

**Mahatma Jyotiba Fule Commerce, Science and Vitthalrao Raut Arts
College, Bhatkuli, Dist. Amravati.**

Committees for the session 2024-25

All the conveners/In-Charge are instructed to conduct the regular meetings and maintain the record. The specific instructions (if any) related to the particular committee are given along with it. The convenors are instructed to follow the same.

1. Internal Quality Assurance Cell

Sr. No.	Name of the Member	Designation	Position to be held
1	Dr. K. S. Jamdhade	Principal	Chairperson
2	Dr. V. R. Narkhedkar	Assistant Professor	IQAC Coordinator
3	Dr. K. R. Belurkar	Professor	Member
4	Dr. M. M. Pimple	Associate Professor	Member
5	Dr. G. W. Nishane	Librarian	Member
6	Dr. N. N. Gedam	Assistant Professor	Member
7	Dr. R. B. Pedhekar	Assistant Professor	Member
8	Dr. S. R. Takpire	Assistant Professor	Member
9	Dr. R. B. Sakharkar	Assistant Professor	Member
10	Dr. A. U. Ghaware	Assistant Professor	Member
11	Dr. Anuradha A. Varhade	Treasurer, Late B.V.E.S., Amravati	Member of Management
12	Shri. Vishnupant Raut	C.D.C. Member	Member of Local Society
13	Ku. Poonam Kokate	Student	Student Representative
14	Shri. Mayur Kolteke	Alumni	Alumni Representative
15	Shri. Vijaykumar B. Gupta	Secretary, Late B.V.E.S., Amravati	Employer
16	Dr. S. D. Mahalle	Associate Professor	Sr. Administrative Officer
17	Dr. M. K. Phule	Associate Professor	Sr. Administrative Officer
18	Shri. M. P. Lande	Head Clerk	Administration Office

(Duties and Responsibilities: To initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in an college).

2. NEP 2020 Working Committee

- a. Dr. K. S. Jamdhade - Chairman
- b. Dr. V. R. Narkhedkar - Secretary
- c. All Heads of the Departments - Members
- d. Ku. Poonam Kokate - Student Representative

(Duties and Responsibilities: NEP awareness among the stakeholders and working in tune with the instructions from affiliating University, etc.)

3. Admission and College Prospects Committee

- a. Dr. K. S. Jamdhade - Chairman (Principal)
- b. Dr. S. D. Mahalle - Commerce
- c. Dr. L. D. Bodile - Commerce
- d. Dr. K. R. Belurkar - Arts
- e. Dr. I. M. Rajput - Arts
- f. Dr. A. B. Ingole - Science
- g. Dr. M. U. Bambole - Science
- h. Mr. V. D. Wankhade - Science

(Duties and Responsibilities: Counselling to the entry level students, document verification, organization of induction program, etc.)

4. College Board of Studies and SWAYAM Cell

- a. Dr. S. D. Mahalle - Convenor
- b. Dr. N. N. Gedam - Member
- c. Dr. R. B. Sakharkar - Member
- d. Dr. S. P. Kalbende - Member

(Duties and Responsibilities: Implementation and approval of various college level courses, maintain record, assistance in NEP implementation, circulation of information to concerned Departments and IQAC, awareness and circulation of information about various courses available on SWAYAM to student and faculty stakeholders, etc.)

5. Discipline and Monitoring Committee

- a. Dr. P. V. Raut - Convenor
- b. Dr. S. S. Somawanshi - Member
- c. Dr. I. M. Rajput - Member
- d. Dr. S. V. Tayde - Member
- e. Dr. M. U. Bambole - Member

- f. Dr. A. U. Ghaware - Member
- g. Dr. L. D. Bodile - Member

(Duties and Responsibilities: Monitoring college uniform, ID card, discipline within campus, etc.)

6. Time Table Committee

- a. Dr. S. D. Mahalle - Convenor
- b. Dr. K. R. Belurkar - Member
- c. Dr. R. B. Pedhekar - Member

(Duties and Responsibilities: Designing and implementation of the proper Time Table of regular programs, circulation of information to all Departments and IQAC, etc.)

7. Student Council Committee

- a. Dr. M. M. Pimple - Convenor
- b. Dr. N. P. Deshmukh - Member
- c. Mr. S. S. Wankhade - Member
- d. Dr. G. C. Shende - Member

(Duties and Responsibilities: Establishment of college level student council for the session, representation of student stakeholder in important committees, etc.)

8. Purchase Committee

- a. Dr. M. K. Fule - Convenor
- b. Dr. K. R. Belurkar - Member
- c. Dr. G. W. Nishane - Member
- d. Dr. R. B. Pedhekar - Member
- e. Dr. S. P. Kalbende - Member
- f. Dr. A. B. Ingole - Member
- g. Dr. P. V. Raut - Member
- h. Shri. M. P. Lande - Member

(Duties and Responsibilities: Seeking requirement demand from departments, consultation with department for scrutiny and aligning it with budget allocation, quotation for all purchases, etc.)

9. Library Committee

- a. Dr. K. S. Jamdhade - Chairman (Principal)
- b. Dr. G. W. Nishane - Convenor

- c. Dr. S. S. Somwanshi - Member
- d. Dr. L. D. Bodile - Member
- e. Dr. K. R. Belurkar - Member
- f. Dr. S. P. Kalbende - Member

(Duties and Responsibilities: Seeking requirement demand from departments, consultation with department for scrutiny and aligning it with budget allocation, subscription to various resources, automation of library, etc.)

10. Sports Committee

- a. Dr. P. V. Raut - Convenor
- b. Dr. S. S. Somwanshi - Member
- c. Dr. I. M. Rajput - Member
- d. Dr. S. V. Tayade - Member
- e. Dr. N. P. Deshmukh - Member

(Duties and Responsibilities: Participation of students in various competitions, health awareness initiatives, identification and promotion of talents by various means, providing necessary facilities as per the requirements from stakeholders, etc)

11. Cultural and Social Gathering

- a. Dr. P. V. Raut - Convenor
- b. Dr. I. M. Rajput - Member
- c. Dr. A.B. Ingole - Member
- d. Dr. K. R. Belurkar - Member
- e. Dr. M. K. Phule - Member
- f. Mr. K.S. Shelki - Member
- g. Dr. R. B. Sakharkar - Member

(Duties and Responsibilities: Participation of students in various competitions, identification and promotion of talents by various means, organization of annual gathering, etc)

12. Conference/Seminar/Workshop Committee

- a. Dr. R. B. Pedhekar - Convenor
- b. Dr. M. M. Pimple - Member
- c. Dr. S. V. Tayade - Member
- d. Dr. R. B. Sakharkar - Member
- e. Shri. M. P. Lande - Member

(Duties and Responsibilities: Organization of academics related Conferences, Seminars/Workshops on career counselling, IPR, Research methodology, entrepreneurship, etc.)

13. N. S. S. and Committee

- a. Mr. S. S. Wankhade - Convenor
- b. Mr. V. D. Wankhade - Assistant Program Officer
- c. Dr. S. V. Tayde - Ladies Program Officer

(Duties and Responsibilities: Conduction of N.S.S. camps, various extension activities in neighbourhood communities, sensitization of stakeholders to various societal issues, etc)

14. Garden Committee

- a. Dr. S. S. Somwanshi - Convenor
- b. Dr. G. C. Shende - Member
- c. Shri. Kishor Chaudhari - Member
- d. Shri. Bandu Kalaskar - Member
- e. Shri. Gajanan Jamdhade - Member
- f. Shri. Roshan Solankhe - Member

(Duties and Responsibilities: Plantation and maintenance of garden and its resources, etc)

15. College Examination Committee

- a. Dr. I. M. Rajput - Convenor
- b. Dr. N. N. Gedam - Member
- c. Dr. M. M. Pimple - Member
- d. Dr. R. B. Sakharkar - Member
- e. Dr. S. R. Takpire - Member

(Duties and Responsibilities: Conduction of semester end examination at college level including Time Table preparation for all programs, arrangement of necessary facilities, circulation of information to Departments, etc.)

16. Magazine Committee

- a. Dr. M. K. Phule - Convenor
- b. Dr. A. J. Tidke - Member
- c. Dr. R. B. Sakharkar - Member
- d. Mr. M. P. Lande - Member

(Duties and Responsibilities: Annual publication of college magazine, getting inputs from stakeholders, identification and promotion of talents by various means, etc.)

17. Alumni Committee

- a. Dr. P. V. Raut - Convenor
- b. Dr. A. U. Ghaware - Member
- c. Dr. M. U. Bambole - Member
- d. Dr. S. R. Takpire - Member
- e. Shri. R. D. Yadgire - Member

(Duties and Responsibilities: Formation of student alumni association, organization of alumni meets, getting support from alumni by various means, creation of all in one platform like WhatsApp/Social media communities, etc.)

18. Academic and Administrative Audit (AAA)

- a. Dr. K. S. Jamdhade - Chairman
- b. Dr. S. D. Mahalle - Convener
- c. Dr. S. R. Takpire - Member
- d. Shri. M. P. Lande - Member

(Duties and Responsibilities: Conduction of both, internal as well as external, AAA. Constitution of committee as per norms, communication to concerned stakeholder/members and submission of report to IQAC, etc)

19. A. College Grievance Redressal Committee (CGRC)

- a. Dr. K. S. Jamdhade - Chairman (Principal)
- b. Dr. S. D. Mahalle - Convenor
- c. Dr. A. B. Ingole - Member
- d. Dr. A. J. Tidke - Member

(Duties and Responsibilities: Awareness among stakeholders about their rights and responsibilities, functioning as per the UGC guidelines from time-to-time, etc.)

20. Woman's Grievance Redressal Cell

- a. Dr. K. R. Belurkar - Presiding Officer
- b. Dr. A. J. Tidke - Member (Teaching)
- c. Dr. M. K. Phule - Member (Teaching)
- d. Mr. Bandu Kalaskar - Member (Non-Teaching)
- e. Mr. Kishor Chaudhary - Member (Non-Teaching)
- f. Ms. Ritu Raghuwanshi - Member (UG Student)
- g. Ms. Poonam Kokate - Member (PG Student)
- h. Mr. V. D. Wankhade - Member (Research Student)
- i. Mrs. Sunanda L. Bodile - Member (NGO representative)
- j. Dr. S. A. Varhade - Member (Special Counselor)

(Duties and Responsibilities: Awareness among stakeholders about their rights and responsibilities, functioning as per the UGC guidelines from time-to-time, working plan for gender sensitization, etc.)

21. Anti-Ragging Cell

i. Anti-Ragging Committee

- a. Dr. K. S. Jamdhade - Chairman (Principal)

- b. Mr. Gopal Jondhale - Member (Police constable and Civil representative)
- c. Mr. Santosh Shinde - Member (Local media)
- d. Mrs. Sunanda L. Bodile - Member (NGO representative)
- e. Dr. P. V. Raut - Member (Faculty representative)
- f. Mr. Gajanan Deware - Member (Parent representative)
- g. Mr. M. P. Lande - Member (Non-Teaching)
- h. Dr. G. W. Nishane - Member (Librarian)

ii. Anti-Ragging Squad

- a. Dr. K. S. Jamdhade - Chairman (Principal)
- b. Dr. P. V. Raut - Member (Faculty)
- c. Mr. M. P. Lande - Member (Staff)
- d. Mr. Gajanan Deware - Member (Parent representative)
- e. Mr. Pawan Sairise - Member (Local member)

(Duties and Responsibilities: Awareness among stakeholders about their rights and responsibilities, functioning as per the UGC guidelines from time-to-time, etc.)

21. Scholarship Committee

- a. Dr. L. D. Bodile - Convenor
- b. Dr. M. U. Bambole - Member
- c. Dr. S. V. Tayade - Member
- d. Shri. R. D. Yadgire - Member

(Duties and Responsibilities: Awareness and counselling to student stakeholders for getting scholarship from Government/N.G.O./Individuals/Philanthropist, etc.)

22. Research and Development Cell

- a. Dr. S. D. Mahalle - Convenor
- b. Dr. G. W. Nishane - Member
- c. Dr. M. U. Bambole - Member
- d. Dr. M. K. Fule - Member

(Duties and Responsibilities: Awareness and counselling to various stakeholders for preparing proposals and getting grants/seed money/CSR funds from various Government bodies/N.G.O./Individuals/Philanthropist, etc.)

23. Placement, Career Counselling and Competitive Examination Cell

- a. Dr. A. U. Ghaware - Convenor
- b. Dr. M. M. Pimple - Member
- c. Dr. G. C. Shende - Member
- d. Dr. S. V. Tayde - Member
- e. Prof. S. S. Wankhade - Member

(Duties and Responsibilities: Implementation of activities under Career Katta, organization of seminars/expert talk on career in higher education or placement under Govt./Private/P.S.U. sectors, conduction of placement mela, policy implementation for guidance/classes for competitive examination in academics and employment, MoUs with Industries, etc.)

24. Innovation, Incubation and Start-Up Centre

- a. Prof. V. D. Wankhade - Convenor
- b. Dr. M. M. Pimple - Member
- c. Dr. R. B. Sakharkar - Member
- d. Prof. K. S. Shelki - Member

(Duties and Responsibilities: Implementation of activities with Innovation Centre of affiliating University MoUs with Industries for internship/apprenticeship focussing on diversity of student stakeholders, organization of seminars/expert talk Innovation, Incubation and Start-Up, identification and promotion of talents for start-up, development of incubation centre based on local needs, etc.)

25. Information, Communication, Website Development and Publicity Cell

- a. Dr. R. B. Sakharkar - Convenor
- b. Prof. V. D. Wankhade - Member
- c. Prof. K. S. Shelki - Member
- d. Dr. S. V. Tayade - Member
- e. Shri. R. G. Patil - Member

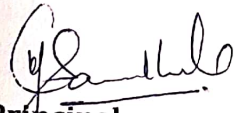
(Duties and Responsibilities: Proper and timely communication of information/directions related to the individual/groups from University/Govt. Offices to concerned stakeholders and maintenance of all records of communication, periodically seeking data from IQAC and related Department/office and timely updation of college website, create Social media pages/channel/groups on platforms like Facebook, Instagram, Twitter, WhatsApp Communities for wide publicity of college, its activities and societal connections, etc.)

26. AQAR Criteria Wise Committee

Sr. No.	Criteria	Name of the Faculty	Responsibility
1	Criteria I	Dr. R. B. Sakharkar	In-Charge
		Dr. S. D. Mahalle	Member
		Dr. G. C. Shende	Member
2	Criterion II	Dr. N. N. Gedam	In-Charge
		Dr. S. R. Takpire	Member
		Dr. S. D. Mahalle	Member
		Dr. S. S. Somwanshi	Member
		Dr. N. P. Deshmukh	Member
		Dr. I. M. Rajput	Member
		Dr. S. P. Kalbende	Member
3	Criterion III	Dr. R. B. Pedhekar	In-Charge
		Dr. M. M. Pimple	Member
		Dr. S. V. Tayade	Member
4	Criterion IV	Dr. G. W. Nishane	In-Charge
		Dr. A. B. Ingole	Member
		Mr. R. G. Patil	Member
		Mr. G. S. Jamdhade	Member
5	Criterion V	Dr. A. U. Ghaware	In-Charge
		Dr. P. V. Raut	Member
		Dr. M. U. Bambole	Member
		Mr. R. D. Yadgire	Member
6	Criteria VI	Dr. M. M. Pimple	In-Charge
		Dr. M. K. Phule	Member
		Mr. S. S. Wankhade	Member
		Mr. K. S. Shelki	Member
7	Criteria VII	Dr. K. R. Belurkar	In-Charge
		Dr. A. J. Tidke	Member
		Mr. V. D. Wankhade	Member
8	Part A Extended Profile	Mr. M. P. Lande	In-Charge
		Mr. S. P. Lande	Member
		Mr. R. A. Solanke	Member

(Duties and Responsibilities: Each Criteria In-Charge is responsible for planning various activities/programs/policies/courses/ workshops/ conferences/etc. (whichever is applicable) about the assigned Criterion to be conducted/organized/implemented during the coming academic sessions of NAAC Cycle 4. In-Charge will send reminder to the concerned faculty/department for the organization/conduction of activities (if needed), monitor the execution, data collection and compilation and submission in proper format to IQAC. The members will assist the In-Charge in the work related to the assigned criterion).

Date: 02/05/2024


Principal
Principal
Mahatma Jyotiba Fule Commerce,
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College, Bhatkuli Dist. Amravati