic excellence.

- Principal along with IQAC, HoDs and all staff member conducted meetings at the beginning of each session. The meetings aim to plan the execution of teaching, learning and evaluation process.
- During the each session, IQAC conducted meetings before the end of each semester to ensure the progress in learning process, methods of instructions and learning outcomes.
- IQAC collected report on the various activities conducted by the Departments, such as workshops, seminars and guest lectures.
- Academic and Administrative Audit: The parameters of academic and administrative audit are evaluated by the IQAC.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.5.2 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words**

**Response:**

The college provides equal opportunities to girls in every aspect of their academic life that includes curricular, co-curricular and extra-curricular activities. In our institute, girls' teams have bagged prizes in various games and sports.

**Major Gender sensitizing initiatives and activities carried out by the institute are:**

- Aids awareness and counseling program was organized by NSS.
- Yoga demonstration and training.
- Celebration of International breast feeding week, national nutrition week, etc.
- Programs on health awareness.
- The Home Economics Department guides the girls' students about nutrition and suggests diet plans to the girls students.
- A separate common room with a pad dispenser is available for girl students.
- The college campus is well-equipped with CCTV surveillance.
- The institute also prioritized the vaccination of girl students and women staff against COVID-19.
- The college NSS unit has female students where equal opportunities are available for them to participate in various activities.
- Our college is situated in a rural area and lacks ease of transportation. So, many of our girl students need to travel by bicycle, private transportation services or walk long distances to reach college. In such conditions, to avoid any mischief, the college had started the best practice of girls' protection. Wherein, the staff members of the college are always ready to help in transportation to maintain students' safety.
- In order to ensure the safety of female stakeholders of the institute, the college has a functional Girls Protection and Women's Grievance Cell. This cell works to address the complaints, if any, from female stakeholders. The Coordinator of the cell conducts meetings of the committee and discusses issues related to it.
- Although our college is situated in the rural area but the enrolment of the girl students is quite good

in number. This reflects the opportunity provided by the college to the people in backward area to educate themselves and progress in life.

To remember the contribution and to inculcate the gratitude in the young minds, the national and international commemorative days, events and festivals are celebrated in the institute.

- The institute has included and made it an integral part of the academic life to celebrate and commemorate the national and international days as per the published academic calendars from parent University and college.
- The institute also celebrates and remembers the contribution made by the Founder President of the Society, Dr. Bhausaheb Varhade and Shri. Vitthalrao Raut on their birth and death anniversary.
- Likewise, along with the days' celebration of national heroes, the college also celebrates the important days and weeks of environment and social life.
- In general, these celebrated days are Ozone Day, Wild Life Conservation Week, Environment Day, Yoga Day, Breast Feeding Week, National Nutrition Week, Independence Day, Teachers Day, etc.

The proof documents and other relevant content regarding these celebrations and commemorations are provided in the supporting documents of the metrics.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

At our institute, students belonging to different religious and cultural identities study together harmoniously. Most of the prescribed curriculums are designed in such a way that it needs an understanding of community living, and communication approaches to deal with the population from different sectors. This has sensitized the stakeholders towards cooperation and living in harmony.

**Cultural amalgamation:**

The secular aspect is preserved by our college since its establishment. The institute acknowledges the diversity of the student population and understands the importance of promoting cultural awareness. The multicultural environment is developed among the students through the programs of annual social gatherings, youth festival.

**Communal harmony:**

Celebration of various days and events of significant icons of different communities promotes the spirit of national integration. Maintaining communal harmony by making friendship with their classmates and helping each other irrespective of their caste, creed, color and religion is rooted in among students along

with their studies. Extension activities, projects, field visits, educational tours, help the students to develop an inclusive environment and feel supported.

#### **Inclusive environment:**

The 'inclusiveness' is one of the distinctive areas to which the college gives top priority. The inclusiveness, in terms of equal access to admission in college from every section of the society, especially from poor and down trodden masses is Unique Selling Proposition. Also, till now, no complaints were received about the conflicts between or among the stakeholders.

#### **Linguistic harmony:**

Our institute is situated in the state of Maharashtra and here, the official language and mother tongue is Marathi. In our institute, mediums of instruction are Marathi and English languages. As expected in NEP 2020, the dual/mixed languages are used for teaching. Our college has a diversified population among stakeholders. A significant number of admissions are from the Muslim community. So, in general, our institute is a hub for English, Marathi, Hindi, and Urdu languages.

#### **Human Values:**

The emotions and ways of expression separate humans from the rest of the members of the animal kingdom. At our college, along with professional ethics and duties, human values and gratitude towards the nation and national heroes is given utmost importance. In tune with this, days of national and international significance are commemorated.

#### **Constitutional values:**

The college offers a subject Political Science under the faculty of Arts and Humanities. The subject teacher through its curriculum imparts constitutional values among the students. The various programs conducted by the Department and college, inculcate significance of constitutional values, rights and responsibilities among stakeholders.

#### **Socio-Economic harmony:**

The college imparts education to the poor, down trodden masses and to the last man of society. The Hon'ble founder President established the college in the rural area to cater the needs of these masses. The college provides various Government sponsored scholarships to students under various schemes. All the teachers under the Sant Gadge Baba Sahayata Nidhi Scheme of the college collect money every month to help and provide economic support to needy students for bus passes, to pay examination fees, for college uniform, etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>



## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

**Response:**

#### **BEST PRACTICE – I**

#### **Sant Gadge Baba Assistance Scheme for the Students**

##### **1. Title of the practice**

Sant Gadge Baba Assistance Scheme for the Students

##### **2. Objectives of the practice**

1. To help the students from economically backward class
2. To attract students for higher education
3. To inspire and felicitate them for their success
4. To motivate them for hard work to achieve success in their career

##### **3. The Context**

The institution is located in a rural area and is fed by students from economically backward families. Some families are below the poverty line. Many times it was observed that some of the students were unable to submit their semester examination forms, cannot afford to buy/sew college uniforms, were unable to reach college on time due to the non-affordable cost of private transport, unable to afford to buy books and related stationary, etc. but still, they have the ability to pursue and progress in higher education. To help and motivate such students to pursue their goals through higher education, the institution has adopted the scheme.

##### **4. The practice**

In tune with the vision and mission of the institution, the college implemented this scheme to help the needy students of the college by providing them with financial assistance. For this scheme, the teaching and non-teaching staff voluntarily contributes some amount every month from their salary. From this collection, financial assistance is provided to the students for examination fees, bus passes, college uniforms purchase and sewing, and any other need to support their academic carrier.

For this, the college has opened a separate bank account wherein the monthly amount from the employee's contribution is credited. In practice, the students are always in contact with the staff member, and through such communication, the needy students are identified.

##### **5. Evidence of success**

Since this practice has been implemented the punctuality and attendance of the needy students in the classes has increased. The enthusiasm to learn and to be attentive in class is enhanced. As the words of this

scheme have spread the belongingness of the students towards the institute has witnessed growth. Such affection of the students towards the institution is an essential part of the human value system that promotes a sense of social responsibility and gratitude.

## **6. Problem encountered and resources required**

Bhatkuli taluka, where the institution is located, is considered one of the most rural and underdeveloped taluka of the district. Our institute being the only institute for higher education in the taluka, it has a considerable number of admissions every year and most of them are economically backward and some are below the poverty line.

In such a scenario, the number of needs and needy students are too many to address. It is also not possible to address all the issues and help all the students.

## **7. Notes (Optional)**

Please follow the relevant information link given in this metric for more details and this optional note.

## **BEST PRACTICE – II**

### **Savitribai Fule Girl's Protection Cell**

#### **1. Title of the practice**

Savitribai Fule Girl's protection cell

#### **2. Objectives of the practice**

- 1.To look into the welfare of the girl students
- 2.To build confidence in the girls
- 3.To resolve issues pertaining to girls sexual harassment
- 4.To provide a platform for complaints, if any, and redressal of grievances.
- 5.To equip the female faculty and students with knowledge of their legal rights.

#### **3. The Context**

The girls studying in the college belong to the small villages and towns in the Bhatkuli taluka that are about 05-15 km away from city place. The frequency of transportation to come and go from the college is inadequate. Many times the girls have to hire private auto rickshaws for transportation. Considering the backwardness of the taluka, the security of girl students has become an essential part of the responsibility. Some students of the college don't even have mobile phones. So, it becomes very difficult to get quick information and response to the issue, if any.

#### **4. The practice**

In view of this issue, the Principal has directed staff members to be alert and ready to help the girl students

in the matter of need. Also, for other issues that may arise on the campus, a Girls Protection and Women Grievance Cell is functional. The function of the cell is to safeguard the rights of female students and to provide a platform for addressing complaints.

The girl's protection cell ensures that every girl student should feel safe and protected within and outside the campus. The girl students are insisted to participate wholeheartedly in the programs organized by the cell. In the program, the female students are asked to share their concerns about gender issues and otherwise.

In view of this, various programs were organized by the NSS unit and Departments of the college to counsel and make aware the female stakeholders of the reality of the world; legal rights, duties and responsibilities.

### 5. Evidence of success

Although the college is located just outside the periphery of the city, and resides in the economically and socially backward area of the district, till now no issues have been recorded related to the female stakeholders of the college within or outside the campus. The successful implementation of the practice, secure feeling of the students and their families have resulted in gaining trust of the local people. The girl students had shown enthusiastic participation in the various program organized for their awareness and counseling. Along with many other reasons, the trustworthiness of the institution has always been a criterion for choosing our college for higher education by girl students.

### 6. Problem encountered and resources required

Some students of the college don't even have mobile phones. So, it becomes very difficult to get quick information and response to the issue, if any. Lack of state public transport and ease of transportation is always been a chief obstacle.

### 7. Notes (Optional)

Please follow the relevant information link given in this metric for more details and this optional note.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

**Response:**

**VISION**

**To provide higher education opportunities to students from rural areas to enhance their skills for quality life and emancipate ignorance for the betterment of the society and nation**

**MISSION**

**To develop a sustainable environment for catering the educational needs of all the sections of rural society by widening the scientific temper among the youth by strengthening curious learning.**

The Vision and Mission statement of the institute profoundly advocates the priority and thrust area. The efforts taken by the Hon'ble Founder President of the Society, Dr. Anil alias Bhausahab Varhade for the growth and progress of this rural can be witnessed through the progressive timeline of the institute. The institute was established in 1993 at a rented place and now working from its own campus since 2000. The institute has always been taking efforts to achieve newer heights to fulfill the vision. Prioritizing the ways for attaining the mission of imparting quality education and providing facilities for the acquisition of knowledge to all the strata of society are the objectives of all the stakeholders.

Mahatma Jyotiba Fule Commerce, Science, and Vitthalrao Raut Art's College is the only higher education institute in Bhatkuli taluka. Being one of the most economically and socially backward taluka of the district, the college is taking efforts to amalgamate maximum facilities and programs under one roof for providing higher education opportunities and scope to improve life. Within these 30 years of establishment, the college is well equipped with the necessary facilities for teaching-learning. To meet the present-day requirement, the teaching staff employs ICT-mediated pedagogy. The college has introduced four PG programs in Chemistry, Mathematics, Marathi, and Commerce. In order to foster a research environment, the institute has three Research Centers and laboratories for Ph.D. programs.

Most of the admitted students of the college belong to the rural area of the taluka. As the students are economically weak, they usually face economic constraints to fulfill their academic needs. In this context, the college has started Sant Gadge Baba Assistance Scheme for the Students as Best Practice, wherein, teaching and non-teaching staff contribute economically to fulfill their academic needs. This facilitation inspires the students to pursue higher education sincerely. Such activities act as a point of endorsement for needy students to pursue higher education at our institute. Along with academics, the students are motivated to achieve distinctiveness in sports. Many of our students have represented University in State/National sports events. Many of our students are Color coat holders. The Department of Physical Education has mentored a number of students for their performance in sports activities. They have shown extraordinary talent and brought laurels to the institute. Noteworthy, among the student stakeholders, girls and boys both have achieved and excelled in various events. Every year, many students are passing out of the institute. Such rural students after pursuing a degree are either going for higher education or seeking employment to support their family. Likewise, the institute has shown a contribution to the growth and progress of the student stakeholders and thereby consequently upliftment of the rural society. This fact advocates the performance of the institution in its area of priority and thrust.

The institute during the assessment period of the NAAC 3rd cycle has witnessed a COVID-19 pandemic for approximately two academic sessions, viz. even semester of 2019-20, the complete academic session of 2020-21, and the beginning of the odd semester of 2021-22. In that situation also, the teachers of the institutes have sincerely performed their duty of teaching-learning-evaluation. The teachers had adopted changed methods of teaching-learning. In view of fostering and imparting knowledge to student stakeholders, the teachers engaged the students via different means such as Google Meet, Zoom meetings, YouTube, Google Classrooms, etc. They also provided notes and learning material to the students via WhatsApp groups and Google Drive. The teachers of the institute were continuously in contact with the students during the period of pandemic and had established proper communication via WhatsApp groups. Along with curricular and co-curricular activities during the pandemic, the students and teachers of the college had taken efforts to make aware all the stakeholders and other people about the pandemic. Some of the students of the college also served their moral responsibilities by donating groceries and related items. Although some of our students could not afford Android smartphones, still, somehow they have managed to keep pace with the changing trends in the education sector. In that period of pandemic, the institute, teachers and students had taken painstaking efforts to continue teaching-learning.

Moreover, due to the COVID-19 pandemic, the institute was unable to conduct some activities and industrial visits in the last two years. In that context, by keeping a broad view, the Departments conducted online activities such as webinars and e-workshops. Some of the organized activities were to impart skills for entrepreneurship development. An e-workshop was organized on Mushrooms, Medicinal, and Aromatic plant cultivation for students and the general public. Distinguished experts in the respective field guided the students about entrepreneurial opportunities in this sector and many other events.

Keeping in view the vision of the institute, we have strived hard to achieve the mission and goals to impart quality education to the poor, backward masses and provide facilities for the equitation of knowledge, information, and advancement of life. The Management, Teaching staff, and supporting staff have been working unitedly to achieve our objectives of building a knowledgeable society by effectively blending quality teaching, research, and employability.

An institution of such stature is created in a small taluka place like Bhatkuli and strives to give its best to the students who were far away from higher education, especially the girl students.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

---

### **Additional Information :**

From the SWOC analysis, it can be said that the college has adequate infrastructural facilities and learning resources to overcome the weaknesses and challenges faced by the college. The college is adopting various means by conducting various curricular and extracurricular activities to engage the students effectively and motivate the students for pursuing further higher education.

### **Concluding Remarks :**

The college under the able leadership of management and administration always strives to build a suitable conscious environment for the growth and development of the students from rural society. We believe that 'change is constant' but it should always be in a progressive direction. In line with this, the contribution and efforts taken by all the stakeholders in the progress of this institution are noteworthy. The progressive approaches adopted by all the stakeholders have helped the institute to grow from a rented place to its own building with adequate facilities and to develop from HEI offering U.G. in Art and Commerce into HEI offering P.G. and Ph.D. programs in Art, Commerce, and Science. The continuous efforts from the stakeholders are ensuring the bright future of the institute.