



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**MAHATMA JYOTIBA FULE COMMERCE,
SCIENCE AND VITTHALRAO RAUT ARTS
COLLEGE, BHATKULI, DIST.
AMRAVATI.**

- Name of the Head of the institution **Dr. K. S. Jamdhade**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **07212389010**
- Mobile No: **9921559789**
- Registered e-mail **principal.bhatkuli@gmail.com**
- Alternate e-mail **iqacmjfmv.bhatkuli@gmail.com**
- Address **At Post. Tq. Bhatkuli , Dist
Amravati (M.S)**
- City/Town **Amravati**
- State/UT **Maharashtra**
- Pin Code **444602**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

• Financial Status

Grants-in aid

• Name of the Affiliating University

Sant Gadge Baba Amravati University, Amravati (M.S.)

• Name of the IQAC Coordinator

Dr. Vivek R. Narkhedkar

• Phone No.

07212668292

• Alternate phone No.

9921559789

• Mobile

9766291728

• IQAC e-mail address

iqacmjfmv.bhatkuli@gmail.com

• Alternate e-mail address

principal.bhatkuli@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://www.mjfbhatkuli.org/pdf/AQAR%202021-22%20accepted%20copy%2023032023.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

<https://www.mjfbhatkuli.org/pdf/Academic Calendar 2022-23.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	56	2006	21/05/2006	20/05/2011
Cycle 2	B	2.36	2017	30/10/2017	29/10/2022
Cycle 3	B	2.48	2023	02/11/2023	01/11/2028

6.Date of Establishment of IQAC

08/04/2008

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. In the first IQAC meeting of the academic session, academic plan and extension activities to be undertaken by the Departments were planned and successful implementation was monitored throughout the year. 2. Under the directions of the IQAC, all the teaching faculties were instructed to continue the use ICT tools for virtual teaching and learning. IQAC also encouraged the faculty members to undergo training to learn ICT methods via attending workshops, FDPs, etc. 3. Under the supervision of IQAC, the teaching Departments have organized various co-curricular and extra-curricular activities. 4. The IQAC had submitted IIQA for assessment and accreditation of the NAAC Cycle 3. 5. As per the instructions of the IQAC, the teaching departments signed MoUs with other institutions for the academic collaborations

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare and ensure the compliance of the academic calendar for the session 2022-23.	Academic activities of college were conducted as per the academic calendar
To undergo the assessment and accreditation process of the NAAC for Cycle 3.	The IQAC had successfully submitted and received approval for the IIQA.
To continue and enhance the learning by utilizing various ICT tools.	The teaching staffs are utilizing the various tools available for teaching and have created quality e-content for the students.
To create the smart room for enhance learning.	The college administrations have approved the plan and digital smart room is developed.
To celebrate various days of national importance and organize various seminars/workshops and other like events.	As a part of responsibility and gratitude, Independence Day, Republic Day, N.S.D., Birth and Death anniversaries of great leaders were celebrated and commemorated. Also, webinars, workshops, guest lectures were organized by various Departments.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	MAHATMA JYOTIBA FULE COMMERCE, SCIENCE AND VITTHALRAO RAUT ARTS COLLEGE, BHATKULI, DIST. AMRAVATI.
• Name of the Head of the institution	Dr. K. S. Jamdhade
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07212389010
• Mobile No:	9921559789
• Registered e-mail	principal.bhatkuli@gmail.com
• Alternate e-mail	iqacmjfmv.bhatkuli@gmail.com
• Address	At Post. Tq. Bhatkuli , Dist Amravati (M.S)
• City/Town	Amravati
• State/UT	Maharashtra
• Pin Code	444602
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Sant Gadge Baba Amravati

	University, Amravati (M.S.)						
• Name of the IQAC Coordinator	Dr. Vivek R. Narkhedkar						
• Phone No.	07212668292						
• Alternate phone No.	9921559789						
• Mobile	9766291728						
• IQAC e-mail address	iqacmjfmv.bhatkuli@gmail.com						
• Alternate e-mail address	principal.bhatkuli@gmail.com						
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.mjfbhatkuli.org/pdf/AQAR%202021-22%20accepted%20copy%2023032023.pdf						
4.Whether Academic Calendar prepared during the year?	Yes						
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mjfbhatkuli.org/pdf/Academic_Calender_2022-23.pdf						
5.Accreditation Details							
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to		
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Cycle 2	B	2.36	2017	30/10/2017	29/10/2022		
Cycle 3	B	2.48	2023	02/11/2023	01/11/2028		
6.Date of Establishment of IQAC		08/04/2008					
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,							
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount			
Nil	Nil	Nil	Nil	Nil			
8.Whether composition of IQAC as per latest NAAC guidelines		Yes					
• Upload latest notification of formation of		View File					

IQAC		
9.No. of IQAC meetings held during the year	4	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
If yes, mention the amount		
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13.Whether the AQAR was placed before statutory body?	No
Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	28/02/2024

15.Multidisciplinary / interdisciplinary

Our college is a multi-faculty institute having faculty of Arts & Humanities, Commerce & Management, and Science & Technology with a number of courses for the UG and PG programs. The institute has been offering major Science courses (Physical, Chemical, Life, Mathematical, and Computer Sciences) in UG programs. Inherently, we are operating as a multidisciplinary institute. The various activities conducted by the college are merger outputs of the efforts of the teaching and non-teaching members of all three faculties. But, being the affiliated college, the curriculum is designed by the parent University and we are following the prescribed curriculum with all due processes. In view of the NEP 2020, the required interdisciplinary approach may be effectively fulfilled by the institute if directed and implemented by the Parent University.

16.Academic bank of credits (ABC):

Being an affiliated institute with Sant Gadge Baba Amravati University, Amravati, our college is bound to follow the courses, syllabi, and other rules & regulations of the affiliating University. In continuation to the multidisciplinary/interdisciplinary approach and in tune with the NEP 2020, the affiliating University has already taken initiatives to introduce a Credit Based System from the academic session 2022 – 23 in a phase-wise manner at the Undergraduate level. As per the directions received from the Parent University, the institute has encouraged the students to enroll in online courses from where the students may earn credits from renowned HEIs. The Academic Bank of Credits (ABC) would provide a digital platform for students for credit recognition, credit accumulation, credit transfers, and credit redemption. The institute will register for the ABC before the beginning of the next academic session 2024-25.

17.Skill development:

The affiliating university initiated the implementation of a learning outcome-based curriculum framework for the UG program which is consistent with the objectives of NEP for fostering quality education. The University has announced the adoption of the CBCS pattern from the academic session 2022-23 and began with the NEP curriculum for PG programs from session 2023-24. In this context, as a part of the curriculum, the University has introduced an Ability Enhancement Compulsory Course (AEC) in English and a Second language for strengthening communication

skills in the languages. Along with that University has also introduced a Generic Open Elective Course (GOEC), wherein, the college has accepted the Personality Development & Soft Skill as an elective course for imparting life skills to the students. Also, the CBCS has introduced the Skill Enhancement Module (SEM) as a compulsory part of the discipline-specific courses. Such courses will impart the required skills in the specific subject to increase the employability of students. Also, the teaching departments are instructed to conduct certificate/add-on courses related to their subjects.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As expected from the higher educational institution, the medium of instruction at the degree level should be English. On the other hand, the maximum number of students admitted to the college belongs to rural areas, so the use of the vernacular languages proves as a supporting tool for the students to grab an understanding of the subject. Therefore, a teaching-learning process in bilingual mode is already in practice at the college. Along with that currently, the affiliated University has introduced the NEP curriculum for the PG programs from 2023-24. So, integration of Indian Knowledge system has become an integral part of the curriculum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-based education focuses on results. Being the affiliated college, all the programs offered by the college will adhere to the outcomes-based education (OBE) pattern as declared by the parent University from the academic session 2022-23. The University has given clearly defined POs, PSOs, and COs in the published new syllabus for 2022-23. Previously, the institute had framed its own outcome for each course and program. In the beginning of each session, during the induction program, the students are made aware of the concerned POs, PSOs, and COs. The teaching staff of the college is also instructed to begin the lectures with clearly defined outcomes in tune with the syllabus. As the newly introduced syllabus and NEP focus on experiential and application-based learning, students will be required to undertake an internship with local industries, businesses, or academic institutes to bring about holistic development and improve their employability which will reflect the achievements of the outcome.

20.Distance education/online education:

NEP has emphasized on distance education / online education to expand student access to high-quality education and training. The flexible scheduling of Distance Education courses allows the students to learn at their own pace and time. To understand current online teaching trends and to incorporate modern teaching skills in their classrooms, teachers are encouraged to participate in advanced pedagogy training programs. The institute also encourages students to enroll on the SWAYAM platform for various available courses to earn credits. The college has managed to break geographical barriers in teaching-learning by allowing the online interactions of the students of our college with the teachers and renowned experts. Some of the faculties have developed their own e-contents.

Extended Profile

1.Programme

1.1	10
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	732
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	759
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	99
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	24
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	33
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	30.37
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	37
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The parent university prepared the academic calendar and our institution follow the same academic calendar. All the academic activities of students, faculties and staff of the institution is depend on the academic calendar prepared by parent university. The academic calendars are displayed on the college website.

Academic Planning

1. At the beginning of the academic year, all the head of the department and the Principal with all finalized the academic calendar.
2. The timetable is framed by the respective committee according to the workload of each subject as per prescribed University guidelines.
3. An induction program is conducted for the new batch of students to bridge the gap.
4. Each faculty member strictly follows the timetable and also maintains the academic record in the academic diary.
5. After the pandemic period, colleges switched over to the offline mode for the conduction of curricular and co-curricular activities.
6. Teachers are appointed as in-charge of various committees for effective execution.
7. Continuous monitoring of the students is a part of internal assessment.
8. Guest lectures of eminent academicians are organized.
9. ICT facilities and resource material support from Library i.e., e-resources subscribed under N-List program helped in effective delivery of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation Process:

The continuous internal evaluation of students carried out through the common tests, home assignment, seminar, group discussion, field work, project and excursion and visit to the educational institute.

To conduct the common tests, timetables are displayed one week in advance on the notice boards. The syllabus for Internal Assessment is announced a week in advance by the concerned subject teachers. Faculty set the question paper by considering the university

syllabus and university examination pattern. The answer papers are evaluated. The evaluated answer sheets are returned to the students to analyze their mistakes and improve upon their performances.

Apart from written tests, students are also given opportunities to deliver seminars, writing assignments, group discussion and project to broad their skills. Department also inspired the students to participate in seminar and other academic activities organized like Aviskar, project competition, quiz competition, etc. by University and institutions to raise their academic performance and skills.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability: All faculty students learned Environmental studies subject as an integral part of their curriculum. Students learn & understand Environmental suitability aspects. It is an interdisciplinary topic, also included in the syllabus of life sciences.

Gender Equality: Gender issues are addressed through some lessons from the Arts and Humanities Program. A Guidance Workshop for Adolescent Girls was organized by the NSS Unit and the Home Economics Department of the college.

Human Values: As a part of inculcating human values among the students, the students are given information through various platforms and programs. N.S.S. unit helps the students to understand the importance of the need of the community. This unit help students to develop character, discipline, leadership and secular outlook.

On the Birth Anniversaries of great people guest lectures are organized for the students, which motivate them to propagate the phenomenal worked done by these great personalities and also their thoughts and philosophy of life.

Professional Ethics: Program related to professional ethics viz. "National Level Workshop on Prospects and Utilities of Intellectual Property Rights (IPR)" was conducted by department of Chemistry, Physics and IQAC in collaboration with IQAC, Sant Gadge Baba Amravati University, Amravati.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

207

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In our institute students came from the lower community of our society. The College's vision and mission statement makes it clear that the college's top priority is the growth and prosperity of the rural community. In addition to academics, students are evaluated for their ability to participate in both academic and extracurricular activities. Participation in sports, cultural activities, seminar competitions, etc. is open to all students regardless of their sex, caste, religion, class, etc. Advance learners are the students who have excelled in their field of study such students have the opportunity to represent their college in various competitions. For other students who are slower learners, they get mentoring and training to improve their skills. Students are evaluated by conducting tests, seminars, peer teaching, group discussion, periodic monitoring, etc. Students are divided into slow learners and advanced learners based on their performance in class.

For slow learners, college follows the following practices:

- Remedial coaching.
- Group discussion.
- Personal counseling.
- Seminar presentations and discussion.
- Extra book issuance policy.

For advanced learners, college follows following practices:

- Experiences learning through participation in various competitions.
- Group discussion among toppers on subjects.
- Personal counseling for success in competitions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
679	24

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College makes sure to implement student-centric approach to learning through the use of experimental learning, participation learning and problem solving methodologies in our teaching-learning processes. Here are some of the activities that we do to make teaching-learning more students-centric:

Experimental Learning: Our institution has well-equipped laboratories for science faculty. The college offers experimental learning through projects, workshops, study tours, NSS and sports activities. Learning is also conducted using computers and the internet.

Participative learning: Participatory learning methods are adopted by the College. Students participate in group discussions, seminars, field visits and peer teaching. The College ensures maximum student participation. Various departments of our college also organized guest lectures, study tours, quiz competitions and debates for the students. Students are provided with projects and assignments to improve their participative learning. Students participate in various sporting, cultural, social and NSS activities for overall development.

Problem-Solving Methodology: Question and Answer is the basis of the problem-solving methodology in the classroom. Personal counseling is provided by the faculty to the students. Unit tests

and common tests are conducted. Students have free contact with the principal for any issues they encounter in the course of teaching-learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In today's ever-evolving world, it is important for teachers to stay up-to-date with the latest technologies to improve their teaching-learning experiences. College uses Information and Communication Technology (ICT) to support, improve, and optimize education. The Institute provides ICT tools such as projectors, LCD projectors, and desktop computers. Four Projectors are available in the different classrooms/labs of departments. Desktop Computers are available at Computer Lab and all Departments. The college library has subscribed to N-list to provide free access to interested participants to study the educational materials for our student. Internet, projector, google classroom, youtube, email, WhatsApp groups are used to improve the learning experience and establish good communication.

Seminar Hall: LCD projector is also available in the Seminar Hall. Video conferencing is available through Zoom and Google meet applications. Video lectures are recorded and made available to students through a YouTube channel. Digital Library resources include N-List and remote access for stakeholders. PowerPoint presentations are encouraged for faculty to use in their teaching with LCD projectors. An online quiz is conducted by the Faculties for students. Various events, such as poster making, presentations, quizzes, debates, etc., are also organized. Teachers used various ICT tools for conducting workshops and webinars.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

353

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment:

The internal assessment process is based on the students' participation in different activities. To ensure transparency in the internal assessment process, the system is communicated to the students well in advance. The college adopts a transparent, time-based, and efficient approach for resolving internal examination-related issues. Internal examination of students is continuous throughout the semester. However, there are various prescribed parameters for internal examination of the students by the faculty such as unit tests, common test/term-end examinations, assignments, projects, reports, viva-voce, etc. At the end of the teaching days and before the University examinations of every semester, students are informed/receiving the internal assessment score given to them. Students are given around 1 week for any grievance related to the internal assessment score. They may

contact the concerned subject teacher to discuss the matter with proper justification. The students are again given the opportunity to take the unsatisfied matter to the Head of the concerned Department. If further dissatisfaction persists, the final authority in such cases is the Principal.

External Assessment:

Our institute follows the syllabus as per the instructions given by the parent University. The University has already clarified the process of internal and external evaluation. The University's gave instructions on how to handle complaints regarding the examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows a clear, time-based and efficient system for resolving internal examination-related grievances. Internal examination of students is an ongoing process during the semester. However, internal examination is marked on the basis of assessment based on unit-test, assignments, laboratory continuous evaluation, projects, seminars etc. Students are informed of the parameters set by the relevant subjects according to the University's curriculum at the start of the session. Students are made aware of these parameters in the induction program held at the start of each semester. After the end of the teaching days and before the University examinations, students are informed of their internal assessment score. Students are given about one week for any grievance related to the assigned score. They can contact the relevant subject teacher and explain the issue with adequate justification. Students are given the option to take the matter to the head of the relevant department if further dissatisfaction persists. The final authority for such cases is the Principal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The objective of outcome-based education at the college is to implement and impart to the students knowledge, understanding, and presentation and communication skills as well as to instill technical skills and experience. In this regard, the college has appointed a committee to draft the COs, POs and PSOs, of the various courses and programs running in the college in the session of 2017-18. The drafted outcomes were then finalized with the approval of the subject teachers and the criteria for the attainment of outcomes were decided in the meeting where the Principal instructed all faculty members to process it and pass it on to the students. The attainment levels of the declared outcomes were evaluated by the College based on the marks obtained in the University theory, practical, and internal assessment. The University syllabus prescribes the methodology of internal assessment. Our method of attainment measurement is to find a relationship between stated COs/POs and attainment on a scale from 0 to 3. In this method, student's score in semester examination results is calculated according to the decided criteria/parameters of measurement of attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment levels were calculated by the College based on the marks obtained in the University theory, practical and internal assessments. The University syllabus prescribes the methodology of internal assessment. In our attainment measurement method, we

found a relationship between COs and POs within scale 0-3.

Correlation Assigned Value

No Correlation 0

No Correlation 1

Medium Correlation 2

High Correlation 3

The nature of COs, its basis of assessment and the target attainment percentage are given below:

CourseOutcomeDefinition/Title Evaluation on the basis of Marks obtained threshold

C01 Knowledge and Understanding Theory Examination

C02 Presentation and Communication Skills Internal Assessment

C03 Technical skills and Experience

Practical Examination Target attainment level for each CO is set on basis of the student's score.

Attainment level Explanation Target/Threshold score target Score

Theory 40%, Practical 60%, Internal 75%

0 If less than 25% of the students score threshold percentage

1 If 26-50% of the students score above threshold percentage

2 If 51-75% of the students score above threshold percentage

3 If more than 75% students score above threshold percentage

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

99

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mjfbhatkuli.org/pdf/2.7.1_SSS_Report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year. Along with the academic excellence, the institute believes in sensitizing students to social issues, and works tirelessly for their holistic development.

The NSS Unit of our college honestly follows its motto "Not Me But You" and undertakes many activities to make students and the neighboring community aware of the important issues in the society. During the year, NSS has addressed different national and social issues through number of programmes, Tree Plantation and Protection, Swachha Bharat, Blood Donation, Water conservation,

Deaddiction, Female-Feticide, Energy Conservation, Farmer's Issues, Self employment, Personality Development, Plastic Free Campus etc.

A special Camp is organized by NSS every year in the adopted village. NSS also organizes many activities in an adopted neighboring slum area. AIDS, Voter and Water Awareness programmes are also arranged by the Unit. Programmes create Environmental Awareness

The institute has signed MOUs and activities are arranged in collaboration with them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

415

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching and learning. The college has three acres of land. The college has appropriate number of class rooms. Some class rooms are with LCD facilities. We have chemistry, Botany, Zoology, Electronics, Computer science and Home Economics laboratories. All laboratories are well equipped and fulfill the students need. The computer library is equipped with ICT infrastructure. The Computer laboratory has thirty computers. We have a seminar hall with LCD projector and sound system. This hall has a seating capacity of 100 to 150 students. The information and communication technology infrastructure is available in various departments. The library has subscribed e-resources through N-List consortia of INFLIBNET along with print books and journals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports, Indoor and Outdoor games. The college has large playground

for the students. In our institution, the department of physical education has various sports kits such as cricket kit, badminton kit, volleyball kit, basketball kit, and ball badminton available for the students. Students can play cricket, volleyball, kho-kho, kabaddi, ball badminton, high jump, long jump, baseball, soft ball and other games. The physical education department has indoor facilities for students for playing such as chess, fencing, power lifting and weight lifting, carom, etc.

In our institution, cultural activities also play major role in exposing the hidden talent of the student by taking part in the various types of cultural activities such as solo dance, group dance, mimicry, one-act play, and group play along with participation in competitions of performance in Guitar, Tabla, Harmonium etc. The National Service Scheme (NSS) also plays a vital role in students personal development. A parking facility is available for staff and students. The available infrastructure is in the line with the academic growth of the institution and it is optimally utilized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

88.0165

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library operations are partially computerized using "Lib Soft" (version 4.5) Integrated Library management software and provide access to the collection through OPAC. This software has modules such as membership, catalogue, circulation, OPAC and report generation. There are 6364 books are entered in a software. It produce a report like Accession register, Members catalogue (students and employees), Issue and return register (Date-wise), Statistical reports. Book reservation facilities are available for staff and students. All the admitted students are added in a member list.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the B. Any 3 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.83328

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The growth and development is inevitable aspect of any academic institutions. In this context to tune-up with the changing academic trends in higher education, college always makes efforts to provide necessary facilities for the students and staff.

The institution has internet and computer facilities for administrative as well as academic staff. The office is well equipped with required IT infrastructure such as Computers, Scanner, Printers and Wi-Fi facility. All the teaching Departments and Library are provided with Computer facilities for the staff access. As matter of policy, annually college looks after the maintenance of all the computers and wi-fi. Computers are formatted whenever required and are made equipped with the anti-virus. The necessary software's are purchased for the administrative purpose. The college has ICT committee to look after the up gradation of ICT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

37

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

21.57560

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure of the college is maintained by Building Department of the Parent Society. The building committee of the college takes the review of building maintenance and work is done at department level. The coloring of the building is done periodically.

The institution has facilities viz., principal's chamber, administrative office, staff room, girls' common room, central library, reading room, class rooms. Laboratory for home economics and science subjects, English language lab, overhead projector, LCD projector, television sets, digital camera, scanner, printer, etc. Playground is available in the college campus for sports like volley ball, kho-kho, kabaddi, badminton, ball badminton, baseball. etc. Indoor games like carom, chess, etc are also available. The playground of the college is open for students from 7:00 am to 6:00 pm. every day except holiday.

The central library of the college has about 6785 books of different subjects and 16 journals & e-resources under N-list program. There are availability of last 5 years question sets for the students. The library has subscribed four daily newspapers. Library facilities are also provided to the ex-students specially for the reference and preparation for the competitive exams. The access also given to the research scholar. The extra attention given to the students at the time of their terminal exams and university exams. The students having physical disability, the supporting staff are always there for the disable students for their help and needs. Ramp is available for the physical disable.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

327

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

278

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

278

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute used to facilitates the students representation and engagement in activity such as Student's Council till 2017. But later, since 2017, the institutes doesn't received any directions pertaining to the implementation of this activity, so in this context, the activity is discontinued. But students represent and engage in different administrative, co-curricular and extra-curricular activities like NSS, sports and different college committee.

Our students, Ku. Shruti Kajale as a Student Representative and Shri Mayur Kolteke as an Alumni Representative in IQAC committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

Alumni Association has been formed on 06-10-2017 in order to fulfil the long felt need for a forum. It has been duly registered as a society with registration no.1477/14/Amravati to activate its functioning. A committee has been constituted to provide vision, guidance and coordinate the all-round activities of the Alumni Association. Colleges take care of their alumni associations and maintain strong relationships with their past graduates. Because of alumni provide a link between the institution and its graduates, professional development, and networking opportunities. By staying involved with the college community, alumni can help promote the institution's reputation, foster a sense of community among alumni, and provide valuable support to current and future students. Alumni Association is to provide networking opportunities for current and future students.

They also provide support and guidance to current and future students, serving as mentors and role models. Representatives of Alumni are nominated on administrative and academic committees. Several of them have reached heights of excellence in their respective fields and are significantly contributing to the socio-economic development of the nation at large. We have a long list of personalities in the field of levels as academicians, administrators, scholars, and entrepreneurs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance

The institution follows a democratic and participial mode of governance. All have participated actively in administration. The college is governed by the Late Baba Saheb Varhade Education Society, Amravati. As per Maharashtra Public University Act 2016, it constitutes College Development Committee (CDC). The CDC approves the academic, administrative, and infrastructural development plan of the college in tune with the vision and mission of the institution. The Principal of the college is the executive authority and shares the power of governance with the different levels of functionaries in the college. The IQAC, Heads of Departments, Committees, and Coordinators of various cells play an important role in policy decisions and implementing the same.

To fulfil the Vision and Mission of the college, executive council of the society, CDC, Principal along with IQAC, and other committees prepare a perspective plan for systematic and phase-wise development.

Participation of Teachers in Decision-making Bodies

Teachers discharge an important role in implementing the vision and mission of the college and play a proactive part in the decision-making process. Teachers influence institutional policies through the various assigned duties under representation on CDC, administrative staff, and various committees of the college constituted for smooth functioning of the academic and administrative work of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization

Governing body of the institute exercises general supervision and control over all affairs of the college. It formulates the strategic policy decision in the interest of faculty and students. For proper deployment and execution purposes, a core committee named CDC is formed in which representatives of the Head of Departments, teachers, and non-

teaching staff are the members; it acts as link between management and college administration. Meetings of the CDC are held regularly to discuss matters related to development of students, faculty, and college. The college constituted different committees to look after different academic, curricular, and co-curricular activities.

Case Study: The College has a purchase committee; it looks after the decision on purchases and upgrading of infrastructure; it includes management and teachers' representatives. The Principal, purchase committee, and Senior Clerk are authorized to deal with purchasing process. In this process, they take quotations from the respective vendors and then it is finalized in the meeting of the purchase committee.

Participative Management

The culture of participative management is achieved through the committees operating at strategic level by governing bodies like CDC, Principal, and IQAC. Stakeholders at all levels have an opportunity to contribute his/her innovative ideas leading to words achievement of excellence. Departments and the various committees coordinate with the IQAC and finalize the annual plan with the consent of the Principal. Through the interaction with the Principal and other stakeholders, the academic calendar is implemented effectively throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Mahatma Jyotiba Fule Commerce, Science and Vitthalrao Raut Art's College, Bhatkuli was established in 1993. The foundation stone was laid down by the Ex-Founder President, Hon'ble Late Dr. Anil alias Bhausaheb Varhade in the house of late Shri. Vitthalrao Raut. The mission was to impart higher education to the economically backward students of rural areas. Shri. Vitthalrao Raut donated 02 acres of land to the institution. Thus, in the year 2000 the management of the society build-up the infrastructure and the college was shifted in this new campus. Now, the CDC and IQAC plans for the overall development of college.

Paradigm of efficiency and effectiveness

The CDC and IQAC governing and policy-making body of the institute always try to adhere to the mission and vision of the college i.e. the development of the rural society by imparting education and there by empowering the students.

Another example of deployment of planning and strategies in tune with the vision of the college is the activities pertaining to the career counseling and job opportunities. The Department of Home Economics imparted skills that are very useful especially in terms of women empowerment. The students are taught some handicrafts, preparation of pickles, jams, jellies, cakes etc. It had also organized workshops regarding Beauty-Parlor techniques and methods so as to help them to get ready for self-employment.

In another case, the activities made aware students about opportunities in the field of Mushroom and aromatic plant cultivation. In another event, students were introduced to the opportunities in medicinal plant cultivation and contract farming.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college adheres to the rules and regulations laid down by the UGC, Government of Maharashtra, and the affiliating University. CDC is the apex managing body and the IQAC is backbone of the college for quality education.

Service Rules: The College follows the rules and regulation pertaining to the service conditions laid down by the affiliated university - Sant Gadge Baba Amravati University, UGC and the Government of Maharashtra From time to time.

Appointments: The recruitments of posts, permanent posts (grant-in-aid) and temporary posts (non-grant) done by the parent management as per the norms and procedure laid down by the UGC and Government of Maharashtra and affiliating University.

Procedure for Promotion: Promotion to the faculty is given according to the directions given in Performance Based Appraisal System (PBAS) Academic Performance Indicator (API) under the CASS scheme of the parent University as per the guidelines of Government of Maharashtra and UGC.

Grievance Redressal Mechanism: The College has anti-raging committee, Girls protection and women grievance cell, and Student grievance cell for the redressal of the grievances, if any. The effective functioning of the institutes and deployment of perspective plan is based on the proper hierarchical set-up for governance as evident from organogram of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Welfare Measure for Teaching and Non-Teaching Staff

1. The institution through IQAC promotes and inspires the

faculty members to attend and participate in various academic events such as national and international conferences/ seminars/ workshops, etc. They are sanctioned on duty leave for the same.

2. The President of our society Dr. Aakash A. Varhade (ENT Surgeon) and Dr. Sarika A. Varhade (MD Gynecologist) owns a multi-specialty hospital in Amravati. All the staff members of the institute are offered free of charge consultation and medical facilities for the welfare of the family.
3. The institute also offers various basic facilities for the welfare of the staff. The staff is provided with comfortable tables and chairs; cupboards are also allotted in the staff room and in Departmental laboratories. The administrative staff of the college has also been given Personal Computers (Desktop) for academic and related administrative work.

Also, the institute is a grant-in-aid affiliating college to the parent state universities which is benefitted from the various norms of the state government. The college is connected with the state government schemes via Joint Director, Higher Education, Amravati. The employees of the college are benefitted from the medical expenses reimbursement that is first permitted at the college level and then forwarded to the Joint Director, Higher Education, Amravati for necessary action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution Performs Appraisal System for Teaching and Non-Teaching Staff:

The Prime motto of the college is to provide quality education to students. To achieve this college has a performance appraisal system to assess its human resources on a regular basis. The college encourages each faculty member to take up activities related to teaching-learning and evaluation, co-curricular research and extension, professional development, etc. The college follows a Performance Based Appraisal System as prescribed by the parent University. Every member of the teaching faculty needs to maintain his/her performance record. These records are duly verified by the Principal annually. At the time of promotion, the faculty members have to produce his/her yearly prescribed academic appraisal form with the documents to the scrutiny committee for verification. Then the appraisal form is signed by the Principal. Thus, the college has implemented a faultless assessment mechanism based on Academic Performance Indicator (API).

In the case of non-teaching staff, at the end of the academic session, confidential reports of the non-teaching staff are prepared and duly assessed by the Principal of the institution. On the basis of confidential reports, non-teaching staff are recommended for their promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **Internal and External Financial Audit:**

Our college is grant-in-aid based and self-financing (since the introduction of PG courses from 2022-23), so we receive salary grants but we do not get non-salary or any other grants. The management supports financially for the infrastructural developments. The college utilizes and maintains the accounts as per account norms. An internal and external financial audit is carried out every financial year.

- **Internal Audit**

The college has an internal financial audit mechanism for audit of all financial matters. The cash book and ledger books are regularly checked by the accountant and the vouchers are properly placed in the files for verification. The institution had appointed a Chartered Accountant for internal financial audit. The CA verifies all the financial documents i.e. vouchers, ledgers, cash books, bank details, opening and closing balance of all the accounts. After verification of the financial entries i.e. receipt and payment of income and expenditure statements of all the accounts and balance sheet of the college, an audited statement is prepared.

- **External Audit**

The college submits the audited statement to the Joint Director, Higher Education, Amravati before 31st July annually. State Government (Joint Director, Higher Education, Amravati Division and Sr. Auditor, Finance Department, Amravati Division) checks all the accounts of the college. Scholarship accounts are also audited by the Social Welfare Office of the Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Institutional Strategies for the mobilization of funds**

The fees from the students are collected as per University directions and utilized under the proper heads. Departmental budgetary provisions are communicated to the Head of the Departments.

In general, sources of funds are as follows:

- 1. Fees:** Fees charged as per University and government norms from students of various courses.
- 2. Salary Grant:** The College receives a salary grant from State Government. For this, the monthly budget of the estimated salary grant is prepared and sent to the state government.
- 3. UGC Grants:** Our College is under UGC's 2F and 12B norms (Faculty of Arts & Humanities and Faculty of Commerce & Management).

Mobilization and Utilization of Funds:

The institutional budget includes recurring expenses such as salary, electricity, and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development expenses. The CDC along with the IQAC monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated. The Purchase Committee ensures that purchases are done properly. As per the institutional requirement, the management provides financial support for infrastructural, as well as academic development.

Optimal Utilization of Resources:

The infrastructural facilities like the seminar hall and college ground are given to government and non-government organizations to conduct various events like sports competitions, elections, etc. During the pandemic, the college completed social responsibility by conducting a vaccination drive for students, staff, and local residents.

The college also provided infrastructure and a playground for organizing sports events of Parishad Schools.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College along with its IQAC team has taken numerous steps for the growth and development of faculty members and students.

Significant contributions and initiatives by IQAC for quality assurance strategies and processes:

1. Four new PG courses (Chemistry, Mathematics, and Marathi & Commerce) are introduced from session 2022-23..
2. Library software LIB SOFT 4.5 is updated and N-LIST is subscribed for books and e-Journals.
3. Laboratories of Chemistry, Physics, Zoology, Botany,

Computer Science, Electronics and Home Economics are upgraded.

- 4. As per the time-to-time direction received from the parent University, IQAC informed the examination section in-charge for the smooth conduction of examinations and the evaluation process accordingly.**
- 5. The IQAC had also performed its duty by regularly submitting AQAR for the assessment period.**
- 6. ICT facilities are strengthened for better teaching-learning processes.**
- 7. The IQAC collected feedback from all the stakeholders and prepared a report for further processing.**

The IQAC Reviews Teaching Learning Process

The IQAC monitors and channelized the efforts taken by the institution for academic excellence.

Principal along with IQAC, HoDs and all staff member conducted meetings at the beginning of each session. The meetings aim to plan the execution of teaching, learning and evaluation process.

During the each session, IQAC conducted meetings before the end of each semester to ensure the progress in learning process, methods of instructions and learning outcomes.

IQAC collected report on the various activities conducted by the Departments, such as workshops, seminars and guest lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Increased Use of ICT for Teaching Learning

The IQAC initiated to improve the ICT facilities in the college for teaching-learning. The institute purchased equipment such as LCD projectors, scanners, computers, printers, etc.

The teaching faculty of the college has developed e-contents pertaining to the syllabus of the parent University.

Separate computer systems are allotted in teaching Departments, administrative offices, and libraries. In Computers Science Department, the computers are equipped with an internet facility.

N-LIST consortia are available for availing the e-resources in the library.

LCD projectors, printers, and photocopy machines are purchased as per the growing needs of the Departments.

Google Classrooms, Google Meet, ZOOM, YouTube including live streaming.

The IQAC Reviews Teaching Learning Process

The IQAC monitors and channelized the efforts taken by the institution for academic excellence.

Principal along with IQAC, HoDs and all staff member conducted meetings at the beginning of each session. The meetings aim to plan the execution of teaching, learning and evaluation process.

During the each session, IQAC conducted meetings before the end of each semester to ensure the progress in learning process, methods of instructions and learning outcomes.

Academic and Administrative Audit: The parameters of academic and administrative audit are evaluated by the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit

C. Any 2 of the above

recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization presides over gender sensitivity, the modification of behaviour by raising awareness of gender equality concerns. The measures initiated by the institutions for the promotion of gender equity are presented on the college website under the given link below
(https://mjfbhatkuli.org/pages/gender_equity_plan.php).

Safety and Security:

Safe and secured environment is provided to all. Identity cards are provided to each staff and student. Security Guards have the check on the gate crashers. The internal complaint committee, redressal committee, and Anti-ragging are formed. The college campus is well equipped with CCTV surveillance and totally secured campus with compound wall.

Common Rooms:

The separate, spacious, well ventilated and well equipped girls' common room is available. Recreation rooms are made available for teaching and non-teaching staff.

Other than this available facilities and measures taken by the institutions, the college had also organized some counselling sessions, workshops, etc. under the banner of NSS unit.

Such programs were:

1. Female Students' Participation in NSS Activities

2. Guidance Workshop for Adolescent Girls

File Description	Documents
Annual gender sensitization action plan	https://mjfbhatkuli.org/pdf/7.1.1_Promo-1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mjfbhatkuli.org/pdf/7.1.1_Promo-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

College campus has a separate location for solid waste management. As far as our institute is concerned, the solid waste includes papers, vegetable waste, leaf litter and other organic biodegradable waste produced from the campus. In view of a clean campus, various degradable materials are collected and disposed in a solid waste management tank. This has not only reduced waste but also created a healthy campus. Other sort of inorganic waste which cannot be processed in the campus solid waste management tank is given to routine waste collection vehicle.

operated by local NagarPanchayat.

Liquid Waste Management

College offers Home Economics subject as a part of Arts faculty. Practical performed in the subject produces considerable amount of organic liquid waste. The Department has practice of separation of solid and liquid waste at their primary level. The liquid waste from Department is carried by pipeline to separate tank for disposal. Such isolation and degradation practice allows maintaining healthy and clean campus.

Hazardous chemicals and radioactive waste management

The meager amount of chemical waste produce is given to the routine waste collection vehicle operated by local NagarPanchayat. College doesn't produce any radioactive waste, therefore no such waste management system in college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Socio economic

The college imparts education to the poor, downtrodden masses and to the last man of the society. Students from rural areas prefer our college, as college caters to their needs, support and encourages becoming responsible citizens. The needs of downtrodden are taken care of free admission, scholarships and basic needs of poor students are fulfilled by college itself. The educational materials such as books, uniform and other educational equipment are freely provided, by our college, to needy students.

Linguistic:

The mediums of instruction are Marathi and English. We also have Hindi as well as Urdu languages for catering needs of non-Marathi Students.

Cultural amalgamation:

The secular aspect is preserved by our college. The institute acknowledges the diversity of the student population and understands the importance of promoting cultural awareness. Teachers are interested in fostering cultural awareness and needs. Festivals of every religion are celebrated with enthusiasm, involving students of every community. The multi-cultural competency develops as the students are able to learn about different cultures by way of practicing traditions, traditional cooking, ethnic designing and stitching, developing and performing arts.

Such an inclusive environment is provided that segmentation of anytype of diversities is next to impossible.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The N.C.C. & N.S.S. helps in developing character, comradeship, discipline, leadership, secular outlook, spirit of adventure and ideals of selfless service amongst the youth of the country.

The various Bachelors and Masters programmes sensitize the students for character development. The syllabus eventually includes papers or units dealing with issues relevant to professional ethics, Gender, Human values, Environment and sustainability.

The gender sensitization initiatives, reading of preamble, cultural programmes, celebration of days, birth and death anniversaries of visionary leaders, sensitize students and employees of the Institution to the constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators

and other staff **4. Annual awareness
programmes on Code of Conduct are
organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has a tradition of celebrating all the national and international commemorative days, events and festivals as per the directions from the parent University. The days of national importance such as Independence Day, Republic Day and Maharashtra Day are the inevitable part of the duties and responsibilities. On the eve of celebration of Republic Day, college admires and awards the students for their achievements in different aspects of curricular and extra-curricular activities, such as class toppers, achievements in sports and cultural events.

Other than this, various commemorative Days, events and festivals are also celebrated in the college as per the given academic calendar by the parent University. Also, college organizes other programs such as activities under NSS. The photographs of some of the events are attached.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college operates a best practices viz. Sant Gadge Baba Assistance Scheme for the Students and Savitribai Fule Girl's Protection Cell. Both these practices are given on the college website at

https://mjfbhatkuli.org/pages/institutional_best_practices.php.

From the academic session, the college has initiated another best practice for the benefit of the student. The details of this activity are attached.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is a single higher education institute from Bhatkuli tahsil, Dist. Amravati. Tahsil Bhatkuli has its roots into the rural area. The student background is generally from backward classes. In this scenario, our college is all in one place for studying higher education in Arts, Commerce and Science faculties in the tahsil. As the students are from backward class, they usually face economic constraints to fulfil their academic needs. In this context, college teaching and non-teaching staff contributes economically to fulfil their academic needs. Such, facilitation motivate the students to sincerely pursue higher education. Along with academics, students are also motivated and have achieved distinctiveness in sports. Many of our students have represented University in various sport events.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The parent university prepared the academic calendar and our institution follow the same academic calendar. All the academic activities of students, faculties and staff of the institution is depend on the academic calendar prepared by parent university. The academic calendars are displayed on the college website.

Academic Planning

1. At the beginning of the academic year, all the head of the department and the Principal with all finalized the academic calendar.
2. The timetable is framed by the respective committee according to the workload of each subject as per prescribed University guidelines.
3. An induction program is conducted for the new batch of students to bridge the gap.
4. Each faculty member strictly follows the timetable and also maintains the academic record in the academic diary.
5. After the pandemic period, colleges switched over to the offline mode for the conduction of curricular and co-curricular activities.
6. Teachers are appointed as in-charge of various committees for effective execution.
7. Continuous monitoring of the students is a part of internal assessment.
8. Guest lectures of eminent academicians are organized.
9. ICT facilities and resource material support from Library i.e., e-resources subscribed under N-List program helped in effective delivery of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation Process:

The continuous internal evaluation of students carried out through the common tests, home assignment, seminar, group discussion, field work, project and excursion and visit to the educational institute.

To conduct the common tests, timetables are displayed one week in advance on the notice boards. The syllabus for Internal Assessment is announced a week in advance by the concerned subject teachers. Faculty set the question paper by considering the university syllabus and university examination pattern. The answer papers are evaluated. The evaluated answer sheets are returned to the students to analyze their mistakes and improve upon their performances.

Apart from written tests, students are also given opportunities to deliver seminars, writing assignments, group discussion and project to broad their skills. Department also inspired the students to participate in seminar and other academic activities organized like Aviskar, project competition, quiz competition, etc. by University and institutions to raise their academic performance and skills.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
Environment and Sustainability: All faculty students learned Environmental studies subject as an integral part of their curriculum. Students learn & understand Environmental suitability aspects. It is an interdisciplinary topic, also included in the syllabus of life sciences. Gender Equality: Gender issues are addressed through some lessons from the Arts and Humanities Program. A Guidance Workshop for Adolescent Girls was organized by the NSS Unit and the Home Economics Department of the college. Human Values: As a part of inculcating human values among the students, the students are given information through various platforms and programs. N.S.S. unit helps the students to understand the importance of the need of the community. This unit help students to develop character, discipline, leadership and secular outlook. On the Birth Anniversaries of great people guest lectures are organized for the students, which motivate them to propagate the phenomenal worked done by these great personalities and also their thoughts and philosophy of life. Professional Ethics: Program related to professional ethics viz. "National Level Workshop on Prospects and Utilities of Intellectual Property Rights (IPR)" was conducted by department of Chemistry, Physics and IQAC in collaboration with IQAC, Sant Gadge Baba Amravati University, Amravati.	

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
480	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

207

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In our institute students came from the lower community of our society. The College's vision and mission statement makes it clear that the college's top priority is the growth and prosperity of the rural community. In addition to academics, students are evaluated for their ability to participate in both academic and extracurricular activities. Participation in sports, cultural activities, seminar competitions, etc. is open to all students regardless of their sex, caste, religion, class, etc. Advance learners are the students who have excelled in their field of study such students have the opportunity to represent their college in various competitions. For other students who are slower learners, they get mentoring and training to improve their skills. Students are evaluated by conducting tests, seminars, peer teaching, group discussion, periodic monitoring, etc. Students are divided into slow learners and advanced learners based on their performance in class.

For slow learners, college follows the following practices:

- Remedial coaching.
- Group discussion.
- Personal counseling.
- Seminar presentations and discussion.
- Extra book issuance policy.

For advanced learners, college follows following practices:

- Experiences learning through participation in various competitions.

- **Group discussion among toppers on subjects.**
- **Personal counseling for success in competitions.**

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
679	24

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College makes sure to implement student-centric approach to learning through the use of experimental learning, participation learning and problem solving methodologies in our teaching-learning processes. Here are some of the activities that we do to make teaching-learning more students-centric:

Experimental Learning: Our institution has well-equipped laboratories for science faculty. The college offers experimental learning through projects, workshops, study tours, NSS and sports activities. Learning is also conducted using computers and the internet.

Participative learning: Participatory learning methods are adopted by the College. Students participate in group discussions, seminars, field visits and peer teaching. The College ensures maximum student participation. Various departments of our college also organized guest lectures, study tours, quiz competitions and debates for the students. Students are provided with projects and assignments to improve their participative learning. Students participate in various

sporting, cultural, social and NSS activities for overall development.

Problem-Solving Methodology: Question and Answer is the basis of the problem-solving methodology in the classroom. Personal counseling is provided by the faculty to the students. Unit tests and common tests are conducted. Students have free contact with the principal for any issues they encounter in the course of teaching-learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In today's ever-evolving world, it is important for teachers to stay up-to-date with the latest technologies to improve their teaching-learning experiences. College uses Information and Communication Technology (ICT) to support, improve, and optimize education. The Institute provides ICT tools such as projectors, LCD projectors, and desktop computers. Four Projectors are available in the different classrooms/labs of departments. Desktop Computers are available at Computer Lab and all Departments. The college library has subscribed to N-list to provide free access to interested participants to study the educational materials for our student. Internet, projector, google classroom, youtube, email, WhatsApp groups are used to improve the learning experience and establish good communication.

Seminar Hall: LCD projector is also available in the Seminar Hall. Video conferencing is available through Zoom and Google meet applications. Video lectures are recorded and made available to students through a YouTube channel. Digital Library resources include N-List and remote access for stakeholders. PowerPoint presentations are encouraged for faculty to use in their teaching with LCD projectors. An online quiz is conducted by the Faculties for students. Various events, such as poster making, presentations, quizzes, debates, etc., are also organized. Teachers used various ICT tools for conducting workshops and webinars.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

353

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment:

The internal assessment process is based on the students' participation in different activities. To ensure transparency in the internal assessment process, the system is communicated to the students well in advance. The college adopts a transparent, time-based, and efficient approach for resolving internal examination-related issues. Internal examination of students is continuous throughout the semester. However, there are various prescribed parameters for internal examination of the students by the faculty such as unit tests, common test/term-end examinations, assignments, projects, reports, viva-voce, etc. At the end of the teaching days and before the University examinations of every semester, students are informed/receiving the internal assessment score given to them. Students are given around 1 week for any grievance related to

the internal assessment score. They may contact the concerned subject teacher to discuss the matter with proper justification. The students are again given the opportunity to take the unsatisfied matter to the Head of the concerned Department. If further dissatisfaction persists, the final authority in such cases is the Principal.

External Assessment:

Our institute follows the syllabus as per the instructions given by the parent University. The University has already clarified the process of internal and external evaluation. The University's gave instructions on how to handle complaints regarding the examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college follows a clear, time-based and efficient system for resolving internal examination-related grievances. Internal examination of students is an ongoing process during the semester. However, internal examination is marked on the basis of assessment based on unit-test, assignments, laboratory continuous evaluation, projects, seminars etc. Students are informed of the parameters set by the relevant subjects according to the University's curriculum at the start of the session. Students are made aware of these parameters in the induction program held at the start of each semester. After the end of the teaching days and before the University examinations, students are informed of their internal assessment score. Students are given about one week for any grievance related to the assigned score. They can contact the relevant subject teacher and explain the issue with adequate justification. Students are given the option to take the matter to the head of the relevant department if further dissatisfaction persists. The final authority for such cases is the Principal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The objective of outcome-based education at the college is to implement and impart to the students knowledge, understanding, and presentation and communication skills as well as to instill technical skills and experience. In this regard, the college has appointed a committee to draft the COs, POs and PSOs, of the various courses and programs running in the college in the session of 2017-18. The drafted outcomes were then finalized with the approval of the subject teachers and the criteria for the attainment of outcomes were decided in the meeting where the Principal instructed all faculty members to process it and pass it on to the students. The attainment levels of the declared outcomes were evaluated by the College based on the marks obtained in the University theory, practical, and internal assessment. The University syllabus prescribes the methodology of internal assessment. Our method of attainment measurement is to find a relationship between stated COs/POs and attainment on a scale from 0 to 3. In this method, student's score in semester examination results is calculated according to the decided criteria/ parameters of measurement of attainment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment levels were calculated by the College based on the marks obtained in the University theory, practical and

internal assessments. The University syllabus prescribes the methodology of internal assessment. In our attainment measurement method, we found a relationship between COs and POs within scale 0-3.

Correlation Assigned Value

No Correlation 0

No Correlation 1

Medium Correlation 2

High Correlation 3

The nature of COs, its basis of assessment and the target attainment percentage are given below:

CourseOutcomeDefinition/Title Evaluation on the basis of Marks obtained threshold

C01 Knowledge and Understanding Theory Examination

C02 Presentation and Communication Skills Internal Assessment

C03 Technical skills and Experience

Practical Examination Target attainment level for each CO is set on basis of the student's score.

Attainment level Explanation Target/Threshold score target Score

Theory 40%, Practical 60%, Internal 75%

0 If less than 25% of the students score threshold percentage

1 If 26-50% of the students score above threshold percentage

2 If 51-75% of the students score above threshold percentage

3 If more than 75% students score above threshold percentage

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

99

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://mjfbhatkuli.org/pdf/2.7.1 SSS Report.pdf](https://mjfbhatkuli.org/pdf/2.7.1%20SSS%20Report.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year. Along with the academic excellence, the institute believes in sensitizing students to social issues, and works tirelessly for their holistic development.

The NSS Unit of our college honestly follows its motto "Not Me But You" and undertakes many activities to make students and the neighboring community aware of the important issues in the society. During the year, NSS has addressed different national

and social issues through number of programmes, Tree Plantation and Protection, Swachha Bharat, Blood Donation, Water conservation, Deaddiction, Female-Feticide, Energy Conservation, Farmer's Issues, Self employment, Personality Development, Plastic Free Campus etc.

A special Camp is organized by NSS every year in the adopted village. NSS also organizes many activities in an adopted neighboring slum area. AIDS, Voter and Water Awareness programmes are also arranged by the Unit. Programmes create Environmental Awareness

The institute has signed MOUs and activities are arranged in collaboration with them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

415

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching and learning. The college has three acres of land. The college has appropriate number of class rooms. Some class rooms are with LCD facilities. We have chemistry, Botany, Zoology, Electronics, Computer science and Home Economics laboratories. All laboratories are well equipped and fulfill the students need. The computer library is equipped with ICT infrastructure. The Computer laboratory has thirty computers. We have a seminar hall with LCD projector and sound system. This hall has a seating capacity of 100 to 150 students. The information and communication technology infrastructure is available in various departments. The library has subscribed e-resources through N-List consortia of INFLIBNET along with print books and journals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports, Indoor and Outdoor games. The college has large playground for the students. In our institution, the department of physical education has various sports kits such as cricket kit, badminton kit, volleyball kit, basketball kit, and ball badminton available for the students. Students can play cricket, volleyball, kho-kho, kabaddi, ball badminton, high jump, long jump, baseball, soft ball and other games. The physical education department has indoor facilities for students for playing such as chess, fencing, power lifting and weight lifting, carom, etc.

In our institution, cultural activities also play major role in exposing the hidden talent of the student by taking part in the various types of cultural activities such as solo dance, group dance, mimicry, one-act play, and group play along with participation in competitions of performance in Guitar, Tabla, Harmonium etc. The National Service Scheme (NSS) also plays a vital role in students personal development. A parking facility is available for staff and students. The available infrastructure is in the line with the academic growth of the institution and it is optimally utilized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

88.0165

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library operations are partially computerized using "Lib Soft" (version 4.5) Integrated Library management software and provide access to the collection through OPAC. This software has modules such as membership, catalogue, circulation, OPAC and report generation. There are 6364 books are entered in a software. It produce a report like Accession register, Members catalogue (students and employees), Issue and return register (Date-wise), Statistical reports. Book reservation facilities are available for staff and students. All the admitted students are added in a member list.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.83328

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The growth and development is inevitable aspect of any academic institutions. In this context to tune-up with the changing academic trends in higher education, college always makes efforts to provide necessary facilities for the students and staff.

The institution has internet and computer facilities for administrative as well as academic staff. The office is well equipped with required IT infrastructure such as Computers, Scanner, Printers and Wi-Fi facility. All the teaching Departments and Library are provided with Computer facilities for the staff access. As matter of policy, annually college looks after the maintenance of all the computers and wi-fi. Computers are formatted whenever required and are made equipped with the anti-virus. The necessary software's are purchased for the administrative purpose. The college has ICT committee to look after the up gradation of ICT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

37

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

21.57560

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure of the college is maintained by Building Department of the Parent Society. The building committee of the college takes the review of building maintenance and work is done at department level. The coloring of the building is done periodically.

The institution has facilities viz., principal's chamber, administrative office, staff room, girls' common room, central library, reading room, class rooms. Laboratory for home economics and science subjects, English language lab, overhead projector, LCD projector, television sets, digital camera, scanner, printer, etc. Playground is available in the college campus for sports like volley ball, kho-kho, kabaddi, badminton, ball badminton, baseball. etc. Indoor games like carom, chess,

etc are also available. The playground of the college is open for students from 7:00 am to 6:00 pm. every day except holiday.

The central library of the college has about 6785 books of different subjects and 16 journals & e-resources under N-list program. There are availability of last 5 years question sets for the students. The library has subscribed four daily newspapers. Library facilities are also provided to the ex-students specially for the reference and preparation for the competitive exams. The access also given to the research scholar. The extra attention given to the students at the time of their terminal exams and university exams. The students having physical disability, the supporting staff are always there for the disable students for their help and needs. Ramp is available for the physical disable.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

327

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

278

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

278

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute used to facilitates the students representation and engagement in activity such as Student's Council till 2017. But later, since 2017, the institutes doesn't received any directions pertaining to the implementation of this activity, so in this context, the activity is discontinued. But students represent and engage in different administrative, co-curricular and extra-curricular activities like NSS, sports and different college committee.

Our students, Ku. Shruti Kajale as a Student Representative and Shri Mayur Kolteke as an Alumni Representative in IQAC committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association has been formed on 06-10-2017 in order to fulfil the long felt need for a forum. It has been duly registered as a society with registration no.1477/14/Amravati to activate its functioning. A committee has been constituted to provide vision, guidance and coordinate the all-round activities of the Alumni Association. Colleges take care of their alumni associations and maintain strong relationships with their past graduates. Because of alumni provide a link between the institution and its graduates, professional development, and networking opportunities. By staying involved with the college community, alumni can help promote the institution's reputation, foster a sense of community among alumni, and provide valuable support to current and future students. Alumni Association is to provide networking opportunities for current and future students.

They also provide support and guidance to current and future students, serving as mentors and role models. Representatives of Alumni are nominated on administrative and academic committees. Several of them have reached heights of excellence in their respective fields and are significantly contributing to the socio-economic development of the nation at large. We have a long list of personalities in the field of levels as academicians, administrators, scholars, and entrepreneurs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance

The institution follows a democratic and participial mode of governance. All have participated actively in administration. The college is governed by the Late Baba Saheb Varhade Education Society, Amravati. As per Maharashtra Public University Act 2016, it constitutes College Development Committee (CDC). The CDC approves the academic, administrative, and infrastructural development plan of the college in tune with the vision and mission of the institution. The Principal of the college is the executive authority and shares the power of governance with the different levels of functionaries in the college. The IQAC, Heads of Departments, Committees, and Coordinators of various cells play an important role in policy decisions and implementing the same.

To fulfil the Vision and Mission of the college, executive council of the society, CDC, Principal along with IQAC, and other committees prepare a perspective plan for systematic and phase-wise development.

Participation of Teachers in Decision-making Bodies

Teachers discharge an important role in implementing the vision and mission of the college and play a proactive part in the decision

-making process. Teachers influence institutional policies through the various assigned duties under representation of CDC, administrative staff, and various committees of the college constituted for smooth functioning of the academic and administrative work of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization

Governing body of the institute exercises general supervision and control over the affairs of the college. It formulates the strategic policy decision in the interest of faculty and students. For proper deployment and execution purposes, a core committee named CDC is formed in which representatives of the Head of Departments, teachers, and non-teaching staff are the members; it acts as a link between management and college administration. Meetings of the CDC are held regularly to discuss matters related to development of students, faculty, and college. The college constituted different committees to look after different academic, curricular, and co-curricular activities.

Case Study: The College has a purchase committee; it looks after the decision on purchases and upgrading of infrastructure; it includes management and teachers' representatives. The Principal, purchase committee, and Senior Clerk are authorized to deal with purchasing process. In this process, they take quotations from the respective vendors and then it is finalized in the meeting of the purchase committee.

Participative Management

The culture of participative management is achieved through the committee operating at strategic level by governing bodies like CDC, Principal, and IQAC. Stakeholders at all levels have an opportunity to contribute his/her innovative ideas leading to the achievement of excellence. Departments and the various committees coordinate with the IQAC and finalize the annual

plan with the consent of the Principal. Through the interaction with the Principal and other stakeholders, the academic calendar is implemented effectively though out the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Mahatma Jyotiba Fule Commerce, Science and Vitthalrao Raut Art's College, Bhatkuli was established in 1993. The foundation stone was laid down by the Ex-Founder President, Hon'ble Late Dr. Anil alias Bhausaheb Varhade in the house of late Shri. Vitthalrao Raut. The mission was to impart higher education to the economically backward students of rural areas. Shri. Vitthalrao Raut donated 02 acres of land to the institution. Thus, in the year 2000 the management of the society build-up the infrastructure and the college was shifted in this new campus. Now, the CDC and IQAC plans for the overall development of college.

Paradigm of efficiency and effectiveness

The CDC and IQAC governing and policy-making body of institute always try to adhere to the mission and vision of the college i.e. the development of the rural society by imparting education and thereby empowering the students.

Another example of deployment of planning and strategies in tune with the vision of the college is the activities pertaining to the career counseling and job opportunities. The Department of Home Economics imparted skills that are very useful especially in terms of women empowerment. The students are taught some handicrafts, preparation of pickles, jams, jellies, cakes etc. It had also organized workshops regarding Beauty-Parlor techniques and methods so as to help them to get ready for self-employment.

In another case, the activities made aware students about opportunities in the field of Mushroom and aromatic plant cultivation. In another event, students were introduced to the opportunities in medicinal plant cultivation and contract

farming.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college adheres to the rules and regulations laid down by the UGC, Government of Maharashtra, and the affiliating University. CDC is the apex managing body and the IQAC is backbone of the college for quality education.

Service Rules: The College follows the rules and regulation pertaining to the service conditions laid down by the affiliated university - Sant Gadge Baba Amravati University, UGC and the Government of Maharashtra. From time to time.

Appointments: The recruitments of posts, permanent posts (grant-in-aid) and temporary posts (non-grant) done by the parent management as per the norms and procedure laid down by the UGC and Government of Maharashtra and affiliating University.

Procedure for Promotion: Promotion to the faculty is given according to the directions given in Performance Based Appraisal System (PBAS) Academic Performance Indicator (API) under the CAS scheme of the parent University as per the guidelines of Government of Maharashtra and UGC.

Grievance Redressal Mechanism: The College has anti-raging committee, Girls protection and women grievance cell, and Student grievance cell for the redressal of the grievances, if any. The effective functioning of the institutes and deployment of perspective plan is based on the proper hierarchical set-up for governance as evident from organogram of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Measure for Teaching and Non-Teaching Staff

1. The institution through IQAC promotes and inspires the faculty members to attend and participate in various academic events such as national and international conferences/ seminars/ workshops, etc. They are sanctioned on duty leave for the same.
2. The President of our society Dr. Aakash A. Varhade (ENT Surgeon) and Dr. Sarika A. Varhade (MD Gynecologist) owns a multi-specialty hospital in Amravati. All the staff members of the institute are offered free of charge consultation and medical facilities for the welfare of the family.
3. The institute also offers various basic facilities for the welfare of the staff. The staff is provided with comfortable tables and chairs; cupboards are also allotted in the staff room.

omandinDepartmental laboratories. The administrative staff of the college has also been given PersonalComputers (Desktop) for academic and related administrative work.

Also,theinstituteisagrant-in-aidaffiliatingcollegetotheparentstateuniversitieswhichis benefitted from the various norms of the state government. The college is connected with the stategovernment schemes via Joint Director, Higher Education, Amravati.The employees of thecolleg earebenefittedfromthemedicalexpensesreimbursementthat isfirstper mittedatthecollegelevel and then forwarded to the Joint Director, Higher Education, Amravati for necessary action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution Performs Appraisal System for Teaching and Non-Teaching Staff:

The Prime motto of the college is to provide quality education to students. To achieve this college has a performance appraisal system to assess its human resources on a regular basis. The college encourages each faculty member to take up activities related to teaching-learning and evaluation, co-curricular research and extension, professional development, etc. The college follows a Performance Based Appraisal System as prescribed by the parent University. Every member of the teaching faculty needs to maintain his/her performance record. These records are duly verified by the Principal annually. At the time of promotion, the faculty members have to produce his/her yearly prescribed academic appraisal form with the documents to the scrutiny committee for verification. Then the appraisal forms are signed by the Principal. Thus, the college has implemented a faultless assessment mechanism based on Academic Performance Indicator (API).

In the case of non-teaching staff, at the end of the academic session, confidential reports of the non-teaching staff are prepared and duly assessed by the Principal of the institution. On the basis of confidential reports, non-teaching staff are recommended for their promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Internal and External Financial Audit:**

Our college is grant-in-aid basis and self-financing (since the introduction of PG courses from 2022-23), so we receive salary grants but we do not get non-salary or any other grants. The management supports financially for the infrastructural developments. The college utilizes and maintains the accounts as per account norms. An internal and external financial audit is carried out every financial year.

- Internal Audit**

The college has an internal financial audit mechanism for audit of all financial matters. The cash book and ledger books are regularly checked by the accountant and the vouchers are properly placed in the files for verification. The institution had appointed a Chartered Accountant for internal financial audit. The CA verifies all the financial documents i.e. vouchers, ledgers, cash books, bank details, opening and closing balance of all the accounts. After verification of the financial entries i.e. receipt and payment of income and expenditure statements of all the accounts and balance sheet of the college, an audited statement is prepared.

- **External Audit**

The college submits the audited statement to the Joint Director, Higher Education, Amravati before 31st July annually. State Government (Joint Director, Higher Education, Amravati Division and Sr. Auditor, Finance Department, Amravati Division) checks all the accounts of the college. Scholarship accounts are also audited by the Social Welfare Office of the Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

• Institutional Strategies for the mobilization of funds

The fees from the students are collected as per University directions and utilized under the proper heads. Departmental budgetary provisions are communicated to the Head of the Departments.

In general, sources of funds are as follows:

1. Fees: Fees charged as per University and government norms from students of various courses.
2. Salary Grant: The College receives a salary grant from State Government. For this, the monthly budget of the estimated salary grant is prepared and sent to the state government.
3. UGC Grants: Our College is under UGC's 2F and 12B norms (Faculty of Arts & Humanities and Faculty of Commerce & Management).

Mobilization and Utilization of Funds:

The institutional budget includes recurring expenses such as salary, electricity, and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development expenses. The CDC along with the IQAC monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated. The Purchase Committee ensures that purchases are done properly. As per the institutional requirement, the management provides financial support for infrastructural, as well as academic development.

Optimal Utilization of Resources:

The infrastructural facilities like the seminar hall and college grounds are given to government and non-government organizations to conduct various events like sports competitions, elections, etc. During the pandemic, the college completed social responsibility by conducting a vaccination drive for students, staff, and local residents.

The college also provided infrastructure and a playground for organizing sports events of Parishad Schools.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College along with its IQAC team has taken numerous steps for the growth and development of faculty members and students.

Significant contributions and initiatives by IQAC for quality assurance strategies and processes:

1. Four new PG courses (Chemistry, Mathematics, and Marathi & Commerce) are introduced from session 2022-23..
2. Library software LIB SOFT 4.5 is updated and N-LIST is subscribed for books and e-Journals.
3. Laboratories of Chemistry, Physics, Zoology, Botany, Computer Science, Electronics and Home Economics are upgraded.
4. As per the time-to-time direction received from the parent University, IQAC informed the examination section in-charge for the smooth conduction of examinations and the evaluation process accordingly.
5. The IQAC had also performed its duty by regularly submitting AQAR for the assessment period.
6. ICT facilities are strengthened for better teaching-learning processes.
7. The IQAC collected feedback from all the stakeholders and prepared a report for further processing.

The IQAC Reviews Teaching Learning Process

The IQAC monitors and channelized the efforts taken by the institution for academic excellence.

Principal along with IQAC, HoDs and all staff member conducted meetings at the beginning of each session. The meetings aim to plan the execution of teaching, learning and evaluation process.

During the each session, IQAC conducted meetings before the end of each sem

estertoensuretheprogress in learning process, methods of instructions and learning outcomes.

IQACcollectedreportonthevariousactivitiesconductedbytheDepartments,suchasworkshops,seminars and guest lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Increased Use of ICT for Teaching Learning

The IQAC initiated to improve the ICT facilities in the college for teaching-learning. The institute purchased equipment such as LCD projectors, scanners, computers, printers, etc.

The teaching faculty of the college has developed e-contents pertaining to the syllabus of the parent University.

Separate computer systems are allotted in teaching Departments, administrative offices, and libraries. In Computers Science Department, the computers are equipped with an internet facility.

N-LIST consortia are available for availing the e-resources in the library.

LCD projectors, printers, and photocopy machines are purchased as per the growing needs of the Departments.

Google Classrooms, Google Meet, ZOOM, YouTube including live streaming.

The IQAC Reviews Teaching Learning Process

The IQAC monitors and channelized the efforts taken by the institution for academic excellence.

Principal along with IQAC, HoDs and all staff member conducted

meetings at the beginning of each session. The meetings aim to plan the execution of teaching, learning and evaluation process.

During the each session, IQAC conducted meetings before the end of each semester to ensure the progress in learning process, methods of instructions and learning outcomes.

Academic and Administrative Audit: The parameters of academic and administrative audit are evaluated by the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization presides over gender sensitivity, the modification of behaviour by raising awareness of gender equality concerns. The measures initiated by the institutions for the promotion of gender equity are presented on the college website under the given link below (https://mjfbhatkuli.org/pages/gender_equity_plan.php).

Safety and Security:

Safe and secured environment is provided to all. Identity cards are provided to each staff and student. Security Guards have the check on the gate crashers. The internal complaint committee, redressal committee, and Anti-ragging are formed. The college campus is well equipped with CCTV surveillance and totally secured campus with compound wall.

Common Rooms:

The separate, spacious, well ventilated and well equipped girls' common room is available. Recreation rooms are made available for teaching and non-teaching staff.

Other than this available facilities and measures taken by the institutions, the college had also organized some counselling sessions, workshops, etc. under the banner of NSS unit. Such programs were:

1. Female Students' Participation in NSS Activities

2. Guidance Workshop for Adolescent Girls

File Description	Documents
Annual gender sensitization action plan	https://mjfbhatkuli.org/pdf/7.1.1_Promo-1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mjfbhatkuli.org/pdf/7.1.1_Promo-1.pdf

7.1.2 - The Institution has facilities for

B. Any 3 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

College campus has a separate location for solid waste management. As far our institute is concerned, the solid waste includes papers, vegetable waste, leaf litter and other organic biodegradable waste produced from the campus. In view of clean campus, various degradable materials are collected and disposed in solid waste management tank. This has not only reduced waste but also created a healthy campus. Other sort of inorganic waste which cannot be processed in the campus solid waste management tank is given to routine waste collection vehicle operated by local Nagar Panchayat.

Liquid Waste Management

College offers Home Economics subject as a part of Arts faculty. Practical performed in the subject produces considerable amount of organic liquid waste. The Department has practice of separation of solid and liquid waste at their primary level. The liquid waste from Department is carried by pipeline to separate tank for disposal. Such isolation and degradation practice allows maintaining healthy and clean campus.

Hazardous chemicals and radioactive waste management

The meager amount of chemical waste produced is given to the routine waste collection vehicle operated by local Nagar Panchayat. College doesn't produce any radioactive

waste, therefore no such waste management system in college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Socio economic

The college imparts education to the poor, downtrodden masses and to the last man of the society. Students from rural areas prefer our college, as college caters to their needs, support and encourages becoming responsible citizens. The needs of downtrodden are taken care of free admission, scholarships and basic needs of poor students are fulfilled by college itself. The educational materials such as books, uniform and other educational equipment are freely provided, by our college, to needy students.

Linguistic:

The mediums of instruction are Marathi and English. We also have Hindi as well as Urdu languages for catering needs of non-Marathi Students.

Cultural amalgamation:

The secular aspect is preserved by our college. The institute acknowledges the diversity of the student population and understands the importance of promoting cultural awareness. Teachers are interested in fostering cultural awareness and needs. Festivals of every religion are celebrated with enthusiasm, involving students of every community. The multi-cultural competency develops as the students are able to learn about different cultures by way of practicing traditions, traditional cooking, ethnic designing and stitching, developing and performing arts.

Such an inclusive environment is provided that segmentation of any type of diversities is next to impossible.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The N.C.C. & N.S.S. helps in developing character, comradeship, discipline, leadership, secular outlook, spirit of adventure and ideals of selfless service amongst the youth of the country.

The various Bachelors and Masters programmes sensitize the students for character development. The syllabus eventually includes papers or units dealing with issues relevant to professional ethics, Gender, Human values, Environment and sustainability.

The gender sensitization initiatives, reading of preamble, cultural programmes, celebration of days, birth and death anniversaries of visionary leaders, sensitize students and employees of the Institution to the constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college has a tradition of celebrating all the national and international commemorative days, events and festivals as per the directions from the parent University. The days of national importance such as Independence Day, Republic Day and Maharashtra Day are the inevitable part of the duties and responsibilities. On the eve of celebration of Republic Day, college admires and awards the students for their achievements in different aspects of curricular and extra-curricular activities, such as class toppers, achievements in sports and cultural events.

Other than this, various commemorative Days, events and festivals are also celebrated in the college as per the given academic calendar by the parent University. Also, college organizes other programs such as activities under NSS. The photographs of some of the events are attached.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college operates a best practices viz. Sant Gadge Baba Assistance Scheme for the Students and Savitribai Fule Girl's Protection Cell. Both these practices are given on the college website at https://mjfbhatkuli.org/pages/institutional_best_practices.php. From the academic session, the college has initiated another best practice for the benefit of the student. The details of this activity are attached.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is a single higher education institute from Bhatkuli tahsil, Dist. Amravati. Tahsil Bhatkuli has its roots into the rural area. The student background is generally from backward classes. In this scenario, our college is all in one place for studying higher education in Arts, Commerce and Science faculties in the tahsil. As the students are from backward class, they usually face economic constraints to fulfil their academic needs. In this context, college teaching and non-teaching staff contributes economically to fulfil their academic needs. Such, facilitation motivate the students to sincerely pursue higher education. Along with academics, students are also motivated and have achieved distinctiveness in sports. Many of our students have represented University in various sport events.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To undergo the A&A NAAC cycle 3.

2. To introduce new skill oriented courses.
3. Up gradation of ICT classrooms
4. Renovation of Laboratories.
5. To strengthen the research output of the college by increasing the number of research supervisor and research center.
6. To empower the faculties for using the ICT based pedagogy to cope up with the changing trends in teaching and education.